



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, September 25, 2023, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Linda Cuff, Kathy Doherty-Masters (Vice-chair), David Guerin, Renee Kraft, Julie Molenaar, Marisa Phillips, Robert Sikora, Tracey Weiler (Chair)

Student Trustees Present:

Bryanna Donoghue, Xavier Petrie

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonca, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets: Sally Fuentes

Recorder:

Stephanie Medeiros, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Molenaar.

1.2 Territorial Acknowledgment

Territorial Acknowledgement declared by Chair Weiler.

1.3 Approval of Agenda

Chair Weiler requested a mover and seconder for approval of the agenda with the following amendments: n/a

2023-79-- It was moved by Trustee Sikora and seconded by Trustee Phillips:

THAT the agenda for Monday, September 25, 2023, be now approved.

--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action: N/A

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting – June 12, 2023

3.1.2 Special Board of Trustee's Meeting – September 11, 2023

3.2 SEAC Minutes – June 7, 2023

3.3 Director's Monthly Report

3.4 Administrative Procedure Update

Chair Weiler requested a mover and seconder for approval of the consent agenda.

2023-80-- It was moved by Trustee Doherty-Masters and seconded by Trustee Guerin:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4. Delegations

5. Advice from the CEO

5.1 Summer Transition Programs/Update on Summer Boost/Headstart

Superintendent Foran introduced Principal Pat Runstedler and Vice Principal Nancy Montes to review the presentation on Summer Transition Programs/Update on Summer Boost/Headstart. A new feature has been introduced this year that report cards from Summer Boost can be uploaded to Encompass for teachers to review. Trustees discussed the importance of making funding for these programs permanent. Trustees praised the program and would like to see even more students participate.

5.2 Enrollment/Staffing Report

Superintendent Pomfret provided an update on Enrollment/Staffing for the fall of 2023. Trustees asked clarifying questions and noted the impact on staffing. Superintendent Pomfret discussed growth for future years. Superintendent Maharaj explained we will continue to grow due to immigration.

Skipping to item 5.4 until presenter for 5.3 arrives. All Trustees in agreement.

5.3 Summer Construction Update

Superintendent Maharaj introduced Adrian Frigula, Senior Manager of Facility Services. Mr. Frigula presented on the construction projects for 2022-2023 and funding.

Trustees asked clarifying questions and provided feedback.

5.4 Capital Priorities

Superintendent Maharaj introduced Jennifer Passey, Manager of Planning to present the Capital Priorities Program. Ms. Passey discussed construction, development, sites receiving additions and new schools opening. Chair opened the floor for comments and questions. Trustees noted they would like to see the building of schools and renovations expedited quicker.

Chair Weiler requested a mover and seconder for approval of the Capital Priorities Program after receiving the updated wording from Superintendent Maharaj.

2023-81-- It was moved by Trustee Sikora and seconded by Trustee Cuff:

That the Board of Trustees approves extended long term enrolment projections and submission of the following 2023-24 capital priorities to the Ministry of Education:

- 1. St. Gregory Catholic Elementary School Addition**
- 2. St. Boniface Catholic Elementary School Addition**
- 3. New North Cambridge Catholic Elementary School + Child Care Centre**

4. St. Brigid Catholic Elementary School Addition
 5. St. Paul Catholic Elementary School Addition
 6. St. Mark Catholic Elementary School Addition
- Carried by consensus.

Moved back to 5.3 for presentation.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees Donoghue and Petrie presented the Student Trustee report and provided an update on events and activities happening in the secondary school community along with Student Trustee Role update for the month of September.

8. Board Education (at the request of the Board)

8.1 Chair Weiler noted OCSTA Communications

Trustee Weiler noted review of OCSTA communications.

8.2 Chair's Report

Chair Weiler provided a summary of tasks completed during the summer and highlighted the Trustee Work Plan. Chair Weiler also reviewed events and meetings attended.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy Review

10.1.1 Board Policy II 002 Governing Style. Is there a need to review the Policy?

Trustee Cuff confirmed review of Board Policy II 002 Governing Style and confirmed compliance.

2023-82-- It was moved by Trustee Cuff and seconded by Trustee Doherty-Masters:

THAT the Board of Trustees reviewed Board Policy II 002 Governing Style and find that the Board is in compliance.

--- Carried by consensus

To be reviewed by the Governance Committee. Has not been reviewed since 2019.

10.1.2 Board Policy III 006 CEO Compensation and Benefits. Is there a need to review the Policy?

Trustee Sikora confirmed review of Board Policy III 006 CEO Compensation and Benefits and confirmed compliance.

2023-83-- It was moved by Trustee Sikora and seconded by Trustee Phillips:

THAT the Board of Trustees reviewed Board Policy III 006 CEO Compensation and Benefits and find that the Board is in compliance.

--- Carried by consensus

There is no need to review the policy.

11 Assurance of Successful Director of Education Performance

12 Potential Agenda Items

12.1 Resignation of Trustee Fuentes

On September 16, 2023, Trustee Fuentes forwarded via email a statement to Trustees announcing her intention to resign her seat.

2023-84-- It was moved by Trustee Cuff and seconded by Trustee Molenaar:

THAT the Board of Trustees accept the resignation of Trustee Fuentes, effective September 16, 2023

--- Carried by *consensus*.

12.2 Trustee Replacement Process

Trustees discussed possible replacement processes for the vacant seat. Director Dowling reviewed details of section 221, Vacancies of the Education Act and WCDSB by-law Article 8. Chair Weiler opened the floor for questions. Trustees expressed interest in moving forward with a decision, a motion was moved by Trustee Kraft to discuss the replacement process by show of hands.

**2023-85—It was moved by Trustee Kraft and seconded by Trustee Cuff:
THAT the Board of Trustees move to make a decision on the Trustee replacement process under 12.2.
In Favour: 7
Opposed:2
Motion Carried.**

Chair Weiler opened the floor to Trustees to discuss the Trustee replacement process. Trustees debated on the application process verses appointing the runner up in Waterloo, Wellesley and Woolwich. Trustee Cuff requested a recorded vote. Student Trustees requested a non-binding vote. Trustee Kraft moved a motion to appoint the candidate that was runner up.

**2023-86— It was moved by Trustee Kraft and seconded by Trustee Cuff:
THAT the Board of Trustees move to appoint the candidate that was the runner up in Waterloo, Wellesley, Woolwich to fill the open Trustee position.**

**In Favour (5): Sikora, Phillips, Kraft, Guerin, Cuff
Opposed (3): Molenaar, Doherty-Masters, Weiler**

Non-binding vote for Student Trustees Donoghue and Petrie were both opposed to the motion.

--Motion is carried.

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Trustees discussed upcoming agenda items.

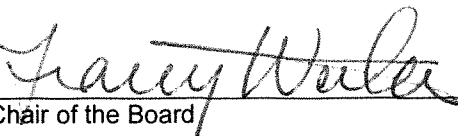
15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight.

16 Closing Prayer

17 Motion to Adjourn

**2023-87-- It was moved by Trustee Phillips and seconded by Trustee Cuff:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:21 p.m.**



Chair of the Board



Secretary