



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held Monday, March 28, 2022 at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Bill Conway, Manuel da Silva, *Jeanne Gravelle (Chair), *Shannon Nash, *Wendy Price, *Hans Roach, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Sarah Simoes, *Sarah Wilson

**Via Teams*

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Monsignor Doyle CSS Students.

1.2 Territorial Acknowledgment

The Territorial Acknowledgement was declared by Monsignor Doyle CSS Students.

1.3 Approval of Agenda

Chair Gravelle noted amendments to the agenda. Opening prayer and Territorial Acknowledgment was led by students at Monsignor Doyle CSS and the addition of section 12.2 Leave of Absence for Trustee Van Alphen

2022-31 It was moved by Trustee Price seconded by Trustee Nash:

THAT the agenda for Monday, March 28, 2022, as amended, be now approved.

--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

Chair Gravelle reviewed Items for Action and requested a mover and seconder.

2022-32- It was moved by Trustee da Silva and seconded by Trustee Conway:

THAT the Items for Action of the In-Camera meeting of:

- Private, Private Meeting of February 28, 2022, regarding HRS matters;
- Private, Private Meeting of March 7, 2022, regarding HRS Matters; and
- Private, Private, Private meeting of March 7, 2022, regarding HRS Matters be now approved.

--- Carried by consensus.

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

Approval of Minutes of Regular and Special Meetings

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting – February 28, 2022

3.2 2022-2023 Estimates Budget Update

3.3 SEAC Minutes – February 2, 2022

3.4 CPIC Minutes – January 26, 2022

2022-33- It was moved by Trustee Price and seconded by Trustee Roach:

THAT the Consent Agenda Board of Trustees and the recommendations, contained therein be now approved.

--- Carried by consensus.

4 Delegations

5 Advice from the CEO

5.1 Director's Monthly Report

Director Notten provided an update on various meetings and events attended locally and provincially. Trustees asked clarifying questions.

5.2 Student Success Update/Plan

Superintendent Varano provided Trustees with a report on Student Success. Presentation included summary of consultants, programs/pathways, Experiential Learning, Specialist High Skills Major Program, Co-operative Education, Re-engagement Strategy/Learning Recovery and St. Don Bosco. Trustees asked clarifying questions and provided feedback.

5.3 2022 Catholic Trustee Determination and Distribution

Superintendent Maharaj presented the 2022 Catholic Trustee Determination and Distribution and requested approval.

2022-34- It was moved by Trustee Price and seconded by Trustee Schmalz:

1. That the Board of Trustees determine the number of Catholic Trustees to be elected in the 2022 Municipal Election is 9.
2. That the Board of Trustees not designate any municipality as an area of low population for the purposes of Trustee distribution in the 2022 Municipal Election.
3. That the Board of Trustees, for the purpose of the 2022 Municipal Election, distributes 9 Catholic Trustees as follows:

Kitchener / Wilmot – 4 Trustees

Cambridge / North Dumfries – 3 Trustees

Waterloo / Woolwich / Wellesley – 2 Trustees

--- Carried by consensus.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees' Simoes and Wilson provided an update on events in the school community along with Student Trustee Role update for the month of March.

8. Board Education (at the request of the Board)

8.1 Chair's Report

Chair Gravelle provided a summary of events and meeting attended during the month of March.

8.2 OCSTA/CCSTA Communications

Trustee discussed OCSTA communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 008 Chairperson's Role

Trustee da Silva confirmed review of Board Policy II 008 Chairperson's Role and confirmed compliance.

2022-35 -- It was moved by Trustee da Silva and seconded by Trustee Schmalz:

THAT the Board of Trustees reviewed Board Policy II 008 Chairperson's Role and find that the Board is in compliance.

--- Carried by consensus.

Trustee da Silva confirmed that there was no need to review the policy.

10.2 Board Policy II 013 Cost of Governance

Trustee Nash confirmed review of Board Policy II 013 Cost of Governance and confirmed compliance.

2022-36 -- It was moved by Trustee Nash and seconded by Trustee Weiler:

THAT the Board of Trustees reviewed Board Policy II 013 Cost of Governance and find that the Board is in compliance.

--- Carried by consensus.

Trustee Nash noted that first piece of policy speak to incoming Trustees and noted that there will be a need to review this policy in November, specifically November 14, 2022, as it will not be after that point.

Director Notten noted point of order with respect to Board Policy II 013, requested clarification on what was being back to be reviewed after November 14th as Linkages is working on training for incoming Trustees. Trustee da Silva confirmed that just the dates need to be updated in Board Policy II 013..

10.3 Board Policy II 014 Trustee Expenses

Trustees confirmed review of Board Policy II 014 Trustee Expenses and confirmed compliance.

2022-37 -- It was moved by Trustee Van Alphen and seconded by Trustee Price:

THAT the Board of Trustees Board Policy II 014 Trustee Expenses and find that the Board is in compliance.

--- Carried by consensus.

Trustee Van Alphen confirmed that there is no need to review the policy.

10.4 Board Policy III 005 Monitoring CEO Performance

Trustee Conway confirmed review of Board Policy Board Policy III 004 Delegation to the CEO and confirmed compliance.

2022-38 -- It was moved by Trustee Conway and seconded by Trustee Weiler:

THAT the Board of Trustees reviewed Board Policy III 005 Monitoring CEO Performance and find that the Board is in compliance.

--- Carried by consensus.

Trustee Conway confirmed that there is no need to review the policy.

11 Assurance of Successful Director of Education Performance

11.1 Board Policy IV 002 Treatment of Public

Director Notten provided a report outlining evidence indicating compliance with communication and support to Board Policy IV 002 Treatment of Public.

Trustees asked clarifying questions and noted their struggle with voting compliance. Lack of data for MYSP, MDI survey made it difficult to cross reference along with current report outstanding with current issue at hand. Trustee discussed postponing the recommendation until June when all the data from surveys are complete along with the John Sweeney report. Trustees discussed how it was difficult to provide approval so early in year without the data.

Chair Gravelle read the motion requesting compliance with Board Policy IV 002 and requested a mover. As there were no movers, Chair Gravelle noted that the Motion was defeated. Trustee da Silva put forth a motion requested that Board Policy IV 002 Treatment of Public be deferred until June board.

**2022-39 -- It was moved by Trustee da Silva and seconded by Trustee Weiler:
That Board Policy IV 002 Treatment of Public be deferred to the June Board meeting.
--- Carried by consensus.**

11.2 Board Policy IV 003 Treatment of Students

Director Notten brought forth a report providing evidence to support compliance of Board Policy IV 003 Treatment of Students. Trustees again struggled to confirm compliance until Student Consensus and MDI Climate Survey data is reviewed. Trustee Price suggested that this policy be brought back to review in June. Director Notten noted that these two policies in the past were scheduled for review in May and the Trustee brought up to February Board and suggested a review of the timeline of policy review in Governance.

Chair Gravelle read the recommendation that the Board accept this report indicating compliance with Treat of Students Policy IV 003 and requested a mover. Trustees did not move this recommendation and the motion was defeated. Trustee Gravelle asked for a Trustee to put forth a motion to defer the motion. Trustee Price moved the motion to wait until June Board meeting.

**2022-40 -- It was moved by Trustee Price and seconded by Trustee Weiler:
It's recommended that the board defer Treatment of Students Policy IV 003 until the June Board meeting.
---Carried by consensus**

Trustee Gravelle recommendation that the review of Policy placement be reviewed at an upcoming Governance meeting.

11.3 Board Policy IV 005 Hiring and Promotions

Superintendent Connolly presented a report outlining evidence that the Board is in compliance with Board Policy Iv 0005 Hiring Promotions. Trustees asked clarifying questions with respect to the Equity Committing and hiring practices, failure to fills and process of hiring non-Catholics. Chair Gravelle read the recommendation and requested a mover.

**2022-41 -- It was moved by Trustee Conway and seconded by Trustee da Silva:
That the Board accept this report indicating compliance with Hiring and Promotions Policy IV 005.
--- Carried by consensus.**

11.4 Board Policy IV 10 Facilities Accommodation

Superintendent Maharaj presented a report supporting that the Board is in compliance with Bord Policy IV 10 Facilities Accommodation. Trustee Schmalz asked for clarification on whether the report was referring May 21, 2021 instead of 2022. Superintendent confirmed that was a typo and should be 2021. Chair Gravelle read the recommendations and requested a mover.

**2022-42 -- It was moved by Trustee Price and seconded by Trustee da Silva:
That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 010 for the 2021-22 school year.
--- Carried by consensus.**

12 Potential Agenda Items

12.1 Notice of Motion Re: Menstrual Equity in Schools-

Chair Gravelle noted that Trustee Conway brought forth a motion in which he was moving and being seconded by Van Alphen with respect to Menstrual Equity in Schools.

Trustee Conway provided a debrief on the motion and background and confirmed what they are seeking. Trustees provided feedback and support of motion. Chair Gravelle read the motion be sought and confirmed that Trustee Conway was the mover with Trustee Gravelle seconding the motion.

2022-43 -- It was moved by Trustee Conway and seconded by Trustee Van Alphen:

The Board of Trustees direct staff to initiate a menstrual equity pilot project at a minimum of 5 elementary schools and St Louis Adult Learning in addition to the dispensers provided in secondary. Staff are required to provide menstrual products in one or more elementary school washroom in an equitable and barrier free manner while collecting feedback from students and staff form elementary, secondary and Adult Education Centres.

Furthermore, staff are to provide a report to the Board of Trustees on or before the December 2022 Board meeting with a breakdown on costs involved, product distribution and usage, a summary of student and staff feedback as well as a recommended plan moving forward toward Board wide menstrual equity.

--- Carried by consensus.

12.2 Leave of Absence for Trustee Van Alphen

Chair Gravelle noted that Trustee Van Alphen has put forth her name to run for the Ontario Liberal Party in the upcoming election on June 2nd, 2022 and was seeking leave of absence while she campaigns. Chair Gravelle read the official request from Trustee Van Alphen and sought a mover and seconder.

2022-44 -- It was moved by Trustee Price and seconded by Trustee Roach:

That the Board of Trustees accept the request for a leave of absence for Trustee Van Alphen, from April 15th to June 5th, 2022.

---Carried by Consensus

13 Announcements

13.1 Upcoming Meetings/Events

Trustees briefly discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

14.1 Trustees reviewed items for next meeting agenda.

15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

15.2 Move into Private, Private

Chair Gravelle requested a mover and seconder to move into Private, Private.

2022-45-- It was moved by Trustee Weiler and seconded by Trustee Price:

THAT the meeting be moved into Private, Private at 8:48 p.m.

--- Carried by consensus.


2022-46-- It was moved by Trustee da Silva and seconded by Trustee Price:

That the Board Motion to Rise and Report at 9:52 p.m.


16 Closing Prayer

17 Motion to Adjourn

2022-47-- It was moved by Trustee Weiler and seconded by Trustee Nash:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:53 p.m.



Chair of the Board



Secretary