



Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, September 9, 2024, 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Linda Cuff (Vice-Chair), Kathy Doherty-Masters, Winston Francis*, David Guerin, Marisa Phillips, Robert Sikora (Chair), Conrad Stanley, Tracey Weiler

*-attended virtually via Teams

Student Trustees Present:

Allison-Hannah Berwick, Matteo Leone

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets: Renee Kraft

Absent:

Recorder:

Stephanie Medeiros, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 4.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 4.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair called the meeting to order at 6:43 p.m.

1.1 Opening Prayer & Memorials

Opening prayer led by Trustee Guerin.

1.2 Territorial Acknowledgement

Territorial Acknowledgment declared by Chair Sikora.

1.3 Approval of Agenda

Chair Sikora motioned for approval of the agenda.

**2024-17 -- It was moved by Trustee Phillips and seconded by Trustee Stanley:
THAT the agenda for Monday, September 9, 2024, be now approved.**

--- Carried by consensus.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting - NIL

1.4.2 From a previous public or in-camera meeting – NIL

2 Consent Agenda: Director of Education (e.g., day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Committee of the Whole Minutes – May 13, 2024

Chair Sikora motioned for approval of the consent agenda.

2024-18 -- It was moved by Trustee Cuff and seconded by Trustee Guerin:

THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

5 Advice From the CEO

5.1 2021 Student Census

Superintendent Mendonça introduced Kelly Roberts, Research Coordinator, who presented the 2021 Student Census Report. The discussion covered Student Collections, including a summary of census participation at the school level, and detailed Phase 1: Reporting Survey Results, highlighting the survey questions and student participation by grade. Phase 2: Reporting Survey focused on outcome results, categorizing questions and emphasizing the need for internal reporting to distinguish between disparity and disproportionality.

Superintendent Mendonça outlined the next steps, which include hosting Town Hall sessions and planning for the launch of student census number two in the spring of 2025. Trustees asked clarifying questions.

5.2 2025 MYSP Consultation

Director Dowling presented on the 2025 MYSP Consultation. The WCDSB plans to engage in consultations with various individuals and groups to gather information for the purpose of developing the next iteration of the MYSP. Trustees asked clarifying questions.

5.3 MYSP Dashboard Update

Director Dowling provided an update on the Multi-Year Strategic Plan Dashboard. The presentation included a review of the accountability framework and monthly updates on key indicators to track the implementation of the MYSP. Additionally, the strategies inventory and the pillars of the MYSP were examined, along with the collection cycles for the MYSP. Trustees posed clarifying questions.

6. Ownership Linkage (Communication with the External Environment)

6.1 Linkages Activity

Trustee Kraft provided an agenda of discussion topics for the Linkages Committee. Chair Sikora provided an update on the recent work of the Linkages Committee.

6.2 Pastoral Care Activity

Trustee Guerin presented an update on the Pastoral Care Activity for September, highlighting discussions on the annual report aimed at enhancing visibility and engagement with the Board. The conversation also included plans to invite clergy and students to take part in the opening prayers at Board meetings.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 OCSTA/CCSTA Communications

Chair Sikora briefly discussed OCSTA/CCSTA Communications.

8.2 Bylaw review

Vice-Chair Cuff reviewed the major changes in the bylaws and welcomed clarification and questions from Trustees. Trustees posed questions.

8.3 II 016 Trustee Meeting Attendance – Electronic & In Person

Vice-Chair Cuff reviewed that this policy is now lifted from the bylaw and stands as a policy on its own. Director Dowling reviewed changes on the policy.

8.4 Trustee Work Plan – September review

Chair Sikora reviewed items for review for the month of September in the Trustee Work Plan.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events.

14. Items for the Next Meeting Agenda/Pending Items

Trustees discussed upcoming items on the next agenda.

15. Adjournment – Confirm decisions made tonight. Closing Prayer

15.1 Confirm Decisions


The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2024-19 -- It was moved by Trustee Phillips and seconded by Trustee Stanley:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:00 p.m.


Chair of the Board
Secretary