Waterloo Catholic District School Board

Agenda

Governance Committee Meeting

Date: November 4, 2013

Time: **7:00 p.m.**

Location: Board Room, Catholic Education Centre

Next Meeting: December 9, 2013

Attendees:

Committee Members:
Joyce Anderson, Wayne Buchholtz, Manuel da Silva, Greg Reitzel (Chair)

Administrative Officials:
Larry Clifford

1. Welcome and Opening Prayer	Greg Reitzel
2. Approval of Agenda	
3. Declared Pecuniary Interest	
4. Approval of the Minutes of September 30, 2013	
5. Discussion Items	
5.1 Board Policy II 010 Board Committee Structure	G. Reitzel
5.2 Update Terms of Reference	G. Reitzel
5.3 2012-13 Board Evaluation – Trustee Support Around Strategic Planning	All
5.4 2012-13 Board Evaluation – Dealing with In-camera Business	All
5.5 By-law Review (review Article 1 and 2)	All
6. Pending Items	
7. Adjournment	

Waterloo Catholic District School Board

Minutes

Governance Committee Meeting

A meeting of the Governance Committee was held on the 30th day of September, 2013 at 7:00 p.m.

Present:

Committee Members:
Greg Reitzel, Joyce Anderson, Wayne Buchholtz, Manuel da Silva

Administrative Officials:
Larry Clifford

Regrets:

Next Meeting: November 4, 3013

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1. **Welcome and Opening Prayer:**
   The meeting opened at 7:04 p.m. with prayer by G. Reitzel.

2. **Election of the Chair**
   G. Reitzel was elected as the Chair.

3. **Approval of Agenda**
   Motion: M. da Silva
   Seconded: J. Anderson

4. **Declared Pecuniary interest**
   NIL

5. **Approval of May 6, 2013 Minutes**
   Motion: W. Buchholtz
   Seconded: M. da Silva

6. **Discussion Items**

   6.1 **Board Policy II 012 Student Representation Role Description – wording on students attending OCSTA AGM**
   The committee recommended the wording remain the same. A parental release form must be signed and permission to attend an overnight conference is required.

   6.2 **Board By-law Article 4.1 Notice of Motion – streamline for clarity**
   Add By-laws to October 7/13 Committee of the Whole agenda to discuss the possible removal of 4.1.7.

   6.3 **Board Policy II 010 Board Committee Structure**
   G. Reitzel will research past practice of task force versus committee.

   6.4 **Update Terms of Reference**
   G. Reitzel will review.

6.5 2012-13 Board Evaluation – Trustee Support Around Strategic Planning
Committee members agreed to defer this item to the November 4th meeting.

6.6 2012-13 Board Evaluation – Dealing with In-camera Business
Committee members agreed to defer this item to the November 4th meeting.

6.7 By-law Review Article 3.1 (review Board Meeting days first)
Changes to Article 3.1 were approved by the Trustees at the June 24th board meeting.

6.8 Board Policy II 002 Governing Style – discussion and recommendation
The committee recommended an expert in different governing styles be brought in. J. Anderson, W. Buchholtz and L. Clifford will investigate.

7. Adjournment

The meeting was adjourned at 8:35 p.m.