



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held Monday, April 25, 2022, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Bill Conway, Manuel da Silva, Jeanne Gravelle (Chair), *Shannon Nash, Wendy Price, *Hans Roach, Brian Schmalz, Tracey Weiler

Student Trustees Present:

Sarah Simoes, Sarah Wilson

**Via Teams*

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Jennifer Ritsma

Special Resources For The Meeting:

Regrets:

Melanie Van Alphen (Leave), Annalisa Varano, Judy Merkel

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:02 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Resurrection CSS Students.

1.2 Territorial Acknowledgment

The Territorial Acknowledgement was declared by Resurrection CSS Students.

1.3 Approval of Agenda

2022-48 It was moved by Trustee Price seconded by Trustee da Silva:

THAT the agenda for Monday, April 25, 2022, be now approved.

--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

2022-49 - It was moved by Trustee Conway and seconded by Trustee Schmalz:

THAT the Items for Action of:

- Private, Private, Private meeting of March 7, 2022 regarding Human Resource Services Matters
- Private, Private, Private meeting of March 28, 2022 regarding Human Resource Services Matters
- Private, Private meeting of April 4th, 2022 regarding student matter be now approved.

--- Carried by consensus.

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

Approval of Minutes of Regular and Special Meetings

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting – March 28, 2022

3.1.2 Special Board of Trustees Meeting – March 21, 2022

3.2 2022-2023 Estimates Budget Update

3.3 External Auditor Tender Award

3.4 Interim Financial Report - #2 of 3

3.5 Audit Committee Minutes – January 27, 2022

3.6 SEAC Minutes – March 2, 2022

2022-50- It was moved by Trustee Weiler and seconded by Trustee Price:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

5 Advice from the CEO

5.1 Director's Monthly Report

Director Notten provided an update on various meetings and events attended locally and provincially.

5.2 School Travel Planner Update

Leslie Maxwell of Student Transportation Services of Waterloo Region (STSWR) provided the Board of Trustees with a presentation on School Travel Planning. The presentation included background on School Travel Planning (STP) and their Team organization, sponsored projects, programs, data, initiatives, and benefits. Trustees asked clarifying questions and provided feedback.

5.3 East Kitchener 7-12 Boundary Review

Superintendent Maharaj introduced the East Kitchener 7-12 Boundary Review along with presenter Virina Elgawly, Planning Officer. Trustees were provided with an in-depth report and motions being sought.

2022-51- It was moved by Trustee Price and seconded by Trustee Weiler:

That the Board of Trustees approve the initiation of the East Kitchener 7-12 Boundary Review to include Canadian Martyrs CES, Saint John Paul II CES, St. Anne (K) CES, St. Daniel CES, and St. Mary's High School with the purpose of creating boundaries for the new St. Patrick Catholic Elementary School and the East Kitchener Catholic 7-12 School.

--- Carried by consensus.

2022-52- It was moved by Trustee Conway and seconded by Trustee da Silva:

That the Board of Trustees name two members to the East Kitchener 7-12 Boundary Review committee (BRC) in accordance with APF008.

--- Carried by consensus.

5.4 Update on Health and Safety Measures in Schools

Director Notten provided an update on the Health and Safety Measures in our Board related to Covid-19. Trustees asked clarifying questions.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees' Simoes and Wilson provided an update on events in the school community along with Student Trustee Role update for the month of April.

8. Board Education (at the request of the Board)

8.1 Chair's Report

Chair Gravelle provided a summary of events and meeting attended during the month of April.

8.2 OCSTA/CCSTA Communications

Trustee discussed OCSTA communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 015 Ownership Linkage

Chair Gravelle confirmed review of Board Policy II 015 Ownership Linkage and confirmed compliance.

2022-53 -- It was moved by Trustee Gravelle and seconded by Trustee da Silva:

THAT the Board of Trustees reviewed Board Policy II 015 Ownership Linkage and find that the Board is in compliance.

--- Carried by consensus.

Chair Gravelle confirmed that there was no need to review the Policy.

11 Assurance of Successful Director of Education Performance

11.1 Board Policy IV 006 - Legal Responsibilities and Liabilities

Superintendent Connolly presented a report seeking compliance with Board Policy IV 006 - Legal Responsibilities and Liabilities.

2022-54-- It was moved by Trustee Conway and seconded by Trustee Schmalz:

That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 006 for the 2021-22 school year.

--- Carried by consensus.

11.2 Board Policy IV 008 - Financial Conditions and Activities

Superintendent Maharaj presented a report seeking compliance with Board Policy IV 008 - Financial Conditions and Activities.

2022-55-- It was moved by Trustee Price and seconded by Trustee Weiler:

That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 008 for the 2021-22 school year.

--- Carried by consensus

11.3 Board Policy IV 012 - Communication and Support to Board

Director Notten presented a report a seeking compliance with Board Policy IV 012 - Communication and Support to Board.

2022-56-- It was moved by Trustee Price and seconded by Trustee Weiler:

That the Board accept this report indicating compliance with Policy IV 012 Communication and Support to Board.

--- Carried by consensus

12 Potential Agenda Items

13 Announcements

13.1 Upcoming Meetings/Events

Trustees briefly discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

14.1 Trustees reviewed items for next meeting agenda.

15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

15.2 Move into Private, Private, Private

2022-57-- It was moved by Trustee da Silva and seconded by Trustee Conway:
THAT the meeting be moved into Private, Private, Private at 7:35 p.m.

--- Carried by consensus.


2022-57-- It was moved by Trustee da Silva and seconded by Trustee Price:
THAT the Board of Trustees Rise and Report at 8:10 p.m.

--- Carried by consensus.

16 Closing Prayer

17 Motion to Adjourn

2022-58-- It was moved by Trustee da Silva and seconded by Trustee Conway:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:11 p.m.



Chair of the Board



Secretary