



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held Virtually via Teams on Monday, February 22, 2021.

Trustees Present:

Bill Conway, Kevin Dupuis, Manuel da Silva, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen (Chair), Tracey Weiler

* Trustee Reitzel left the meeting at 8:26 p.m.

Student Trustees Present:

Abby Barbosa & Kate Morrison

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Reitzel.

1.2 Territorial Acknowledgment

The Territorial Acknowledgement was declared by Chair Van Alphen.

1.3 Approval of Agenda

Prior to approval, the following amendments were noted:

- Update Administrative Officials from Laura Shoemaker to Gerald Foran
- Number error under 1.5 "Items for Action", 15.1.1 and 15.1.2 should read 1.5.1 and 1.5.2
- 5.2 will be switched to 5.4 to accommodate special guest
- Items 12 of agenda is for information not decision as noted

2021-30-- It was moved by Trustee da Silva seconded by Trustee Dupuis:

THAT the agenda for Monday, February 22nd, 2021, as amended, be now approved. --- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

1.5.1
**2021-31-- It was moved by Trustee Price seconded by Trustee Dupuis:
That the Items for Action of January 25, 2021 regarding Human Resource Services matters, In-Camera meeting of February 8th, 2021 regarding property matters & In-Camera meeting of February 22nd, 2021 regarding Human Resource Services be now approved. --- Carried by consensus**

1.5.2
**2021-32-- It was moved by Trustee Gravelle seconded by Trustee Price:
That the motion of February 8th, 2021 Directing staff to follow option C as for the Huron Brigadoon Boundary Review be now approved. --- Carried by consensus**

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

Approval of Minutes of Regular and Special Meetings

- 3.1 Approval of Minutes of Regular and Special Meetings
 - 3.1.1 Board of Trustees Meeting Minutes of January 25, 2021
- 3.2 SEAC Minutes of January 6, 2021
- 3.3 CPIC Minutes of November 10, 2020 & February 9, 2021
- 3.4 2021-2022 Estimates Budget Update

**2021-33- It was moved by Trustee Conway and seconded by Trustee Schmalz:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus**

4 Delegations

5 Advice from the CEO

5.1 Director's Update

Director Notten informed Trustees of highlights of meetings attended locally and provincially.

At this time the Chair brought forth item 5.4 to be presented.

5.4 South East Cambridge Joint Use Feasibility Study

Superintendent Maharaj provided an introduction on the South East Cambridge Joint Use Feasibility Study report and introduced Jennifer Passy, Manager of Planning and Maureen O'Shaughnessy of CS&P Architects. Ms. O'Shaughnessy provided a detailed and comprehensive report on the Cambridge Joint-use Complex Feasibility Study. The report included vision, site evaluation, amenities, joint-use conceptual approach, concept plans, projected costs and deciding factors of concept 4. Trustees asked clarifying questions including cost allocation, parking concerns, next steps and provided feedback. Superintendent Maharaj will follow up with WRDSB with respect to how they came up with 80 parking spaces.

**2021-34- It was moved by Trustee Reitzel and seconded by Trustee Dupuis:
That the report entitled "South East Cambridge Joint Use Feasibility Study" be received.--- Carried by consensus**

2021-35- It was moved by Trustee Conway and seconded by Trustee Price:

That the Board direct staff to work with the City of Cambridge and Waterloo Region District School Board to develop agreements which support the design and development of a One Campus – Two Separate Facilities joint use campus generally in accordance with Concept 4 on the south east Cambridge site. --- Carried by consensus

2021-36- It was moved by Trustee Conway and seconded by Trustee Dupuis:

That the Board direct staff to work with the Waterloo Region District School Board to develop detailed plans and associated agreements for the design and construction of a joint school building on the south east Cambridge site. --- Carried by consensus

Chair Van Alphen requested confirmation on whether there will be a request to have a trustee assigned to the committee. It was noted that a committee will need to be formed in the near future but not required at the moment.

5.3 7-12 Program Review Draft Recommendations Report

Superintendent Maharaj introduced Jennifer Passy, Manager of Planning who presented on the 7-12 Program Review Draft Recommendations Report. The presentation included the work of the steering committee, key program/operational considerations, public consultation and communication and final phase of the workplan.

Trustees asked clarifying questions including lunch accommodations, supervision and use of camera with younger students.

2021-37- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:

That the report entitled “7-12 Program Review Draft Key Considerations Report” be received. -- Carried by consensus

2021-38- It was moved by Trustee da Silva and seconded by Trustee Conway:

That staff be directed to initiate the second phase of the work program generally as outlined in the Consultation & Communication Plan section of the “7-12 Program Review Draft Key Considerations Report”. --- Carried by consensus

5.2 Multidisciplinary Team Approach in Student Services

Superintendent Foran introduced the report on Multidisciplinary Team Approach in Student Services. Erin Schreiter, Lead Social Worker discussed the Student Aware program along with data. Trustees asked clarifying questions surrounding tracking and focus areas.

5.5 Update on WCDSB COVID Education Delivery Plan

Director Notten provided an update with the return to face-to-face learning including additional safety enhancements in Operational Guidelines, mandatory masking in grades 1– 3, confirmation of daily screening and asymptomatic testing updates. Trustees asked clarifying questions and provided feedback.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees provided an update on activities hosted by schools and Student Trustee initiatives.

8. Board Education (at the request of the Board)

8.1 Chair’s Report

Chair Van Alphen provided recap on events attended during the month of February.

8.2 OCSTA/CCSTA Communications

Chair Van Alphen briefly discussed communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy Review

10.1.1 Board Policy II 007 Board Members' Code of Conduct

Trustee Gravelle confirmed she reviewed Board Policy II 007 Board Members' Code of Conduct and confirmed that she finds the policy in compliance.

2021-39 -- It was moved by Trustee Gravelle and seconded by Trustee Conway:

THAT the Board of Trustees reviewed Board Policy II 007 Board Members' Code of Conduct and find that the Board is in compliance. --- Carried by consensus

Is there a need to review the Policy? No

10.1.2 Board Policy III 003 Accountability of the CEO

Trustee Gravelle confirmed she reviewed Board Policy III 003 Accountability of CEO and confirms the Board is in compliance.

2021-40 -- It was moved by Trustee Gravelle and seconded by Trustee Schmalz:

THAT the Board of Trustees reviewed Board Policy III 003 Accountability of the CEO and find that the Board is in compliance. --- Carried by consensus

Is there a need to review the Policy? No

10.1.2 Board Policy III 004 Delegation to the CEO

Trustee Price confirmed that after reviewing the policy, she noted that the Board is in compliance, except for provision number 3. She also noted that the Board is moving in that direction, as long as CEO uses any reasonable interpretation of the Board's ends and Executive Limitation Policies and believe the Board is moving in that direction.

2021-41 -- It was moved by Trustee Price and seconded by Trustee Dupuis:

THAT the Board of Trustees reviewed III 004 Delegation to the CEO and find that the Board is in compliance. --- Carried by consensus

Is there a need to review the Policy? No

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1 Emergency CEO Replacement – Monitoring Report IV – 011

Director Notten proved her monitoring report on Emergency CEO Replacement – Monitoring Report IV – 011 and noted evidence of compliance.

2021-42 -- It was moved by Trustee da Silva and seconded by Trustee Schmalz:

That Part 1 of this report will be implemented by the CEO when the Director is out of the Province or Country. Part 2 through 4 will be implemented as indicated and That this report be accepted as evidence of compliance with Policy IV 011 Emergency CEO Replacement. --- Carried by consensus

11.1.2 Treatment of Public – Monitoring Report IV – 002

Director Notten proved her monitoring report on Treatment of Public – Monitoring Report IV – 002 and noted evidence of compliance.

2021-43 -- It was moved by Trustee Conway and seconded by Trustee Dupuis:

That the Board accept this report indicating compliance with communication and support to Board Policy IV 002 Treatment of Public. --- Carried by consensus

11.1.3 Treatment of Students - Monitoring Report IV – 003

Director Notten proved her monitoring report on Treatment of Students - Monitoring Report IV – 003 and noted evidence of compliance.

2021-44 -- It was moved by Trustee Gravelle and seconded by Trustee Conway:

That the Board accept this report indicating compliance with Treatment of Students Policy IV 003. --- Carried by consensus

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.1 Notice of Motion (Nurturing Inclusivity)

As per By-laws the Notion of Motion is coming forward as information tonight and will be discussed at the March Board meeting.

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

Discussed upcoming events.

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

Discussed upcoming items for next agenda.

15 Adjournment – Confirm decisions made tonight.

15.1 The Recording Secretary confirmed the meeting decisions.

15.2

2021-45 -- It was moved by Trustee Dupuis and seconded by Trustee Price:

THAT the meeting move into Private, Private at 8:54 p.m.

16 Closing Prayer

17 Motion to Adjourn

2021-46 -- It was moved by Trustee Price and seconded by Trustee Conway:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 10:04 p.m.



Chair of the Board



Secretary