



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held Monday, September 26, 2022, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Bill Conway, Manuel da Silva, Jeanne Gravelle (Chair), Shannon Nash, Wendy Price, Hans Roach, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Chloe Armstrong

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Kerry Pomfret, Jennifer Ritsma

Special Resources For The Meeting:

Regrets:

Anika Fejerpataky, Annalisa Varano

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:03 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Price.

1.2 Territorial Acknowledgment

Declared by Chair Gravelle.

1.3 Approval of Agenda

Chair Gravelle noted amendments to the agenda, specifically 5.1 and 5.2 will be introduced by Superintendent Foran and requested a mover.

2022-95-- It was moved by Trustee Weiler and seconded by Trustee Schmalz:

THAT the agenda for Monday, September 26, 2022, as amended, be now approved.

--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

Chair Gravelle read the Items for Action along with the motion appointing Tyrone Dowling as the Director of Education and requested a mover.

2022-96- It was moved by Trustee Van Alphen and seconded by Trustee Price:

THAT the Items for Action of Private, Private, Private meeting of Aug 4, 2022, regarding Human Resource Services Matters and Private, Private, Private meeting of Aug 10, 2022 regarding Human Resource Services Matters be now approved.

--- Carried by consensus.

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting – June 13, 2022

3.2 SEAC Minutes- June 1, 2022

3.3 Audit Committee Minutes- June 8, 2022

3.4. Administrative Procedure Update

Chair Gravelle requested a mover for approval of Consent Agenda items.

2022-97- It was moved by Trustee Weiler and seconded by Trustee da Silva:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

5 Advice from the CEO

5.1 Summer Transition Programs

Superintendent Foran presented the Summer Transition Report which included the Summer Boost Special Education Support Program, Ready, Set, Kindergarten and Student Transition Fall Program.

Trustees discussed the importance of making funding for these programs permanent and the importance of Trustees to continuing advocating to OCSTA. This issue is currently on OCSTA resolution for the upcoming AGM. Trustee also noted the importance of advocating to the Minister of Education. Trustee da Silva moved a motion to direct Chair Gravelle to write a letter the Minister of Education with respect to special education funding and transitions programs. Chair Gravelle also noted that she will follow up with OCSTA president to see where their motion is at.

2022-98- It was moved by Trustee da Silva and seconded by Trustee Weiler:

That the Chair be directed to write a letter to the Minister of Education to increase special education funding and specifically targeting transitions programs.

---Carried by Consensus

5.2 Headstart

Superintendent Foran introduced Principal Lisa MacKay and Vice-principal Rich Stehlik who presented on the 2022 Headstart program. Presentation included keys to successful participation, connection to MYSP, challenges and strengths. Data was shared along with looking ahead.

Trustees praised program and would love to see even more students participate. Trustees noted importance of this program, questioned funding and noted importance of Trustees continuance of advocating for programs such as these.

5.3 Summer Construction Update

Superintendent Maharaj introduced Adrian Frigula, Senior Manager of Facility Services. Mr. Frigula presented on the construction projects for 2021-2022 and funding.

Trustees asked clarifying questions and provided feedback.

5.4 Enrollment/Staffing Report

Superintendent Pomfret provided Trustees with an updated on student enrollment for the fall of 2022. Trustee asked clarifying questions and noted the impact on staffing. Superintendent Pomfret discussed current hiring strategies. Trustees noted that they would like to see numbers of non-Catholic admissions on future reports. Trustee da Silva moved the motion, and it was seconded by Trustee Price requesting a report on non-Catholics admissions into our elementary schools for this school year. Trustee Van Alphen requested amendment to the wording.

2022-99- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:

That the Board of Trustees request that non-Catholics admissions into our elementary schools for the current year be added to this future enrollment staffing report.

---Carried by Consensus

5.5 Transportation Update (Verbal Update)

Superintendent Maharaj introduced Benoit Bourgault, General Manager of Student Transportation Services of Waterloo Region (STSWR). Mr. Bourgault provided Trustees on the current situation of buss drivers, challenges the region is facing and initiatives they are taking to attract drivers.

Trustees asked clarifying questions and provided feedback and ideas on initiatives.

5.6 Appointment of Members to Election Expense Compliance Audit Committee

Superintendent Maharaj discussed the Appointment of Members to Election Expense Compliance Audit Committee and requested approval.

2022-100- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:

That Jennifer Gruber, Zeynep Danis, Sharmilla Rasheed, and Jeff Weir be appointed to the Board's Election Expense Compliance Audit Committee effective November 15, 2022, until the next municipal election.

--- Carried by consensus.

5.7 Director's Report

Director Dowling shared events attended locally and provincially during the month of September.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees Armstrong provided an update on events in the school community along with Student Trustee Role update for the month of September.

8. Board Education (at the request of the Board)

8.1 Chair's Report

Chair Gravelle provided a summary of events and meetings attended during the month of September. During the September 19th OCSTA Fall meeting, Trustees discussed with OCSTA the hardship Waterloo Catholic faces in obtaining SEAC community presentation as committee members must be rate payers of the Board they serve. It does not seem to be a provincial issue. Trustee wondered what neighbouring Catholic Board best practices were and motioned for Director Dowling to reach out to obtain information.

2022-101- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:

That the Board of Trustees direct Director Dowling to reach out to neighbouring Catholic Boards to discuss current practices of recruiting SEAC memberships.

--- Carried by consensus.

Trustees hoped to have the information by the Governance Meeting of October 17th, 2022.

8.2 OCSTA/CCSTA Communications

Chair Gravelle reviewed OCSTA communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy Review

10.1.1 Board Policy II 002 Governing Style - Is there a need to review the Policy?

Trustee Weiler confirmed review of Board Policy II 002 Governing Style and confirmed compliance.

2022-102 -- It was moved by Trustee Weiler and seconded by Trustee da Silva

THAT the Board of Trustees reviewed Board Policy II 002 Governing Style and find that the Board is in compliance.

--- Carried by consensus.

Trustee Weiler noted that while there was no need to review the policy, it would be beneficial to review through equity lens to not just this policy but to all.

10.1.2 Board Policy III 006 CEO Compensation and Benefits- Is there a need to review the Policy?

Chair Gravelle confirmed review of Board Policy III 006 CEO Compensation and Benefits and confirmed compliance.

2022-103 -- It was moved by Trustee Chair Gravelle and seconded by Trustee Schmalz:

THAT the Board of Trustees reviewed Board Policy III 006 CEO Compensation and Benefits and find that the Board is in compliance.

--- Carried by consensus.

Chair Gravelle confirmed that there is no need to review the policy.

11 Assurance of Successful Director of Education Performance

12 Potential Agenda Items

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events. As it was 9:00 p.m. Trustee Schmalz motioned to extend the meeting past 9:00 p.m.

2022-104 -- It was moved by Trustee Schmalz and seconded by Trustee Weiler:

That the meeting be extended past 9:00 p.m.

--- Carried by consensus.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Chair Gravelle noted items for next meeting.

15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

15.2 Move into Private, Private

2022-105-- It was moved by Trustee Conway and seconded by Trustee Schmalz:

THAT the meeting move into Private, Private at 9:08 p.m.

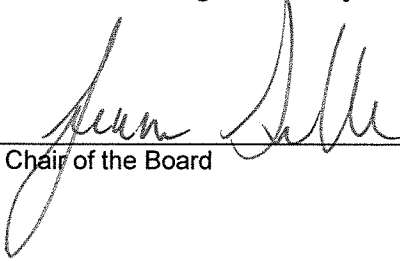
--- Carried by consensus.

2022-106-- It was moved by Trustee da Silva and seconded by Trustee Conway:
THAT board of trustees should Rise and Report. – Carried by consensus. The meeting moved back into public session at 9:40p.m.
--- Carried by consensus.

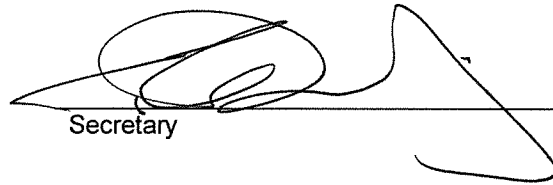
16 Closing Prayer

17 Motion to Adjourn

2022-107-- It was moved by Trustee da Silva and seconded by Trustee Weiler
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:41 p.m.



Chair of the Board



Secretary