



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, March 27, 2023, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Wendy Ashby, Linda Cuff, Kathy Doherty-Masters (Vice-chair), Sally Fuentes, David Guerin, Renee Kraft, Marisa Phillips, Robert Sikora, Tracey Weiler (Chair)

Student Trustees Present:

Chloe Armstrong, Anika Fejerpataky

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonca, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:02 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Kraft.

1.2 Territorial Acknowledgment

Territorial Acknowledgement declared by Chair Weiler.

1.3 Approval of Agenda

2023-25-- It was moved by Trustee Sikora and seconded by Trustee Fuentes:
THAT the agenda for Monday, March 27, 2023, be now approved.
--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action

NA

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

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3.1.1 Board of Trustees' Board Meeting Minutes – February 27, 2023

3.1.2 Special Board of Trustees' Board Meeting Minutes – March 6, 2023

3.2 Governance Committee Minutes – March 20, 2023

3.3 Governance Committee Minutes, March 20, 2023, Recommendations

Chair Weiler requested a mover and seconder from the Governance Committee for approval of the minutes of March 20, 2023.

2023-26- It was moved by Trustee Cuff and seconded by Trustee Guerin:

THAT the Governance Minutes of March 20, 2023, be now approved.

--- Carried by consensus.

Chair Weiler requested a mover and seconder for approval of the consent agenda.

2023-27- It was moved by Trustee Doherty-Masters and seconded by Trustee Sikora:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

N/A

5 Advice from the CEO

5.1 Student Success Update/Plan

Superintendent Varano introduced the Student Success update along with Kelly Roberts, Research Coordinator. Highlights from Student Success programs were presented. Mrs. Roberts shared data and trends. Trustees asked clarifying questions and provided feedback.

5.2 2023-2024 Estimates Budget Update #3

Superintendent Maharaj presented the third 2023-2024 Estimates Budget Update.

5.3 Director's Report

Director Dowling reported on local and provincial events attended for the month of March.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees provided an update on events in the school community along with Student Trustee Role update for the month of March.

8. Board Education (at the request of the Board)

8.1 Chair of Board Monthly Report

Chair Weiler provided report on events attended along with work of the Board for the month of March.

8.2 OCSTA/CCSTA Communications

Chair Weiler discussed OCSTA Communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1.1 Board Policy II 008 Chairperson's Role (Is there a need to review the Policy?)

Trustee Kraft confirmed review of Board Policy II 008 and confirmed compliance. She also confirmed that there was no need to review the policy.

2023-28 -- It was moved by Trustee Kraft and seconded by Trustee Phillips:

THAT the Board of Trustees reviewed Board Policy II 008 Chairperson's Role and find that the Board is in compliance.

--- Carried by consensus

10.1.2 Board Policy II 013 Cost of Governance (Is there a need to review the Policy?)

Trustee Guerin confirmed review of Board Policy II 013 and confirmed compliance. Trustee Guerin noted that there was a need to review the policy, specifically point 3 with respect to compensation rates.

2023-29 -- It was moved by Trustee Guerin and seconded by Trustee Cuff:

THAT the Board of Trustees reviewed Board Policy II 013 Cost of Governance and find that the Board is in compliance.

--- Carried by consensus

10.1.3 Board Policy II 014 Trustee Expenses (Is there a need to review the Policy?)

Trustee Sikora confirmed review of Board Policy II 014 and confirmed compliance. Policy to be reviewed in Governance to better understand staff policy.

2023-30 -- It was moved by Trustee Sikora and seconded by Trustee Kraft:

THAT the Board of Trustees reviewed Board Policy II 014 Trustee Expenses and find that the Board is in compliance.

--- Carried by consensus

10.1.4 Board Policy III 005 Monitoring CEO Performance (Is there a need to review the Policy?)

Trustee Sikora confirmed review of policy III 005 and confirmed compliance. Policy will be referred to Governance as there are many new Trustees and policy does not address this.

2023-31 -- It was moved by Trustee Sikora and seconded by Trustee Doherty-Masters:

THAT the Board of Trustees reviewed Board Policy III 005 Monitoring CEO Performance and find that the Board is in compliance.

--- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Board Policy IV 005 - Hiring and Promotions

Superintendent Pomfret presented a report seeking compliance with Board Policy IV 005. Trustees asked clarifying questions and discussed best practice for hiring. Trustee Doherty-Masters confirmed teleconference with Minister of Education whereas he invited Trustees to write a letter sharing best practices. As the Minister has invited the opportunity, Trustee Doherty-Masters put forth a motion requesting Chair Weiler to write a letter to the Minister of Education regarding staffing challenges, including sharing best practices and creative ideas.

2023-32 -- It was moved by Trustee Doherty-Masters and seconded by Trustee Phillips:

That the Board of Trustees directs Chair Weiler to write a letter to the Minister of Education regarding staffing challenges, including sharing best practices and creative ideas.

--- Carried by consensus

Chair Weiler requested a mover and seconder seeking compliance of the policy.

2023-33 -- It was moved by Trustee Doherty-Masters and seconded by Trustee Sikora:

That the Board of Trustees accept this report indicating compliance with Hiring and Promotions Policy IV 005 for the 2022-2023 school year.

--- Carried by consensus

11.2 Board Policy IV 010 - Facilities Accommodations

Superintendent Maharaj presented a report seeking compliance with Board Policy IV 010 for 2022-2023 school year. Trustees asked clarifying questions and provided feedback. Chair Weiler requested a mover and seconder.