



## Special Board of Trustees' Board Meeting

**Date:** Monday, January 6, 2025  
**Time:** 7:30 p.m.  
*\* Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.*  
**Location:** 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

**Attendees:**

**Board of Trustees:**  
 Linda Cuff (Vice-Chair), Winston Francis, David Guerin, Renée Kraft, Marisa Phillips, Robert Sikora (Chair), Conrad Stanley, Tracey Weiler

**Student Representatives:**  
 Allison-Hannah Berwick, Matteo Leone

**Senior Administration:**  
 Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

**Special Resource:**

**Recording Secretary:**  
 Stephanie Medeiros

ITEM	Who	Agenda Section	Method & Outcome
<b>1. Call to Order</b>	Chair		
1.1 Opening Prayer/Memorials	Board of Trustees		
1.2 Territorial Acknowledgement I (we) would like to begin by acknowledging that the land on which we gather today is the land traditionally cared for by the Haudenosaunee, Anishinaabe and Neutral People. I (we) also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.	Chair		
1.3 Approval of Agenda	Board of Trustees		Approval
1.4 Declaration of Pecuniary Interest	Individual Trustees		
1.4.1 From the current meeting			
1.4.2 From a previous public or in-camera meeting			
1.5 Items for Action: Items for action arising from the Triple In Camera meeting of Monday, January 6, 2025, regarding Trustee matters.	Board of Trustees		Approval

ITEM	Who	Agenda Section	Method & Outcome
<b>2. Consent Agenda: Director of Education (e.g., day –to –day operational matters from the Ministry of Education that the Board is required to do)</b>			
<b>3. Consent Agenda: Board (Minutes of meetings, staff report)</b>			
<b>3.1 Approval of Minutes of Regular and Special Meetings</b> 3.1.1 Special Board of Trustees Minutes– Dec 19, 2024	Board of Trustees	pp. 4-7	Approval
<b>4. Delegations/Presentation</b>			
<b>5. Advice from the CEO</b>			
<b>6. Ownership Linkage (Communication with the External Environment)</b>			
<b>7. Reports from Board Committees/Task Forces</b>			
<b>8. Board Education (at the request of the Board)</b>			
<b>9. Policy Discussion</b>			
<b>10. Assurance of Successful Board Performance</b>			
10.1 Trustee Code of Conduct Concern	Board of Trustees	--	Approval
<b>11. Assurance of Successful Director of Education Performance</b>			
<b>12. Potential Agenda Items/Trustee Inquiry Report (CEO)</b>			
<b>13. Announcements</b>			
<b>13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):</b>		--	
<b>13.2 Pending Items:</b> <b>13.3 Pending Items for OCSTA Consideration</b>	<u>Committee/Task Force</u>	<u>Due Date</u>	<u>Action Taken</u>
<b>14. Items for the Next Meeting Agenda</b>	Trustees		
<b>15. Confirm Decision Made Tonight</b>	Director of Education		
15.1 Confirm Decision Made Tonight	Recording Secretary	--	Information
<b>16. Closing Prayer</b>			
16.1 Closing Prayer	All		
<b>17. Motion to Adjourn</b>	Board of Trustees	Motion	Approval

CLOSING PRAYER

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God's world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities. We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010



## **Special Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held on Thursday, December 19, 2024, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

### **Trustees Present:**

Linda Cuff (Vice-Chair), Kathy Doherty-Masters, David Guerin, Marisa Phillips\*, Robert Sikora (Chair), Conrad Stanley, Tracey Weiler

\*- attended virtually via Teams

### **Student Trustees Present:**

### **Administrative Officials Present:**

Tyrone Dowling, Gerald Foran\*, Shesh Maharaj\*, Paul Mendonça\*, Judy Merkel\*, Kerry Pomfret\*, Jennifer Ritsma\*, Annalisa Varano\*

### **Special Resources For The Meeting:**

**Regrets:** Allison-Hannah Berwick, Winston Francis, Renée Kraft, Matteo Leone

### **Recorder:**

Stephanie Medeiros, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 4.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 4.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 7:40 p.m.

### **1.1 Opening Prayer & Memorials**

Trustee Guerin led opening prayer.

### **1.2 Territorial Acknowledgment**

Territorial Acknowledgment declared by Chair Sikora.

### **1.3 Approval of Agenda**

Chair Sikora motioned for approval of the agenda.

**2024-143-- It was moved by Trustee Cuff and seconded by Trustee Stanley:  
THAT the agenda for Thursday, December 19, 2024, be now approved.**

**--- Carried by *consensus***

### **1.4 Declaration of Pecuniary Interest**

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

**1.5 Items for Action:**

Items for action arising from the Triple In Camera meeting of Thursday, December 12, 2024.

Items for action arising from the Triple In Camera meeting of Thursday, December 19, 2024.

Chair Sikora requested a mover and seconder to approve the items for action from the Triple In Camera meetings.

**2024-144-- It was moved by Trustee Stanley and seconded by Trustee Cuff:**

**THAT the items for action arising from the Triple In Camera meetings of Thursday, December 12, 2024, and Thursday, December 19, 2024 regarding Trustee matters be now approved.**

**---No consensus**

Trustee Weiler requested a recorded vote.

**By Recorded Vote:**

**In Favour: Trustees Stanley, Cuff, Phillips, Sikora**

**Opposed: Trustees Guerin, Weiler**

**-- Motion Passed by Majority**

**2. Consent Agenda: Director of Education** (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

**3. Consent Agenda: Board of Trustees** (Minutes of meetings)

**3.1 Approval of Minutes of Regular and Special Meetings**

3.1.1 Special Board of Trustees Minutes– Dec 12, 2024

**2024-145-- It was moved by Trustee Cuff and seconded by Trustee Stanley:**

**THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved.**

**--- Carried by consensus**

**4. Delegations**

**5. Advice from the CEO**

**6. Board Education** (at the request of the Board)

**7. Reports From Board Committees/Task Forces**

**8. Board Education** (at the request of the Board)

**9. Policy Discussion**

## **10. Assurance of Successful Board Performance**

### **10.1 Trustee Code of Conduct Concern**

Chair Sikora asked for a mover and seconder for the following motions in the matter of a Trustee breach regarding Board Policy II-007 - Board Members' Code of Conduct.

**2024-146-- It was moved by Trustee Stanley and seconded by Trustee Cuff:**

**THAT the Waterloo Catholic District School Board of Trustees find Trustee Doherty-Masters in breach of Board Policy II-007 - Board Members' Code of Conduct.**

**---No consensus**

Trustee Weiler requested a recorded vote.

**By Recorded Vote:**

**In Favour: Trustees Stanley, Cuff, Phillips, Sikora**

**Opposed: Trustees Guerin, Weiler**

**-- Motion Passed by Majority**

**2024-147-- It was moved by Trustee Stanley and seconded by Trustee Phillips:**

**THAT the Waterloo Catholic District School Board of Trustees request a written apology from Trustee Doherty Masters.**

**---No consensus**

Trustee Weiler requested a recorded vote.

**By Recorded Vote:**

**In Favour: Trustees Stanley, Cuff, Phillips, Sikora**

**Opposed: Trustees Guerin, Weiler**

**-- Motion Passed by Majority**

**2024-148-- It was moved by Trustee Cuff and seconded by Trustee Stanley:**

**THAT the Waterloo Catholic District School Board of Trustees bar Trustee Doherty-Masters from attending Board meetings up to and including June 30, 2025, and THAT the Waterloo Catholic District School Board of Trustees bar Trustee Doherty-Masters from sitting on all committees (excluding Audit, CPIC, Governance) up to and including June 30, 2025.**

**---No consensus**

Trustee Weiler requested a recorded vote.

**By Recorded Vote:**

**In Favour: Trustees Stanley, Cuff, Phillips, Sikora**

**Opposed: Trustees Guerin, Weiler**

**-- Motion Passed by Majority**

**2024-149-- It was moved by Trustee Phillips and seconded by Trustee Cuff:  
THAT the Waterloo Catholic District School Board of Trustees bar Trustee Doherty-Masters from sitting on  
Audit Committee, CPIC Committee and Governance Committee up to and including November 15, 2026.  
---No consensus**

Trustee Weiler requested a recorded vote.

**By Recorded Vote:**

**In Favour: Trustees Stanley, Cuff, Phillips, Sikora**

**Opposed: Trustees Guerin, Weiler**

**-- Motion Passed by Majority**

## **11. Assurance of Successful Director of Education Performance**

## **12. Potential Agenda Items**

## **13. Announcements**

**13.1 Upcoming Meetings/Events: N/A**

**13.2 Pending Items: N/A**

**13.3 Pending Items for OCSTA Consideration: N/A**

## **14. Items for the Next Meeting Agenda**

## **15. Adjournment – Confirm decisions made tonight.**

**15.1** The Recording Secretary confirmed decisions made tonight.

## **16. Closing Prayer**

**16.1** Recited the closing prayer

## **17. Motion to Adjourn**

**2024-150-- It was moved by Trustee Stanley and seconded by Trustee Guerin:  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 7:57 p.m.**

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Chair of the Board

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Secretary