



## **Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held Virtually via Teams on Monday, January 25, 2021.

**Trustees Present:**

Bill Conway, Kevin Dupuis, Manuel da Silva, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen (Chair), Tracey Weiler

**Student Trustees Present:**

Abby Barbosa & Kate Morrison

**Administrative Officials Present:**

Loretta Notten, Jason Connolly, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**

**Recorder:**

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

### **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:00 p.m.

#### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Trustee da Silva.

#### **1.2 Territorial Acknowledgment**

The Territorial Acknowledgement was declared by Chair Van Alphen.

#### **1.3 Approval of Agenda**

Chair Van Alphen noted that an updated version of the Governance Report was emailed to Trustees.

Trustee Conway noted that the 3.5 of the agenda should be noted as 2021-2022 not 2020-2021 as indicated, agenda was amended to reflect same.

**2021-14-- It was moved by Trustee Price seconded by Trustee da Silva:**

**THAT the agenda for Monday, January 25, 2021, as amended, be now approved. --- Carried by *consensus*.**

#### **1.4 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action: N/A

## **2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

### **3 Consent Agenda: Board of Trustees (Minutes of meetings)**

#### **Approval of Minutes of Regular and Special Meetings**

- 3.1 Approval of Minutes of Regular and Special Meetings
  - 3.1.1 Board of Trustees Meeting Minutes of December 14, 2020
- 3.2 SEAC Minutes of December 2, 2020
- 3.3 Audit Minutes of November 4, 2020
- 3.4 Trustee Budget Update
- 3.5 2020-2021 Estimates Budget plan
- 3.6 Interim Financial Report - #1 of 3
- 3.7 Governance Minutes of January 18, 2021

Chair Van Alphen singled out 3.7 of the Consent Agenda and requested that members of the Governance Committee approve the Minutes of January 18<sup>th</sup>, 2021.

**2021-15- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:  
THAT the Governance Minutes of January 18, 2021 be now approved. --- Carried by consensus**

Chair Van Alphen requested approval of the Consent Agenda and items therein.

**2021-16- It was moved by Trustee Weiler and seconded by Trustee Schmalz:  
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.**

Chair Van Alphen asked Trustees if there was consensus. Trustee Conway questioned whether Trustees will be receiving an updated 2021-2022 Estimate Budget plan as the dates were not correct within the report. Superintendent Maharaj confirmed that it was not the correct version and will bring forward at next Board in February for Consent Agenda.

Trustees were satisfied and motions was carried by consensus.

## **4 Delegations**

### **5 Advice from the CEO**

#### **5.1 Director's Update**

Director Notten informed Trustees of highlights of meetings attended locally and provincially.

#### **5.2 Extended Day Programs**

Superintendent Ivankovic introduced a report to Trustees requesting an increase in Extended Day Programs by \$0.75. Lisa Horst, Extended Day Supervisors discussed background, data and budget implications.

Trustees asked clarifying questions and provided feedback.

**2021-17- It was moved by Trustee Schmalz and seconded by Trustee Reitzel:  
That the Board of Trustees approve the daily fee increase proposed, to 27.00 per day.  
--- Carried by consensus**

### **5.3 2021 Property and Major Capital Construction Update**

Superintendent Maharaj provided the Board of Trustees with an annual report on the Board Property and Major Capital Construction update. The report discussed capital priorities requests, property disposition, new site acquisitions, current major construction projects and data on the proceeds of dispositions.

Trustees asked clarifying questions.

### **5.4 Trussler North Administrative Boundary Adjustment**

Superintendent Maharaj introduced Jennifer Passy, Manager of Planning. Mrs. Passy provided the Board of Trustees with a Report on the Trussler North Administrative Boundary Adjustment. The report included explanation of the area and procedure reference. Students will not be affected by these minor adjustments and no consultation is required.

Trustees asked clarifying questions.

### **5.5 Huron-Brigadoon Boundary Review**

Superintendent Maharaj introduced Virina Elgawly, Planning Officer. Ms. Elgawly provide a high-level report on the Huron Brigadoon Boundary Review. Report included background information, goals of the review, the process of the review, data, timelines, and explanation of the three options.

Trustees voiced concerns on the stress this may put on families in this difficult time and that the review feels rushed. Questioned timing of the review, whether there was flexibility on the effective date and whether there is enough time for families to plan and process.

Ms. Elgawly confirmed proposed dates of initial meeting taking place this school year. Trustees suggested have two public meeting this school year virtually if required and the remaining two in the fall with the hope of it being a face to face meeting or virtual depending on climate with decision in November.

Chair Van Alphen read first motions to Trustees requesting approval and noted the motion did not discuss dates.

#### **2021-18- It was moved by Trustee Price and seconded by Trustee Reitzel:**

**That the Board of Trustees approve the initiation of the Huron Brigadoon Boundary Review to include Blessed Sacrament, John Sweeney, Our Lady of Grace, and St. Kateri Tekakwitha with the purpose of creating a boundary for the new Huron Brigadoon Catholic Elementary School.**

Consensus not reached. It was noted that the motion itself is just to start the initiation and it was suggested that the motion approve the initiation of the review and the board to come back with dates with a broad perimeter. Trustees supported revised timeline.

Trustee Gravelle brought forth a motion to move that the wording of the recommendation requested revised dates come to board in February. Chair Van Alphen restated the motion as suggested by Trustee Gravelle and requested a Trustee to second the amended motion.

#### **2021-19- It was moved by Trustee Gravelle and seconded by Trustee Price:**

**That the Board of Trustees approve the initiation of the Huron Brigadoon Boundary Review to include Blessed Sacrament, John Sweeney, Our Lady of Grace, and St. Kateri Tekakwitha with the purpose of creating a boundary for the new Huron Brigadoon Catholic Elementary School with revised dates to come to board in February.**

**--- Amended motion is carried**

Chair Van Alphen read the second motion and requested approval.

#### **2021-20- It was moved by Trustee Schmalz and seconded by Trustee Gravelle:**

**That the Board of Trustees name two members to the Huron Brigadoon Boundary Review boundary review committee (BRC) in accordance with APF008.**

**--- Carried by consensus**

Trustee Price and Trustee Schmalz volunteered to sit on the Huron Brigadoon Boundary Review Committee.

## **5.6 Update on WCDSB COVID Education Delivery Plan**

Director Notten provided the Trustees with an updated on the current status of the WCDSB Education Models.

## **6. Board Education (at the request of the Board)**

### **7. Reports From Board Committees/Task Forces**

#### **7.1 Student Trustee Update**

Student Trustees provided an update on activities hosted by schools and Student Trustee initiatives.

## **8. Board Education (at the request of the Board)**

### **8.1 Chair's Report**

Chair Van Alphen provided an update on activities attended for the month of January.

### **8.2 OCSTA/CCSTA Communications**

Chair Van Alphen briefly discussed communications.

## **9 Policy Discussion**

### **9.1 Governance Report**

Trustee Gravelle provided Trustees with details from the Governance report along with recommendations sought by the committee.

#### **2021-21- It was moved by Trustee Dupuis and seconded by Trustee Reitzel:**

That the Board of Trustees approve the amendments to the Trustee Call Log as indicated in this report to add two columns, one that is a counter of how many trustees have responded/received a particular issue and a new column indicating how an issue was resolved (in addition to the existing column with date it was resolved); further the request to remove the column with the name of the caller. --- **Carried by consensus**

#### **2021-22- It was moved by Trustee conway and seconded by Trustee dupuis:**

That the Board of Trustees approve all of the revisions captured in Board Policy II 001 as appended herein. --- **Carried by consensus**

#### **2021-23- It was moved by Trustee price and seconded by Trustee wiler:**

That the Board of Trustees approve the recommendation that the Ends Policy I 001 be reviewed and updated and that full Board discuss the process to be used. --- **Carried by consensus**

Chair Van Alphen clarified motion 2021-23 that she read it that recommendation come forward to a future Committee of the Whole within this year to discuss as a Board how to proceed. Trustees were satisfied.

## **10 Assurance of Successful Board Performance**

### **10.1 Board Policy Review**

#### **10.1.1 Board Policy II 006 Celebration of Excellence**

Trustee Price noted review of Policy II 006 Celebration of Excellence and moved that it was in compliance.

#### **2021-24 -- It was moved by Trustee Price and seconded by Trustee Schmalz:**

**THAT the Board of Trustees reviewed Board Policy II 006 Celebration of Excellence and find that the Board is in compliance. --- Carried by consensus**

Chair Van Alphen asked if there was a need to review the Policy and Trustees confirmed that there was no need to review the policy.

### 10.1.2 Board Policy III 002 Unity of Control

Chair Van Alphen confirmed review of Board Policy III 002 Unity of Control and moved that it was in compliance.

**2021-25 -- It was moved by Trustee Van Alphen and seconded by Trustee Dupuis:  
THAT the Board of Trustees reviewed Board Policy II 005 Consultation and find that the Board is in compliance.  
--- Carried by consensus**

Chair Van Alphen asked if there was a need to review the Policy and Trustees confirmed that there was not.

## **11 Assurance of Successful Director of Education Performance**

### **11.1 Monitoring Reports & Vote on Compliance**

#### **11.1.1 Monitoring Report IV-13/Leadership Strategy 2020-21**

Superintendent Merkel provided the Board of Trustees with a report on the 2020-2021 Leadership Strategy. The report included goals, programs, data, NTIP teacher support and next steps.

Trustees asked clarifying questions around equity and leadership.

**2021-26 -- It was moved by Trustee Conway and seconded by Trustee Gravelle:  
That the Board accept this report as evidence of fulfillment of the CEO's requirements under Executive Limitation IV 013.--- Carried by consensus**

## **12 Potential Agenda Items**

### **12.1 Trustee Inquiry Report from the CEO**

#### **12.1 2020-2021 Nurturing Inclusivity OSTA-AECO Report**

Trustee Conway brought forth as a discussion item a report from OSTA-AECO on the top of Nurturing Inclusivity and suggested striking a committee on this topic for students and community. Student Trustees discussed initiatives and documents through equity lens.

Trustee Reitzel suggested the Board bring the discussion forward at a future Committee of the Whole and go through the process in our Bylaws and determine if shared concern, what current policies states on the issue, whether there is a need to change policy and whether need to consult.

Point of order brought forth in chat by Trustee Schmalz to extend the meeting past 9:00 p.m.

**2021-27 -- It was moved by Trustee Schmalz and seconded by Trustee da Silva:  
That the Board of Trustee extend the Board meet past 9:00 pm----carried by consensus**

Trustee agreed to bring forth items on a future Committee of the Whole for discussion and agreed that motion was not required to add to Committee of the Whole. Chair Van Alphen took the direction from Trustees.

### **12.2 Shared Concerns**

## **13 Announcements**

### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

Discussed upcoming events.

### **13.2 Pending Items:**

### **13.3 Pending Items for OCSTA Consideration**

## **14 Items for the Next Meeting Agenda**

**15 Adjournment – Confirm decisions made tonight.**

15.1 The Recording Secretary confirmed the meeting decisions.

**15.2 Move into Private, Private**

2021-28 -- It was moved by Trustee Conway and seconded by Trustee da Silva:  
THAT the Board meeting be moved in Private, Private at 9:08 p.m.

**16 Closing Prayer**

**17 Motion to Adjourn**

2021- 29 -- It was moved by Trustee da Silva and seconded by Trustee Price:  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:48 p.m.



Chair of the Board



Secretary