



## **Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held Monday, May 30, 2022, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

### **Trustees Present:**

Bill Conway, Manuel da Silva, Jeanne Gravelle (Chair), \*Shannon Nash, Wendy Price, Hans Roach, Brian Schmalz, Tracey Weiler

*\*Via Teams*

### **Student Trustees Present:**

Sarah Simoes, Sarah Wilson

### **Administrative Officials Present:**

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Jennifer Ritsma, Annalisa Varano

### **Special Resources For The Meeting:**

### **Regrets:**

Melanie Van Alphen (Leave)

### **Recorder:**

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:05 p.m.

### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Trustee Price.

### **1.2 Territorial Acknowledgment**

Declared by Chair of the Board.

### **1.3 Approval of Agenda**

Chair Gravelle noted amendment to agenda, 3.6 should be noted for approval not information.

**2022-63 It was moved by Trustee Roach and seconded by Trustee Weiler:  
THAT the agenda for Monday, May 30, 2022, as amended, be now approved.  
--- Carried by *consensus*.**

### **1.4 Declaration of Pecuniary Interest**

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

### 1.5 Items for Action:

2022-64 It was moved by Trustee Conway and seconded by Trustee Price:

That the Items for Action regarding:

- In-camera meeting of May 9, 2022, regarding HRS Matters
- In-camera meeting of April 25, 2022, regarding HRS matters & Awards, be now approved.

--- Carried by *consensus*.

## **2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

### **3 Consent Agenda: Board of Trustees (Minutes of meetings)**

#### 3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting – April 25, 2022

3.1.2 Special Board of Trustees Meeting – May 9, 2022

#### 3.2 2022-2023 Board Meeting Dates

#### 3.3 CPIC Minutes – February 23, 2022

#### 3.4 SEAC Minutes – April 6, 2022

#### 3.5 2022-2023 Estimates Budget Update

#### 3.6 Governance Minutes – Mar. 21, 2022

#### 3.7 Governance Minutes – May 16, 2022

Chair Gravelle noted that a couple items will be pulled out of consent agenda for discussion. Trustees discussed Board meeting dates for 2022-2023 specifically the October Board meeting date as it lands on Halloween or the October 24<sup>th</sup> municipal election date. After discussion, Trustees decided on Tuesday, October 25<sup>th</sup> as the October Board date. Also of note, Monday, June 5<sup>th</sup> (not 6<sup>th</sup> as noted) will be the Special Board Budget presentation in 2023.

The Governance Minutes of March 21<sup>st</sup> and May 16<sup>th</sup> will be discussed after 9.1, By-law Amendments, from the Governance Committee.

2022-65- It was moved by Trustee Price and seconded by Trustee Weiler:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved with the amendment of Tuesday, October 25, 2022, as the Board meeting and Monday, June 5, 2023.

--- Carried by *consensus*.

## **4 Delegations**

### **5 Advice from the CEO**

#### **5.1 Director's Monthly Report**

Director Notten provided an update on various meetings and events attended locally and provincially.

#### **5.2 Multi-Year Capital Renewal Plan**

Superintendent Maharaj introduced the Multi-Year Capital Renewal Plan and introduced presenter Terri Pickett, Senior Manger of Facility Services. Presentation discussed funding sources, development of the plan and upcoming capital projects.

Mrs. Pickett was acknowledged for her years of services as she will be retiring at the end of the school year.

#### **5.3 Energy Conservation Plan**

Superintendent Maharaj introduced the Energy Conservation Plan and presenter Ronnie Magar, Construction Coordinator. Presentation included energy consumption data, goals, and upcoming projects. Trustees asked clarifying questions.

#### **5.4 2022 Abridged Long Term Accommodation Plan**

Superintendent Maharaj introduced the 2022 Abridged Long Term Accommodation Plan and presenter Jennifer Passy, Manger of Planning. Presentation discussed plan Highlights, Enrolment projections, Community Planning/Facility Partnerships Evaluations, Accomplishments, Submitted Capital Priorities, Ministry Approvals and future priorities. Approval of the 2022 Abridged Long Term Accommodation Plan was being sought by Trustees. Trustees provided feedback and Chair Gravelle requested a mover and seconder.

**2022-66- It was moved by Trustee Price and seconded by Trustee Schmalz:  
That the Board of Trustees approve the "2022 Abridged Long Term Accommodation Plan."**

--- Carried by consensus.

#### **5.5 Special Education Update/Plan**

Superintendent Foran presented the Special Education Update to Trustees. Presentation discussed Achievement Gap, Staff Professional Development, SEA Device Data, celebrations, and additional support for summer 2022. Trustees asked clarifying questions and provided feedback.

### **6. Board Education (at the request of the Board)**

#### **7. Reports From Board Committees/Task Forces**

7.1 Student Trustees' Simoes and Wilson provided an update on events in the school community along with Student Trustee Role update for the month of May.

Congratulations was giving to Sarah Wilson for being awarded with the Schulich Leader Scholarship from the University of Waterloo.

### **8. Board Education (at the request of the Board)**

#### **8.1 Chair's Report**

Chair Gravelle provided a summary of events and meeting attended during the month of May.

#### **8.2 OCSTA/CCSTA Communications**

Trustee discussed OCSTA communications.

### **9 Policy Discussion**

#### **9.1 By-law Revisions**

Chair Gravelle read all the By-law recommendation from the Governance Committee and deemed them to be read three times. Chair Gravelle requested a mover and seconder.

**2022-67- It was moved by Trustee Conway and seconded by Trustee da Silva:  
That the Board of Trustees approve the recommendations to the by-laws from the Governance Committee.**  
--- Carried by consensus.

Chair Gravelle brought forward the Governance minutes for approval.

**2022-68- It was moved by Trustee Schmalz and seconded by Trustee Weiler:  
THAT the Governance minutes of March 21, 2022, and May 16, 2022, be now approved.**  
--- Carried by consensus.

### **10 Assurance of Successful Board Performance**

#### **10.1 Board Policy Review**

##### **10.1.1 Board Policy II 011 Student Representation on the Board - Is there a need to review the Policy?**

Trustee Conway confirmed review of Board Policy II 011 Student Representation on the Board and confirmed compliance.

**2022- 69 -- It was moved by Trustee Conway and seconded by Trustee Price:  
THAT the Board of Trustees reviewed Board Policy II 011 Student Representation on the Board and find that the Board is in compliance.**  
--- Carried by consensus.

There is no need to review the policy.

### **10.1.2 Board Policy II 012 Student Trustee Role Description - Is there a need to review the Policy?**

Trustee da Silva confirmed review of Board Policy II 012 Student Trustee Role Description and confirmed compliance.

**2022-70 -- It was moved by Trustee da Silva and seconded by Trustee Schmalz:**

**THAT the Board of Trustees reviewed Board Policy II 012 Student Trustee Role Description and find that the Board is in compliance.**

**--- Carried by consensus.**

Student Trustees noted that in their opinion review of policy not necessary.

### **10.1.3 Board Policy III 001 Global Governance-Management Connection - Is there a need to review the Policy?**

Chair Gravelle confirmed review of Board Policy III 001 Global Governance-Management Connection and confirmed compliance.

**2022- 71 -- It was moved by Trustee Gravelle and seconded by Trustee Conway:**

**THAT the Board of Trustees reviewed Board Policy III 001 Global Governance-Management Connection and find that the Board is in compliance.**

**--- Carried by consensus.**

It was confirmed that there was no need to review the policy.

### **10.2 Student Trustee Feedback**

Student Trustee Feedback was discussed. Comments include that mentoring could be done earlier in the year and in-person so they get a better handle of the role earlier in the school year. Student Trustee Wilson noted that other Boards have an additional Indigenous student trustees on the Board.

### **10.3 Board of Trustees Self-Evaluation**

Trustee discussed the Self-Evaluation. Trustees commented that it would helpful if new incoming Board reviewed comments as they discuss work of the Board.

## **11 Assurance of Successful Director of Education Performance**

### **11.1.1 Treatment of Staff – Monitoring Report IV – 004**

Superintendent Connolly presented a report on Treatment of Staff and sought approval. Trustees asked clarifying questions and provided feedback including whether there is data on how staff feel about the future, this was taken into consideration. Trustees also discussed workload impact, staff moral and how they can lobby these issues at OCSTA.

**2022-72 -- It was moved by Trustee Conway and seconded by Trustee da Silva:**

**That the Board accept this report indicating compliance with Treatment of Staff Policy IV 004.**

**--- Carried by consensus.**

### **11.1.2 Asset Protection – Monitoring Report IV – 009**

Superintendent Maharaj presented a report to Trustees on Asset Protection with recommendations that the report be approved demonstrating compliance. Chair read recommendations and requested mover and seconder.

**2022-73 -- It was moved by Trustee Price and seconded by Trustee Schmalz:**

**That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 009 for the 2021-22 school year.**

**--- Carried by consensus.**

## **12 Potential Agenda Items**

### **13 Announcements**

#### **13.1 Upcoming Meetings/Events**

Trustees discussed upcoming events.

#### **13.2 Pending Items: N/A**

#### **13.3 Pending Items for OCSTA Consideration: N/A**

**14 Items for the Next Meeting Agenda**

14.1 Trustees reviewed items for next meeting agenda.

**15 Adjournment – Confirm decisions made tonight.**

15.1 Confirm Decisions made tonight

15.2 Move into Private, Private, Private

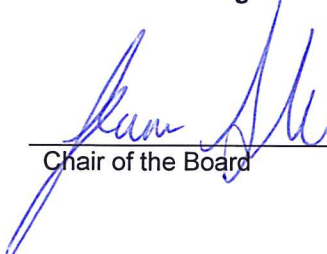
2022-74-- It was moved by Trustee Price and seconded by Trustee da Silva:  
THAT the meeting be moved into Private, Private, Private at 8:44 p.m.  
--- Carried by consensus.

2022-75-- It was moved by Trustee Conway and seconded by Trustee Price:  
THAT the Board of Trustees Rise and Report at 9:37 p.m.  
--- Carried by consensus.

**16 Closing Prayer**

**17 Motion to Adjourn**

2022-76-- It was moved by Trustee da Silva and seconded by Trustee Schmalz  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:38 p.m.

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Secretary