

### In Attendance

<b>Michael Leonard</b> <b>Tawn Robinson</b> <b>Jason Urquhart</b> <b>Melissa Laird-Arroyo</b> <b>Linda Evans</b> <b>Emma Jose</b>	<b>Stephanie Arruda</b> <b>Tasha Richardson</b> <b>Trevor Shelly</b> <b>Gillian Scott (YWCA)</b> <b>Mandi Ramsay</b> <b>Bryan Rosekat</b>
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### Regrets

<b>Wesley Cressman</b> <b>Amanda Scott</b>	<b>Jennifer Smit</b> <b>Nicole Nedelko</b>
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### Welcome, Land Acknowledgement, and Prayer:

Meeting called to order at 6:00pm and Michael led us in prayer.

<b>Agenda Item</b>	<b>Member</b>	<b>Notes</b>
<b>Review October Minutes</b>	Tasha	<ul style="list-style-type: none"> <li>Melissa motioned to accept the minutes, 2<sup>nd</sup> by Stephanie.</li> </ul>
<b>Principal Update</b>	Michael	<ul style="list-style-type: none"> <li>TV was purchased and mounted – total cost \$723.18, came out of Student Generated Funds (SGF) account (pizza day money).</li> <li>Halloween dance – used SGF for inflatables \$200 and \$26 for rented lighting for the dance. Tawn did the music instead of using a DJ this year and popcorn was purchased from parent council funds.</li> <li>Had tried to arrange a Christmas lunch with the St Benedict’s Hospitality class but couldn’t get timing to work. It was decided to try again next year and book sooner.</li> <li>EQAO Results: 2024 Grade 3 – St Elizabeth School was 74% achieving standard levels; Province was at 61.3%; WCDSB was 63%</li> <li>EQAO Results: 2024 Grade 6 – St Elizabeth School was 54% achieving standard levels; Province was at 50%; WCDSB was at 52.6%</li> <li>Noticing trends of scoring lower on the spatial sense section in both grades so it will be a focus area in the classroom.</li> <li>Drainage for kindie yard – the construction company is coming this week to locate the ‘hidden’ drain.</li> <li>New YWCA shed by the kindie yard.</li> <li>Snow removal – proposing to completely close off walkway between daycare parking and kindie yard fence where the new YWCA storage shed has been placed. Bus kids will cross to the main sidewalk, walk over to the primary area and in the gate on the far side. Jason mentioned to make sure snow removal company doesn’t pile the snow up directly against the fence causing damage.</li> <li>School Logo and corporate logo got updated this year.</li> </ul>
<b>Financials</b>	Stephanie	<ul style="list-style-type: none"> <li>\$10,916.30 currently in the account. Stage stairs were purchased (\$557.44) and came out of account.</li> <li>We raised almost \$6200 in fundraising last year</li> </ul>

<p><b>Family Fun Nights</b></p>	<p>Linda</p>	<ul style="list-style-type: none"> <li>• Linda investigated licensing for showing movies for Family Fun Nights.</li> <li>• Learn360 has some movie options. Initial search by Michael and Linda didn't find them on the program. If they can't access movies on Learn360, there's a company in Quebec to get licenses. Two licenses available: cost effective one is the Annual License Basic which is 80 cents per student or \$400 plus taxes whichever is higher. It can be used for an unlimited number of movies for period of 12 months. School would have to provide the movie (DVD). Cannot use Disney+ or Netflix with this license. The second option is License Plus S streaming which is \$1.15 per student or \$575 plus taxes annually. Unlimited streaming on their streaming account. If you wanted to do a one-time license rather than yearly, the single presentation license is \$425 for 300 people.</li> <li>• Bingo night is another option for Family Fun Night, or a craft or paint night.</li> <li>• Date: Thursday December 12<sup>th</sup> for movie night with a Christmas theme and Bingo night will be Thursday, January 16<sup>th</sup>. Thoughts were maybe a music bingo, name that tune, or some other themed bingo.</li> </ul> <p>** Updated by Linda before minutes were submitted – they found the movies on Learn360 and will not need to purchase licenses**</p>
<p><b>Grants</b></p>	<p>Michael &amp; Bryan</p>	<ul style="list-style-type: none"> <li>• Pro grant applications aren't out yet</li> <li>• PIC grant in account of \$500</li> <li>• Michael had someone come look around the school for good mural placement, will have more information at later date</li> <li>• Bryan researched some grants we can apply to for offsetting cost of a playground structure. He narrowed it down to 6 or 7 grants that we're eligible for. City of Cambridge gives away \$200,000 and you can apply for the 'under 25k' and 'over 25k' grant.</li> <li>• Ontario Trillium Fund Capital grant – Jan-March applications</li> <li>• Ontario Trillium Grow grant needed to be applied to immediately with a Nov 6 deadline and offers \$100,000</li> <li>• Canadian Tire grant, Waterloo Region Community Foundation, Catherine &amp; Maxwell Meighen Foundation, and Ontario Ministry of Education – Capital Priorities Program are all grants we would be eligible to apply for.</li> </ul>
<p><b>Play Structure Update</b></p>	<p>All Members</p>	<ul style="list-style-type: none"> <li>• Found out the actual boundaries of the school yard and they don't extend much beyond the asphalt around the school.</li> <li>• Bryan brought up the idea of using a composite material rather than mulch for surface around the structure so we wouldn't have as much yearly maintenance, no throwing of woodchips, etc. Need to investigate costs to see if its realistic, and whether or not we're successful with any grants</li> <li>• Discussed putting the play structure onto black top in the area between primary and junior doors instead of in the grass area now that we know that's city property. Might be easier for demolition, drainage, etc.</li> </ul>
<p><b>Christmas Activities</b></p>	<p>Michael</p>	<ul style="list-style-type: none"> <li>• Christmas pageant/concert will be December 19<sup>th</sup></li> <li>• Brought up possibly changing the scheduling so the gym isn't so packed. Perhaps having an intermission, serving hot chocolate(?) and allowing time for adults to leave if they want to. Total concert time was 85 minutes last year. Perhaps having a prepared schedule, parents can be informed on if their kids are Act 1 or Act 2 beforehand and maybe they will want to plan to just watch half the show instead of staying the entire show. Maybe having grades split up like K, 2, 4, 6 and grade 1, 3, 5, 7/8 as an idea for each half.</li> </ul>

<b>2024-2025 School Year Planning</b>	All Members	<ul style="list-style-type: none"> <li>• Michael is requesting folding chairs and more folding tables for when we have the family nights and Valentines Day dance. He thinks we will need tables and chairs for 500 people. Michael will get a cost estimate and let us know. It was discussed to get them in small amounts (ie: 100 this year, 100 next year).</li> <li>• Michael to get wish lists from the teachers for classroom items needed.</li> </ul>
<b>Fundraising Ideas</b>	All Members	<ul style="list-style-type: none"> <li>• Everyone voted to continue having the Valentine’s Day Dance again this year</li> <li>• Date: Thursday, February 13, 5:30-7:30 pm.</li> <li>• Jason is going to do set up and tear down.</li> <li>• Linda will provide chips, Jason will get juice and pop, Melissa will get water.</li> <li>• We will make a list for who is going to bring what items in closer to the date.</li> <li>• It was reiterated that we need to not leave everything to the last minute and need to start getting silent auction donations sooner rather than later.</li> <li>• Tasha, Stephanie and Trevor volunteer to be on a committee specifically for the dance.</li> </ul> <p><b>Second Fundraiser Ideas</b></p> <ul style="list-style-type: none"> <li>• Emma brought in an idea for a school cookbook – kids bring in recipes, they get put in the cookbook, intermediates can design the cover art. We thought it may be a bit tedious to organize and put together, but something to keep in mind.</li> <li>• Thoughts of maybe doing a service-based fundraiser instead (car wash for example).</li> <li>• Linda brought up FundScript – 226 different retailers for gift cards. People would get a link to buy the gift cards online and then the school gets a kick-back percentage from the sales. We thought it could be a good idea for gifts before Christmas, or people could buy their own gift cards and then use for groceries, gas, or everyday shopping. We need to find out how the gift cards are distributed (Mailed to home? Mailed to school with student names on them? E-gift cards?)</li> <li>• <b>**Updated after the meeting: we are able to get gift cards mailed to your home, E-gift cards, or gift cards sent to the school to be organized and handed out to students**</b></li> </ul>
<b>Agenda Items held for next meeting</b>	Tasha	<ul style="list-style-type: none"> <li>• Vote on the fundraiser idea through email</li> <li>• Motion to close meeting by Melissa, 2<sup>nd</sup> by Emma.</li> </ul>

**Next Meeting: Tuesday, January 7, 2024 at 6:00pm**