



## **Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held Virtually via Teams on Monday, December 14, 2020.

**Trustees Present:**

Bill Conway, Kevin Dupuis, Manuel da Silva, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen (Chair), Tracey Weiler

**Student Trustees Present:**

Abby Barbosa & Kate Morrison

**Administrative Officials Present:**

Loretta Notten, Jason Connolly, \*Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**

**Recorder:**

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

### **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:07 p.m.

#### **1.1 Opening Prayer & Memorials**

The meeting opened with an Advent prayer by Fr. Joseph de Viveiros.

#### **1.2 Territorial Acknowledgment**

The Territorial Acknowledgement was declared by Trustee Van Alphen.

#### **1.3 Approval of Agenda**

One amendment to the agenda, 5.4 is for Information, not Approval.

**2020-04-- It was moved by Trustee da Silva seconded by Trustee Dupuis:**

**THAT the agenda for Monday, December 14, 2020, as amended, be now approved. --- Carried by *consensus*.**

#### **1.4 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

### 1.5 Items for Action:

2020-05-- It was moved by Trustee Conway seconded by Trustee Schmalz:

THAT the Items for Action of the In-camera meeting of December 14, 2020 regarding Real Estate matters be now approved. --- Carried by *consensus*.

## **2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

### **3 Consent Agenda: Board of Trustees (Minutes of meetings)**

#### Approval of Minutes of Regular and Special Meetings

##### 3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee Meeting Minutes of November 23, 2020 and Board of Trustee Meeting of December 7, 2020

##### 3.2 SEAC Minutes of November 4, 2020

##### 3.3 Updated Trustee Committee Assignments

2020-06- It was moved by Trustee Price and seconded by Trustee da Silva:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

## **4 Delegations**

### **5 Advice from the CEO**

#### **5.1 Director's Update**

Director Notten provided the Board of Trustees with an update on the various virtual meetings attended provincially and locally.

#### **5.2 FSL Program Update**

Superintendent Klein introduced Jennifer Kruithof, FSL consultant, who provided the Board of Trustees with an update on the FSL Program. Presentation included updated on Core French, Intensive French, Advance Placement and French Immersion.

Trustees asked clarifying questions and provided feedback.

#### **5.3 Equity Action Plan Report**

Superintendent Olson provided the Board of Trustees with a report on the Board's Equity Action Plan. Highlights include school and classroom practices and initiatives, Leadership including the hiring of a new Equity Officer, data collection and steps being taken in organizational culture change.

Trustees asked clarifying questions and provided feedback.

#### **5.4 Revised Estimates – Impacts on Approved Budget**

Superintendent Maharaj presented a report on revised estimates and its impact on the approved budget. It was confirmed that a balanced revised budget will be filed with the Ministry on December 15, 2020. Revenue impacts were discussed included enrolment, Covid-19, staffing, funding, and virtual schools.

Trustees asked clarifying questions and provided feedback.

#### **5.5 Annual Report on Accumulated Surpluses**

Superintendent Maharaj presented a report on Annual Report on Accumulated Surpluses and balanced and requested permission to use the surpluses. No questions or comments from Trustees.

2020-07- It was moved by Trustee Schmalz and seconded by Trustee da Silva:

That the CEO be given permission to use up to \$168,555 from the WSIB surplus to service WSIB related costs. --- Carried by consensus

**2020-08- It was moved by Trustee Reitzel and seconded by Trustee Price:  
That the CEO be given permission to use up to \$213,117 from the Supports for Student Fund surplus to offset related costs. --- Carried by consensus**

#### **5.6 Update on WCDSB COVID Education Delivery Plan**

Director Notten provided an update on the WCDSB COVID Education Delivery Plan. Report included update on virtual learning vs face to face, COVID-19 caseload, dates and details of the news transitions window.

Trustees asked clarifying questions and provided feedback.

#### **5.7 Director's Annual Report**

Director Notten presented virtually the Director's Annual Report and requested that the Board accept the report indicating compliance with our obligations under Section 282(3) of The Education Act.

Trustees commented on the creative and detailed report.

**2020-09- It was moved by Trustee Price and seconded by Trustee Dupuis:  
That the Board accept this report indicating compliance with our obligations under Section 282(3) of The Education Act. --- Carried by consensus**

### **6. Board Education (at the request of the Board)**

#### **7. Reports From Board Committees/Task Forces**

##### **7.1 Student Trustee Update**

Student Trustees provided an update on activities hosted by schools and Student Trustee initiatives.

### **8. Board Education (at the request of the Board)**

#### **8.1 Chair's Report**

Chair Van Alphen provided recap on first week of being chair including meetings attended.

#### **8.2 OCSTA/CCSTA Communications**

Chair Van Alphen briefly discussed communications.

### **9 Policy Discussion**

#### **10 Assurance of Successful Board Performance**

##### **10.1 Board Policy Review**

##### **10.1.1 Board Policy I 001 Ends - Broad Policy Provision**

Chair Van Alphen asked Trustees whether they find the Board in compliance.

**2020-10 -- It was moved by Trustee Gravelle and seconded by Trustee Weiler:  
THAT the Board of Trustees reviewed Board Policy I 001 Ends - Broad Policy Provision and find that the Board is in compliance. --- Carried by consensus**

Trustee Price noted concerns with ends and the timing in which it is reviewed. Feels should come at the end of the year when the MYSP and Director Performance Appraisal are reviewed as Ends are a moving target throughout the year.

Chair Van Alphen asked whether there is a need to review the policy and Trustees agreed that yes it should be reviewed.

**2020-11 -- It was moved by Trustee Reitzel and seconded by Trustee Price:  
That Board Policy I 001 Ends - Broad Policy Provision be referred to Governance to review the monitoring schedule. ---Carried by consensus.**

### 10.1.2 Board Policy II 005 Consultation

Trustee Reitzel reviewed Board Policy II 005 and moved that it was in compliance.

2020-12 -- It was moved by Trustee Reitzel and seconded by Trustee Price:

THAT the Board of Trustees reviewed Board Policy II 005 Consultation and find that the Board is in compliance.

--- Carried by consensus

Chair Van Alphen asked if there was a need to review the Policy? Trustees responded that there was not.

## **11 Assurance of Successful Director of Education Performance**

### **11.1 Monitoring Reports & Vote on Compliance**

## **12 Potential Agenda Items**

### **12.1 Trustee Inquiry Report from the CEO**

### **12.2 Shared Concerns**

## **13 Announcements**

### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

Discussed upcoming events.

### **13.2 Pending Items:**

### **13.3 Pending Items for OCSTA Consideration**

## **14 Items for the Next Meeting Agenda**

## **15 Adjournment – Confirm decisions made tonight.**

15.1 The Recording Secretary confirmed the meeting decisions.

## **16 Closing Prayer**

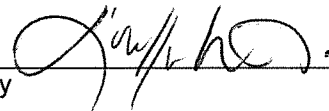
## **17 Motion to Adjourn**

2020-13 -- It was moved by Trustee da Silva and seconded by Trustee Dupuis:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:26 p.m.



Chair of the Board



Secretary