

Sir Edgar Bauer Catholic School



Catholic School Advisory Council (CSAC) Meeting Minutes

DATE: Tuesday November 5, 2024

Present: Eric Thuss, Lanette Kym, Rebecca (Becky) Ernewein, Trevor Tilley, Melissa Wooster, Melanie Ainsworth, Cheryl Beaupre, David Rozek, Tanya Hunter (Principal), Melissa Skanes (Teacher Rep), Lindsay Egan (Teacher Rep)

Regrets: Michelle Bell, Melissa Kuntz, Doreen Weise, Haja Nabie, Jelena Loncar-Vines, Haripreeti Gyanesh, Cathy McDonald-Reis, Paul Zwambag, Franco Congi, Jennifer Zefferino, Dario Peralta

In person meeting began at 6:00pm

- Welcome/Introductions
- Territorial Acknowledgement/Prayer
- Review of Minutes of Last Meeting
 - Minutes reviewed and approved to be posted on school website
- Parish Update
 - Grade 2 (First Holy Communicants) – First Holy Communion date is now June 1, 2025
 - Ranald Lopes is new liaison and will forward parish updates to Tanya, will attend when able
- Principal Update
 - School Events
 - Strong Start is up and running
 - Choir - Stephanie Schmitke leading - Thursdays started October 17
 - Flag Football – Lindsay leading - 2 wins one tie and 2 losses
 - Boys Volleyball league games
 - Girls Basketball league games
 - Grade 8 Day November 6, 9:45-1:45
 - St. David’s play trip November 29 - former students
 - Grade 8 Mount Mary trip - end of November
 - New Regulation and Co-Regulation focus at staff meetings - tying self-regulation into our Monday prayers; grade 1 and 2 classes are receiving Tools for Life problem solving - consistent, schoolwide language and messaging to skill build with kids
 - New SEB sports jerseys - quote is in for 90 shirts - \$3,203.55 total

- Cookie Dough sales start this week (November 4)
 - Operations
 - EQAO results
 - Grade 6:
 - Reading: 89%
 - Writing: 84%
 - Math: 42%
 - Grade 3:
 - Reading: 88%
 - Writing: 76%
 - Math: 74%
 - Plan for math:
 - Math lead to represent each staff meeting
 - 60-80 min math blocks
 - Using the board approved resources (Mathology and Knowledgehook)
 - Small group instruction
 - Using math tools
 - Following the long range pacing guides
 - Math consultant visits to work with students and teachers
- School Generated Funds (SDF) discussion
 - WCDSB provided presentation for CSAC chairs and co-chairs
 - Board Square (point of sale) devices available for electronic payments in schools – school principals must request for specific dates/events
 - School payments can only be made with submitted original receipts
 - Major fundraisers (broader school community) vs minor fundraisers (student community). Two major fundraisers per year (one must be for charitable purposes) – additional major fundraisers are allowed but additional forms/approvals are required
 - CSAC should identify spending priorities/needs and fundraise to address those
 - Slides to be circulated to CSAC
 - Chair and co-chair commissioning – November 13 mass (St. Mary's) and reception
- Financial Update
 - \$4,989.30 account balance available
 - Spook-a-thon raised (as of November 4) \$3,358.00
- Spook-a-thon Wrap-Up
 - Event ran well – kids had a blast and enjoyed the music
 - Big thank you to the following;
 - Grade 8s who did a great job with set up and take down

- Melanie and Craig (CDJA Services) for providing the music and lending some of their Halloween décor)
 - Becky and Melissa for assisting with setup, securing inflatables, organizing decorations, etc
 - \$300 for prizes (\$10 and \$5 gift cards per class), \$175.35 for finger lights – total spent = \$475.35
 - For next year, if grade 8s are able to do setup and take down again – one or two parent volunteers available morning of Spook-a-thon to ensure inflatables are secured and anchored and one or two parent volunteers available at the end of the day to ensure decorations are stored away properly
 - Big inflatables need to be secured well (either in the corners and blocked by benches, or secured to the basketball nets)
 - School Cash Online options for purchase ahead of the event (glow in the dark batons, glow bracelets, finger lights) – to consider
 - Borrowed two power bars to spread out inflatable decorations – will need to borrow again next year or buy two
 - Students commented about finger light elastics being tight or needing help with them. Several broke all over the floor. Grade 8s did a wonderful job finding all the broken pieces and batteries – CSAC may want to explore alternatives next year (maybe glow in the dark bracelets)
 - Adverse reactions to the fog machine – suggest not including that next year. Consider substituting black lights instead
- Christmas season initiatives discussion
 - KW Santa Claus Parade participation – may be too late to submit an entry for Sir Edgar Bauer (November 8 deadline), but other opportunities to participate may be available. Cheryl will let Tanya know if Canada Post needs volunteers to collect letters to Santa, which Tanya will circulate to broader school community
 - CSAC approves \$450.00 to Nutrition for Learning
 - Tanya and Melissa are exploring opportunities to collect donations to Nutrition for Learning associated with the Christmas concert (QR code or point of sale device)
- Priorities Discussion
 - CSAC to split cost of new sports jerseys with school. CSAC approves \$1600.00 for this expense
 - Yearbook/memory book to be discussed at next CSAC meeting
 - Picture slideshows at assemblies (Christmas and year end)
- Bingo Night
 - CSAC will request donations for Bingo Night prizes – email will go out to school community in early December
 - Will request budget at January CSAC meeting

- Adjournment at 7:25pm

Next Meetings: In person at SEB at 6pm

January 7 2025

February 4 2025

April 1 2025

May 6 2025

Minutes by Eric Thuss, Co-chair

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