Waterloo Catholic District School Board

Minutes

Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, September 27, 2010 at the Waterloo Region Catholic Education Centre.

Trustees Present:
Denise Blum; Manuel da Silva; Louise Ervin; Joseph Gowing; Fr. Robert Hétu; Judy Nairn; *Marion Thomson Howell (Chair)
*arrived at 6:17 p.m.

Student Trustees Present:
Anne Marie Hayman; Claire Matlock

Administrative Officials Present:
Roger Lawler; Rick Boisvert; Gerry Clifford; Maria Ivankovic; Bruce Rodrigues; Paul Tratnyek

Special Resources For The Meeting:
Dave Bennett; Lindsay Ford

Regrets:
Wayne Buchholtz; Shesh Maharaj; Greg Reitzel

Recorder:
Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

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1. *Call to Order:*

The Vice-chair of the Board called the meeting to order at 5:58 p.m.

1.1 -- Opening Prayer & Memorials
The opening prayer was led by A. M. Hayman. Intentions were offered for: World Teacher Day Oct 5th, Bishop Crosby and Bishop Bergie's new appointments, Bishop Tonnos in his retirement, and prayers for the grandmother of St. Mary's Student Activities Director and Gerald Kirby.

1.2 Approval of Agenda
Add items 7.1 Transportation and 7.2 Stormwater management
***2010-139* --** It was *moved* by **L. Ervin** and *seconded* by **J. Gowing:**
THAT the agenda for September 27, 2010 as amended be now approved. -- ***Carried by consensus.***

1.3 Declaration of Pecuniary Interest
1.3.1 From the current meeting – L. Ervin declared an indirect pecuniary interest with Item 10.2.3
1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. operational matters from the Ministry of Education that the board is required to do; update on the system)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Meeting of September 7, 2010 as amended
3.1.2 Items for Action from Previous Meeting of September 27, 2010
3.1.3 Staff Report of

***2010-140* --** It was *moved* by **D. Blum** and *seconded* by **J. Gowing:**
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- ***Carried by consensus***

4. Delegations

5. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda: ownership communication)

6. Reports From Board Committees/Task Forces

6.1 Governance Committee Report – Board Bylaw Review
J. Nairn reported the Governance committee reviewed the Board Bylaws and presented a draft for discussion. Governance committee will get further information on sections 5.9 and 8.3 and report back to Committee of the Whole October 18th.

M. Thomson Howell took the chair at 6:39 p.m.

6.2 New Trustee Orientation Plan

6.3 Audit Committee

6.4 Awards Committee

6.5 Pastoral Care Team

6.6 Huron Natural Park

6.7 Student Trustee Report
C. Matlock and A. M. Hayman did consultations at the secondary schools on the role of the student trustees and discussed plans for a board wide variety show during Education week, donating the proceeds to Toonies for Tuition. They also see value in their consultations with the grade 10 Civics classes and would like to see this added to the role of the student trustee. The Governance committee will add this change to the policy and bring back to the Board.

6.8 Trustee Budget Update
Trustees reviewed the final update on the 2009-10 budget.

7. Board Education (at the request of the Board)

7.1 Transportation
Trustees discussed their concerns with transportation issues and communication with parents. Senior administration will bring a report back to the next board meeting.

7.2 Storm Water Management
Trustees were concerned that with the Chair's ongoing communication with municipalities and the Ministry on the storm water management issue there is still no clarification on the conflict between the Municipalities Act and the Education Act. Trustees in agreement the Chair should continue to have communication with OCSTA and the Ministry to resolve the issue and will keep the trustees informed.

8. Policy Discussion (Based on Annual Plan of Board work)

8.1 Board work on Ends Statement
Trustees provided their input to the survey questions and the communication of the survey through the parishes and

schools. B. Rodrigues presented a draft of how the online survey will look and where it will be posted on the website.

9. Assurance of Successful Board Performance

9.1 Board Policy II 002 Governing Style
Trustees in agreement we are compliant with the exception of item 4 a (i) to (vi) which the Governance committee is reviewing.

9.2 Board Policy III 006 CEO Compensation and Benefits
Trustees in agreement that we are in compliance.

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1 Board Policy IV 013 Leadership
Trustees were asked to identify if there are concerns with any areas of the report. The policy was rewritten in March of this year.

***2010-141* --** It was *moved* by **Fr. R Hétu** and *seconded* by **M. da Silva:**
THAT the Board of Trustees approve the monitoring report on Leadership (Policy IV 013) as providing a reasonable interpretation and adequate evidence of compliance for all policy provisions with the exception of provision #2 reported as non-compliant and excuses the CEO from action until the next monitoring period. --- ***Carried by consensus***

10.2 Advice from the CEO

10.2.1 Ratepayer Profile
L. Ford presented a draft report, at the request of the trustees from the June board meeting, on the ratepayer profile. Trustees felt the information was very beneficial and recommended that the next Board of Trustees look at this report.

10.2.2 Hespeler Accommodation Review
D. Bennett reported on the additional growth in the Hespeler area and increased enrolment at Our Lady of Fatima. Enrolment will be monitored over the course of the year.

***2010-142* --** It was *moved* by **D. Blum** and *seconded* by **L. Ervin:**
THAT the Board of Trustees authorized Board administration to initiate the Hespeler Accommodation Review. --- ***Carried by Consensus***

One trustee would be appointed to the accommodation review committee.

10.2.3 St. Anne Gym
D. Bennett reported to the trustees on the long term enrolment and information on financing. Trustees asked for information on the number of schools with similar gym size and condition and the possibility of partnering with the city.

***2010-143* --** It was *moved* by **D. Blum** and *seconded* by **J. Gowing:**
THAT the Board of Trustees directs Administration to replace the gym at St. Anne Catholic Elementary School in Kitchener using up to $2,000,000 from either the proceeds of disposition from the sale of the Notre Dame property, or from Deferred Revenues: “Proceeds of Disposition”, subject to Ministry of Education approval. --- ***Carried by Consensus***

The Chair requested Administration notify the school community.

10.2.4 St. John C.E.S. Update
D. Bennett advised trustees work on the school is slow to proceed. The school has heritage designation and reported the original 1929 section will be kept. We now have plan approval and demolition will begin.

10.2.5 Early Learning Update
R. Boisvert advised staff worked hard to ensure a smooth start up to the program and positive comments were received. Trustees were advised the enrolment is higher than our allocation resulting in a funding shortfall.

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca
a) Minutes of SEAC Meetings
b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

12.2.1 Sept 30 Diocesan Mass in celebration of Catholic education at St. Matthew Church, Oakville
12.2.2 Oct 2 St. Jerome's Feast, St. Jerome's University
12.2.3 Oct 3 50th Anniversary of St. Francis Parish
12.2.4 Oct 4 Audit Committee at 6:00 p.m.
12.2.5 Oct 7 St. Mary's Graduation, Centre in the Square 7 p.m.
12.2.6 Oct 7 St. David Graduation at St. David, Waterloo 7 p.m.
12.2.7 Oct 12 Resurrection Graduation, Centre in the Square 7 p.m.
12.2.8 Oct 18 Committee of the Whole 6 p.m.
12.2.9 Oct 22 Msgr Doyle Graduation at Msgr. Doyle at 7 p.m.
12.3.0 Oct 25 Municipal Elections
12.3.1. Oct 26 Regular Board Meeting

12.3 Pending Items:
12.3.1 Msgr. Gleason – surplus to our needs
12.3.2 Broad Policy IV 004 inclusion of IV 002 components
12.3.3 Board Policy II 007 provision #5
12.3.4 International Education

13. Items for the Next Meeting Agenda

Board Policy IV 009 Asset Protection
Board Policy II 003 Board Job Description

13. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

14. Motion to Adjourn

2010-144 -- It was *moved* by **J. Gowing** and *seconded* by **L. Ervin:**

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 9:01 p.m.

Chair of the Board

Secretary