



Special Board of Trustees' Board Meeting

Date: Monday March 3, 2025

Time: 6:00 p.m.

** Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.*

Location: 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

Attendees:

Board of Trustees:

Linda Cuff (Vice-Chair), Winston Francis, David Guerin, Renée Kraft, Marisa Phillips, Robert Sikora (Chair), Conrad Stanley, Tracey Weiler

Student Representatives:

Allison-Hannah Berwick, Matteo Leone

Senior Administration:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resource:

Recording Secretary:

Stephanie Medeiros

ITEM	Who	Agenda Section	Method & Outcome
1. Call to Order	Chair		
1.1 Opening Prayer/Memorials	Board of Trustees		
1.2 Territorial Acknowledgement I (we) would like to begin by acknowledging that the land on which we gather today is the land traditionally cared for by the Haudenosaunee, Anishinaabe and Neutral People. I (we) also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.	Chair		
1.3 Approval of Agenda	Board of Trustees		Approval
1.4 Declaration of Pecuniary Interest	Individual Trustees		
1.4.1 From the current meeting			
1.4.2 From a previous public or in-camera meeting			
1.5 Items for Action: N/A			

ITEM	Who	Agenda Section	Method & Outcome
2. Consent Agenda: Director of Education (e.g., day –to –day operational matters from the Ministry of Education that the Board is required to do)			
3. Consent Agenda: Board (Minutes of meetings, staff report)			
4. Delegations/Presentation			
5. Advice from the CEO			
5.1 Southeast Galt Boundary Review – Initial Boundary Review Report	S. Maharaj	pp. 4-29	Approval
6. Ownership Linkage (Communication with the External Environment)			
7. Reports from Board Committees/Task Forces			
8. Board Education (at the request of the Board)			
9. Policy Discussion			
10. Assurance of Successful Board Performance			
11. Assurance of Successful Director of Education Performance			
12. Potential Agenda Items/Trustee Inquiry Report (CEO)			
13. Announcements			
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):		--	
13.2 Pending Items: 13.3 Pending Items for OCSTA Consideration	<u>Committee/Task Force</u>	<u>Due Date</u>	<u>Action Taken</u>
14. Items for the Next Meeting Agenda	Trustees		
15. Confirm Decision Made Tonight	Director of Education		
15.1 Confirm Decisions Made Tonight	Recording Secretary	--	Information
16. Closing Prayer			
16.1 Closing Prayer – Deferred to Committee of the Whole	All		
17. Motion to Adjourn	Board of Trustees	Motion	Approval

CLOSING PRAYER

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God's world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities. We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010



Date: March 3, 2025
To: Board of Trustees
From: Director of Education
Subject: Southeast Galt Boundary Review – Initial Boundary Review Report

Type of Report:

- ☒ Decision-Making
- ☐ Monitoring
- ☐ Incidental Information concerning day-to-day operations

Type of Information:

- ☒ Information for Board of Trustees Decision-Making
- ☒ Monitoring Information of **Board Policy IV 010 - Facilities / Accommodations**
- ☐ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

The new Southeast Galt Catholic elementary school is under construction and is scheduled to open in September 2026.

A school boundary must be established for this school and review area school boundaries must be adjusted. This report provides Trustees with information on the proposed process and seeks permission to proceed with a boundary review as outlined in APF017 – Boundary Review Process.

Policy Statement and/or Education Act/other Legislation citation:

1. Board Policy IV 010 [Facilities/Accommodations](#)

“...the CEO shall not ...

6. *Fail to conduct accommodation reviews process (i.e. boundary review and school closures) that is not in compliance with current Ministry of Education guidelines and directives.”*

2. [APF017 – Boundary Review Process](#)



Alignment to the MYSP:

☒ **Awaken to Belong**

- ☐ Every student can see themselves reflected in their learning.
- ☒ Staff experiences a positive, healthy, and inclusive workplace.
- ☒ Families are aware of and/or use the available resources to assist in navigation of the school system.

☐ **Ignite to Believe**

- ☐ Every student experiences the Ontario Catholic School Graduate Expectations (OCSGEs) and the WCDSB pastoral plan within their learning environments.
- ☐ Staff are welcomed and invited to continue to be a partner in their adult faith formation journey.
- ☐ The relationship between home, parish and school is strengthened.

☒ **Strengthen to Become**

- ☐ Every student reaches their full potential.
- ☐ Staff see their impact on student achievement.
- ☒ Families are engaged as active partners in our students' Catholic education journey.

Background/Comments:

The board applied for Capital Priorities funding to address future elementary enrolment pressure in Cambridge in 2019 and conclude the implementation of the Pupil Accommodation Review completed in January 2013. Funding was received from the Ministry of Education in March 2020 to construct a new joint elementary school in the Southeast Galt Secondary Plan area community in Cambridge.

The new Catholic elementary school is being constructed as a joint school with the Waterloo Region District School Board (WRDSB). The Catholic elementary school will have 360 pupil places, the WRDSB school will have 519 pupil places and a 72 space child care centre is also included in the project.

The joint school project is scheduled to open in September 2026.

The purpose of this boundary review is to establish the attendance boundary for the new Catholic school and re-draw the boundaries for existing schools which are part of the review area.

The attached Initial Boundary Review Report presents the analysis of boundary options, including the Staff Committee's preferred alternative.

Recommendation:

1. That the Board of Trustees approve the initiation of the Southeast Galt Boundary Review to include Holy Spirit CES, St. Anne (C) CES and St. Vincent de Paul CES for the purposes of establishing an attendance boundary for the new Southeast Galt Catholic elementary school.
2. That the Board of Trustees identify two (2) Trustees to attend scheduled Catholic School Advisory Committee (CSAC) meetings and public open house.

Prepared/Reviewed By:

Tyrone Dowling
Director of Education

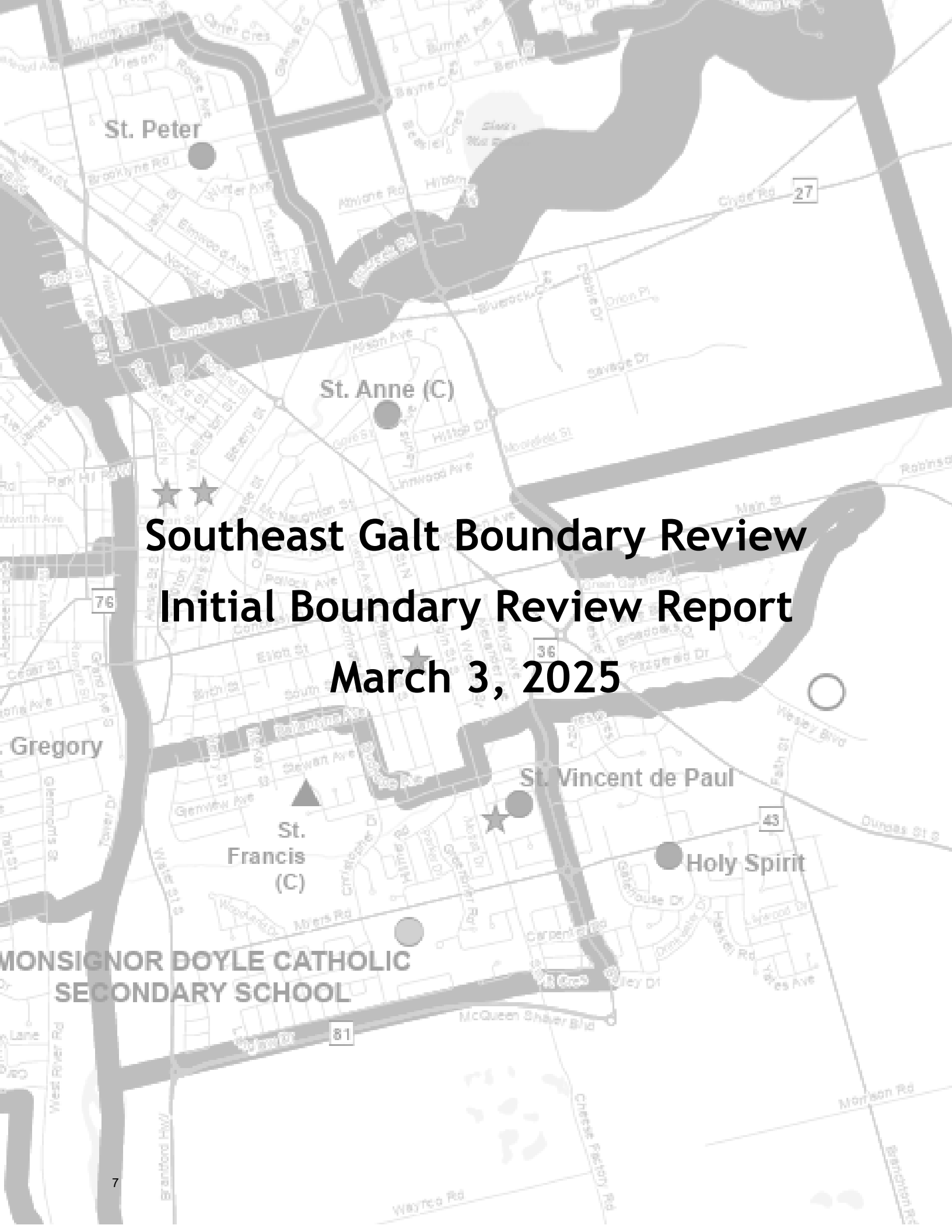
Jennifer Passy
Manager of Planning

Virina Elgawly
Planning Officer

Shesh Maharaj
Executive Superintendent of Corporate Services

*4.2 DIRECTOR Monitoring Reports: Where the Board receives from the CEO a monitoring report that flows from a responsibility delegated to the Director under Board Policy – except where approval is required by the Board on a matter delegated by policy to the Board – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the CEO, subject in all instances to what otherwise actually occurred.





A map of the Southeast Galt area in Ontario, Canada, showing the boundaries of several Catholic parishes. The map includes labels for St. Peter, St. Anne (C), St. Francis (C), St. Vincent de Paul, and Holy Spirit. A thick grey line outlines the boundary of Monsignor Doyle Catholic Secondary School. The text 'Southeast Galt Boundary Review Initial Boundary Review Report March 3, 2025' is overlaid on the map. The map also shows various streets, including Highway 76, Highway 36, Highway 43, and Highway 81, as well as landmarks like the St. Lawrence River and the St. Lawrence Canal.

Southeast Galt Boundary Review Initial Boundary Review Report March 3, 2025

**MONSIGNOR DOYLE CATHOLIC
SECONDARY SCHOOL**

Executive Summary

The Initial Boundary Review Report for the Southeast Galt area provides the Board of Trustees with the necessary information to initiate a boundary review involving Holy Spirit Catholic Elementary School (CES), St. Anne (C) CES, and St. Vincent de Paul CES. The primary goal is to establish a boundary for the new Southeast Galt elementary school and adjust the boundaries of existing schools before the new school's opening in September 2026.

The Southeast Galt area was last reviewed during a Pupil Accommodation Review (PAR) from 2011 to 2013, resulting in phased elementary accommodation changes. The current review is necessary to reflect contemporary enrolment needs and development plans.

The boundary review process will follow Administrative Procedure APF017, involving a Staff Committee composed of school board staff. This committee will review enrolment projections, capacity limitations, and accommodation options, and identify a preferred alternative.

Two options are presented in this report. The Staff Committee's Preferred Alternative (Option 1) addresses accommodation objectives by balancing enrolment and facilities, maximizing the use of all review area facilities, and providing logical attendance boundaries.

Public engagement is a crucial part of the process, with information presented to affected schools' Catholic School Advisory Committees (CSAC) and at a public open house. Further input will be collected via email and an online survey.

After the public engagement phase, a Final Boundary Review Report will be prepared for the Board of Trustees, summarizing the process, public input, and recommendations. The final decision will be made by the Board of Trustees.

The review is proposed to be completed by May 26, 2025, with a transition committee established following the decision to support the move to the new Southeast Galt school in September 2026.

1 Introduction

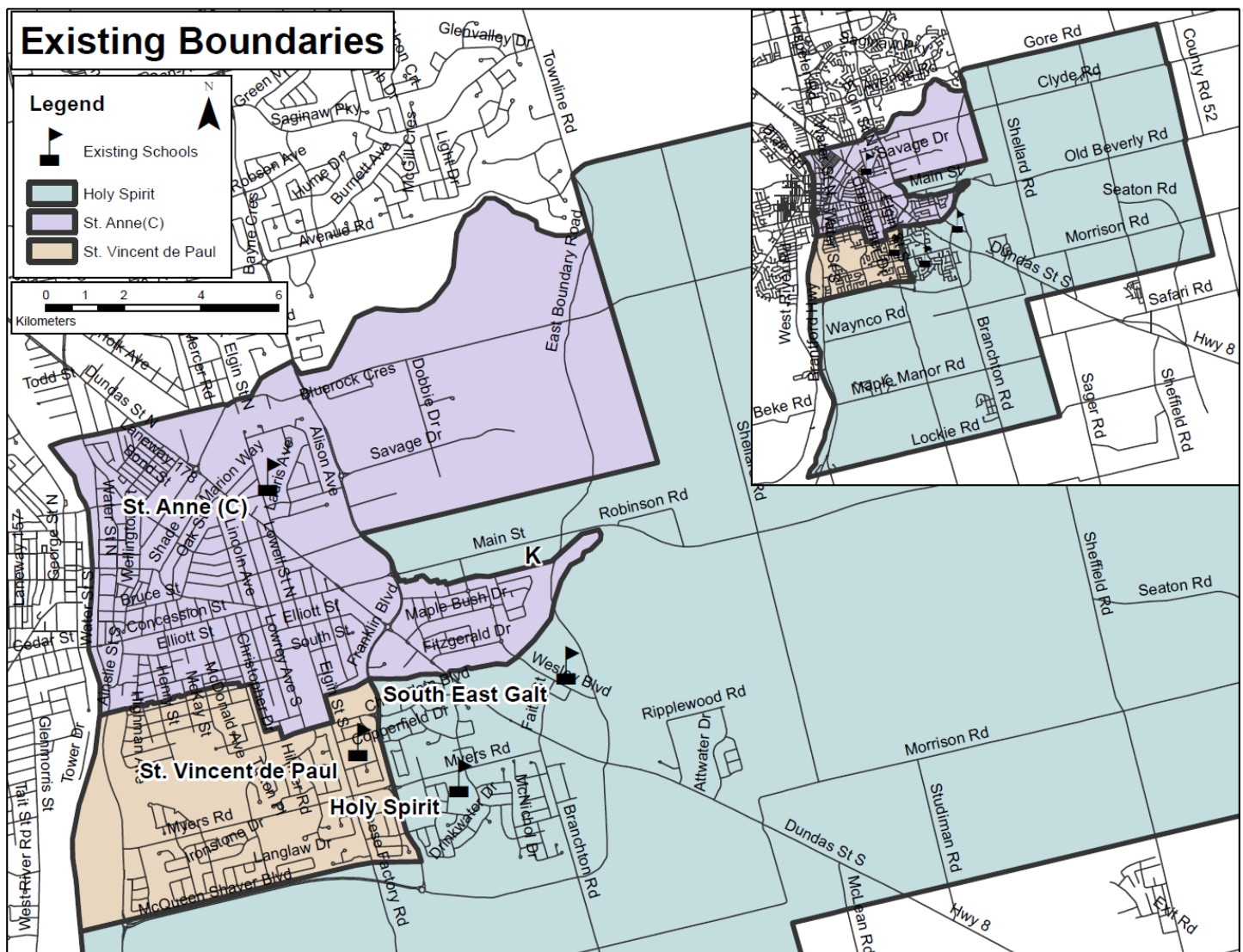
The purpose of this Initial Boundary Review Report is to provide the Board of Trustees with sufficient information to approve initiating a boundary review involving Holy Spirit Catholic Elementary School (CES), St. Anne (C) CES, and St. Vincent de Paul CES. The purpose of the boundary review is to establish a boundary for the new Southeast Galt elementary school and modify the boundaries of the existing schools, prior to the opening of the new school in September 2026.

A previous Pupil Accommodation Review (PAR) was undertaken in 2011 - 2013. That review resulted in the closure of St. Ambrose CES and St. Francis (C) CES, redefining the boundaries of Holy Spirit CES, St. Anne (C) CES, and St. Vincent de Paul CES. The PAR established the current school accommodation conditions which supported the funding and construction of the new Southeast Galt Catholic elementary school.

This proposed Southeast Galt Boundary Review considers only those open and operating elementary schools in the review area and the new Southeast Galt school under construction.

The existing boundaries for the schools involved in this review are illustrated in Figure 1.

Figure 1 - Existing School Boundaries



1.1 Goals of the Review

The following goals have been established for the Southeast Galt Boundary Review:

- Establish a boundary for the new Southeast Galt school in advance of it opening.
- Redraw boundaries for existing schools involved in the review.
- Relieve over capacity pressures in existing schools, where possible.
- Determine attendance area boundaries that best meet board-wide boundary review goals.

1.2 Board-Wide Boundary Review Goals

The Staff Committee will have regard for the following board-wide boundary review goals:

- Providing the highest quality learning environment possible.
 - Consider program environments and how they support student achievement.
- Ensure an efficient use of system resources by balancing enrolment and facilities.
 - Maximize the use of Board-owned facilities over the long term.
 - Minimize the use of non-permanent accommodation (portables) as a long-term strategy while recognizing that it may be a necessary short-term solution.
- Provide a long-term (5 years +) accommodation solution.
- Create boundaries that maximize the number of students that can walk to school.
 - Consider the Board's existing transportation policy and how it may be impacted by or limit accommodation scenarios.
- Provide logical attendance boundaries.
 - Follow logical divides such as major roads, physical barriers, etc.
 - Recognize existing neighbourhoods wherever possible.
- Reduce operating costs (e.g., maintenance, operations, transportation, etc.).
- Develop accommodation options with consideration for Ministry of Education capital funding formulas and the Board's long term capital plan.

2 Boundary Review Process

The boundary review will be conducted in accordance with [Administrative Procedure APF017 - Boundary Review Process](#), which reads:

“A Boundary Review is conducted when the school board is proposing the relocation (in any school year or over a number of school years) of students or grades, in which the number of students or enrolment of the grades is less than 50% of the school's enrolment. This calculation is based on the enrolment at the time of the relocation, or the first phase of relocation carried over a number of school years.”

2.1 Staff Committee Composition

The boundary review is led by a committee of school board staff. The Staff Committee for the Southeast Galt Boundary Review is comprised of the following members:

- Angela Carroll, Administrator, Holy Spirit CES
- EJ Hunt, Administrator, St. Anne (C) CES
- Tammy Sica, Administrator, St. Vincent de Paul CES
- Chandler Kinzie, Supervisor of Construction & Renovations

- Jennifer Passy, Manager of Planning
- Virina Elgawly, Planning Officer
- Isabelle Lung Ler, Planning Technician
- Keith Prudham, Operations Supervisor, Student Transportation Services of Waterloo Region
- PersonGuy Hu, Transportation Planner - Central Area, Student Transportation Services of Waterloo Region
- Adrian Frigula, Senior Manager of Facility Services
- Gerald Foran, Superintendent of Learning
- Shesh Maharaj, Executive Superintendent of Corporate Services, Treasurer & Chief Financial Officer
- Other resource staff as needed.

The Staff Committee held a meeting on February 6, 2025, to review the enrolment projections and capacity limitations of each facility. Accommodation options were discussed, and a preferred alternative identified to support the establishment of the new Southeast Galt school attendance boundary and address the enrolment pressures at existing schools.

2.2 Initial Boundary Review Report

This Initial Boundary Review Report has been prepared per APF017. The report includes relevant background information, boundary change options and identifies a Staff Committee preferred alternative.

Once a decision is made by the Board of Trustees to formally initiate this boundary review, this information will be shared with affected school communities and the public.

2.3 Public Engagement

In accordance with APF017, information will be presented to each affected school's Catholic School Advisory Committee (CSAC), and one public open house will be held to provide information and seek input on the preferred alternative. In addition, input may be provided via email and via a survey to be shared with the community.

2.3.1 Public Engagement Schedule

Table 1 outlines the public engagement schedule timelines.

The Initial Boundary Review Report will be shared with the Holy Spirit, St. Anne (C) and St. Vincent de Paul and at the planned open house. At each meeting, input will be received by staff, which together with additional feedback collected via electronic means, will be reviewed and reflected on by the Staff Committee before a final recommendation is presented to the Board of Trustees.

Table 1 - Public Engagement Schedule

Date	Purpose
March 5, 2025 - May 26, 2025	• Input received via SoutheastGalt@wcdsb.ca
March 5, 2025 - April 11, 2025	• Online public engagement survey
St. Anne (C) CES CSAC Wednesday, March 19, 2025	• Planning Staff to present Initial Boundary Review Report to St. Anne CSAC and receive input

Date	Purpose
Holy Spirit CES CSAC Tuesday, March 25, 2025	Planning Staff to present Initial Boundary Review Report to Holy Spirit CSAC and receive input
St. Vincent de Paul (C) CES CSAC Tuesday, March 25, 2025	Planning Staff to present Initial Boundary Review Report to St. Vincent de Paul CSAC and receive input
Public Open House Tuesday, April 9, 2025 4pm - 8pm Monsignor Doyle CSS Cafeteria	- Drop In Format - Initial Boundary Review Report information to be provided, feedback solicited from the school communities, and opportunity for the public to discuss the review with staff
Committee of the Whole Meeting May 12, 2025	- Planning Staff to present Final Staff Report to Board of Trustees - Opportunity for delegations
Board of Trustees Meeting May 26, 2025	- Final Decision to be made by the Board of Trustees - No delegations

In accordance with [Section 5.1 of the Board's Operational and Procedural By-law](#), delegations wishing to address a committee or the Board are required to e-mail stephanie.medeiros@wcdsb.ca by 9:00 a.m. the Monday prior to the scheduled meeting. Further details on committee and Board meetings are available [online](#).

2.3.2 Communication Plan

This boundary review includes Holy Spirit, St. Anne (C) and St. Vincent de Paul. Therefore, these three school communities are the key communications targets and will be informed of the progress of the boundary review, opportunities to learn more about the review and provide input. To accomplish this, staff will:

- Establish a dedicated webpage following Board approval of the initiation of boundary review which will include background information included in the Initial Boundary Review Report, a Frequently Asked Questions (FAQ) document updated throughout the review, input received, survey information and the Final Boundary Review Report.
- Establish a dedicated email address to receive input throughout the review.
- Provide notice of the initiation of boundary review, Initial Boundary Review Report, dates of CSAC meetings and access to the survey to affected school communities.
- Provide notice of the commencement of the boundary review to the Ministry of Education.
- Send communication to subscribers of the boundary review webpage and through school messaging systems and social media.
- Provide notice of the public open house.
- Provide notice of the scheduled Board meetings and contact details for delegations.
- Attend CSAC meetings at affected schools to present the Initial Boundary Review Report and receive input.
- Conduct a public open house to present the background information and preferred option.
- Provide electronic communication of the availability of the Final Boundary Review Report and Board of Trustees decision.

- Support schools with the distribution of decision letter(s) to affected families.

2.4 Recommendations and Approval

After the public engagement phase, a Final Boundary Review Report will be prepared for consideration by the Board of Trustees. The Final Boundary Review Report will summarize the process, public engagement, public input and provide recommendations.

The Final Boundary Review Report will be available to the public and any person interested may register as a delegation to address the Board of Trustees.

The final decision will be made by the Board of Trustees.

3 Background

The Southeast Galt area of the City of Cambridge was last studied during a Pupil Accommodation Review (PAR) initiated in 2011 and concluded in January 2013. That process resulted in a phased implementation of elementary accommodation changes in Southeast Galt:

- **Phase 1**
 - Addition at St. Anne
 - Closure of St. Ambrose
 - Addition at Holy Spirit
- **Phase 2**
 - Reconstruction of St. Vincent de Paul (originally contemplated as an addition)
 - Closure of St. Francis (C)
- **Phase 3**
 - Construction of new Southeast Galt school and redirection of students from St. Anne and Holy Spirit

A modification to the direction of a portion of the former St. Francis (C) school boundary was approved by the Board in 2016.

The ultimate boundaries approved by the Board in 2016 are reflected in Figure 2.

Staff undertook an analysis of the previously approved PAR boundaries (Table 2), before exploring other options. It was determined that the previous boundaries would place too many students at the new Southeast Galt school, while significantly underutilizing Holy Spirit throughout the forecast period.

Accordingly, the previous decision is provided for historical context, however, is not viable to be considered further.

Undertaking the recommended boundary review is necessary and appropriate to ensure that a boundary is selected that reflects the current and forecasted enrolment needs of the community and responds to projected accommodation requirements based on a contemporary knowledge of development planned and occurring in the area.

Table 2 - Enrolment Projection Reflecting Previous PAR Decision

Previous Decision

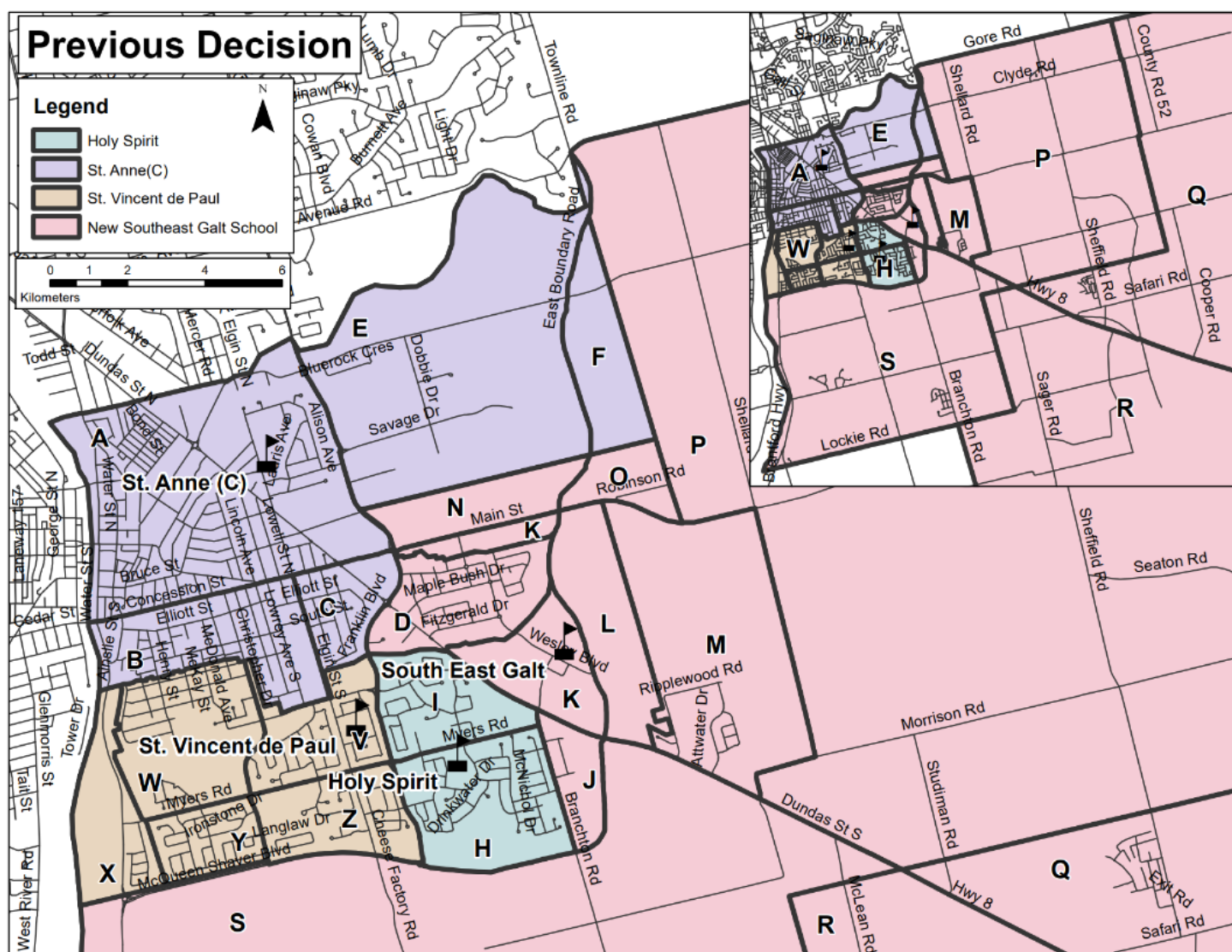
*Move Sub-Areas J, K, L, M, N, O, P, Q, R, S from Holy Spirit to the Southeast Galt School

*Move Sub-Area D from from St. Anne (C) to the Southeast Galt School

Previous Decision	OTG (Capacity)	2026			2029			2031			2036		
		Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables
Holy Spirit	622	358	58%	-11	366	59%	-11	368	59%	-11	404	65%	-9
St. Anne (C)	418	414	99%	0	469	112%	2	504	121%	4	560	134%	6
St. Vincent de Paul	562	652	116%	4	692	123%	6	737	131%	8	819	146%	11
Southeast Galt School	360	436	121%	3	645	179%	12	830	231%	20	868	241%	22
Total	1962	1860	95%	8	2172	111%	21	2439	124%	32	2650	135%	39

*Please note that negatives in the Portables columns represent empty classrooms. Totals only reflect portables (i.e. positive numbers only)

Figure 2 - Previous School Closure Review Decision (2013 as amended)



3.1 Holy Spirit CES

Holy Spirit operates as a JK-8 elementary school. Before and after school care is delivered by the school board.

Holy Spirit has an On the Ground (OTG) capacity of 622 pupil places. There are no portables on-site at Holy Spirit in 2024. On October 31, 2024, the school's enrolment was 590 with a current utilization rate of 95%.

Figure 3 - Holy Spirit CES Aerial Photograph



3.2 St. Anne (C) CES

St. Anne is a JK-8 elementary school. The Alison Park Neighbourhood Group shares space in the building and delivers programs to the school and broader community. Before and after school care is delivered by the school board.

St. Anne has an OTG of 418 pupil places. There are 2 portables on-site at St. Anne (C) in 2024. On October 31, 2024, the enrolment at St. Anne was 428 resulting in a utilization rate of 102%.

Figure 4 - St. Anne (C) CES Aerial Photograph



3.3 St. Vincent de Paul CES

St. Vincent de Paul is a JK-8 elementary school. There is an on-site child care centre operated by the YMCA of Three Rivers. Before and after school care is delivered by the school board and YMCA.

St. Vincent de Paul has an OTG of 562 pupil places. There are 7 portables on-site at St. Vincent de Paul in 2024. On October 31, 2024, the enrolment at St. Vincent de Paul was 690 resulting in a utilization rate of 123%.

Figure 5 - St. Vincent de Paul CES Aerial Photograph



3.4 New Southeast Galt School

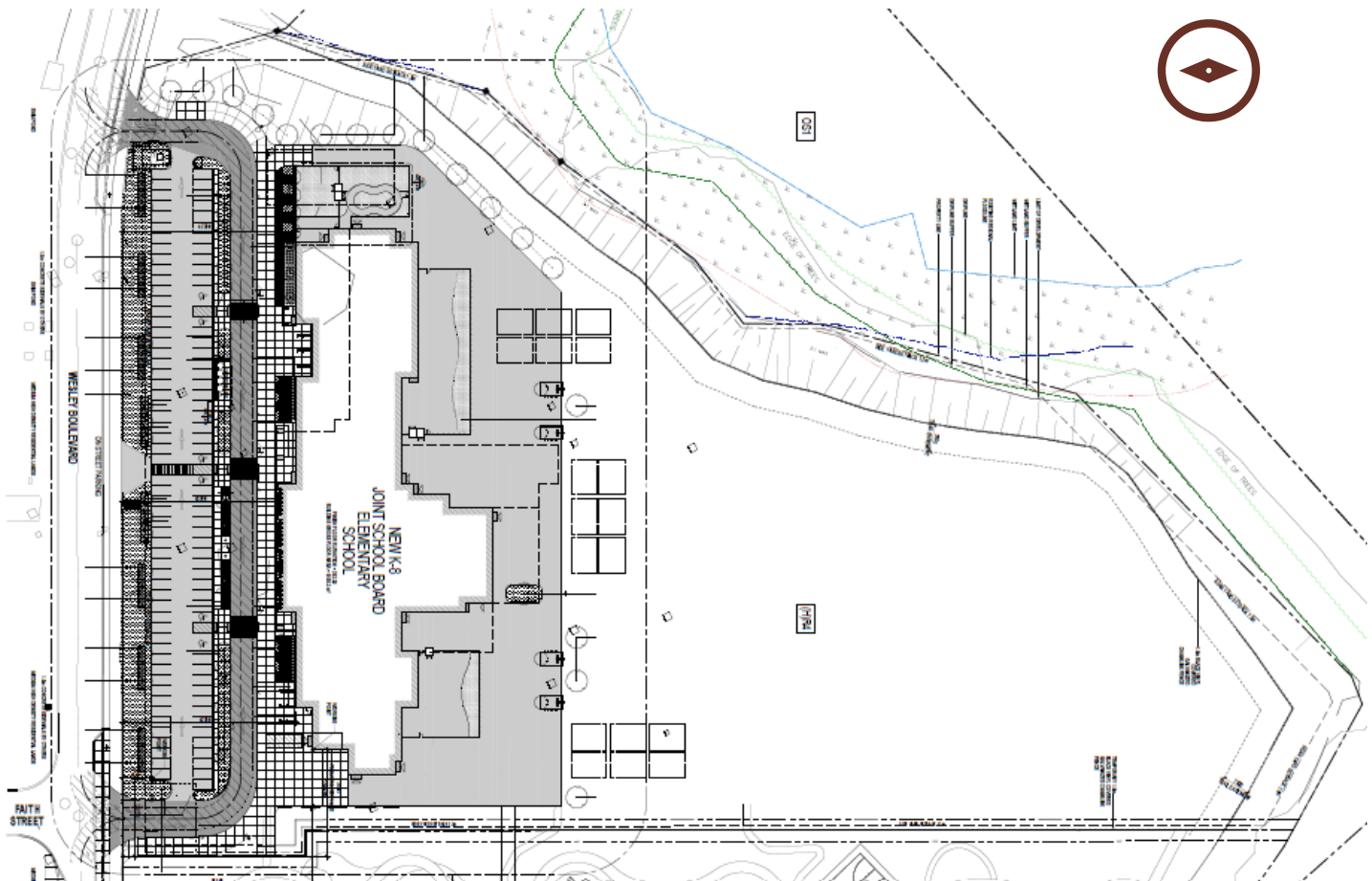
The new Southeast Galt elementary school has been designed with an OTG of 360 pupil places. Construction of the new school, located at 605 Wesley Boulevard, commenced in September 2024 and is scheduled to open in September 2026.

The construction project also includes the new Waterloo Region District School Board's South East Cambridge public school with 519 pupil places and 72 space child care centre. The WCDSB will contract 3rd party delivery of extended day programming.

Figure 6 - Southeast Galt School - Architectural Rendering



Figure 7 - Southeast Galt School Architectural Site Plan



3.5 Portables

Portable capacity is evaluated at each school site based on several criteria. There may be a single limiting factor which restricts the board's ability to exceed the limits noted. The limiting factor number is used throughout this process to ensure that schools can accommodate the projected enrolment (

Table 3).

Table 3 - Portable Limitations

School	Current Portables	Maximum Portables	Limiting Factor
Holy Spirit	0	10	Electrical Capacity
St. Anne	2	12	Hydrant Installation
St. Vincent de Paul	7	12	Hydrant Installation
Southeast Galt	0	9*	Hydrant Installation

*18 portables are approved on the joint school site plan, to be available to the two schools, subject to need.

3.6 Student Transportation

Student Transportation Services of Waterloo Region (STSWR) provided a status quo analysis of the number of walk eligible and bus eligible students for existing schools in the review area (Table 4). Min / max ride times are modelled but may vary based on various factors including weather.

As Out of Boundary students are not eligible for board supplied transportation, those students are not reflected in the numbers presented. Those students who have opted out of transportation are included however to provide a comparison of the maximum number of students eligible.

Table 4 - Current Walk Eligible / Bus Eligible Information

School	Walk Eligible	Bus Eligible			
Holy Spirit	284	161			
		4 runs AM / PM			
		Min	6 min	Max	60 min
St. Anne	129	304			
		5 runs AM/ PM			
		Min	14 min	Max	25 min
St. Vincent de Paul	236	313			
		4 runs AM / PM			
		Min	6 min	Max	16 min

4 Analysis

4.1 Status Quo Enrolment Forecast

Table 5 shows actual and projected enrolment versus capacity for each school under review. OTG capacity refers to a school's size as determined by loading all instructional spaces within a facility to current Ministry of Education standards (based on class size and room area). OTG does not include temporary capacity such as portables, and portables are not counted in the calculation of utilization.

There are approximately 278 out of boundary student living in the review area but attending schools other than their home school.

The Status Quo forecast presented in Table 5 provides the current 2024/25 school year enrolment and utilization at each school. However, the presented projections assume that all Out of Boundary students are returned to their home school. These Status Quo assumptions are consistent with the enrolment presented in Options 1 and 2 allowing for direction comparison between projections.

The schools in the review area are currently near or over capacity and are each projected to experience significant enrolment pressure during the forecast period.

Table 5 - Status Quo Enrolment Projection

Status Quo	OTG (Capacity)	2024			2026			2029			2036		
		Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables
Holy Spirit	622	590	95%	0	577	93%	-2	789	127%	7	1056	170%	15
St. Anne (C)	418	428	102%	2	631	151%	9	691	165%	12	775	185%	13
St. Vincent de Paul	562	690	123%	7	652	116%	4	692	123%	6	819	146%	8
Total	1602	1708	107%	9	1860	116%	13	2172	136%	25	2650	165%	37

*Please note that negatives in the Portables columns represent empty classrooms. Totals only reflect portables (i.e. positive numbers only)

4.2 Sub-Areas

To analyze boundary options and enrolment patterns, each existing review area elementary school has been divided into sub-areas. The “Home Area” label refers to the sub-area that houses the subject school site.

Minor adjustments have been made to boundaries to reflect the future construction of the South Boundary Corridor Road and East Boundary Road.

Out of Boundary students have been returned to their home school in the sub area projections.

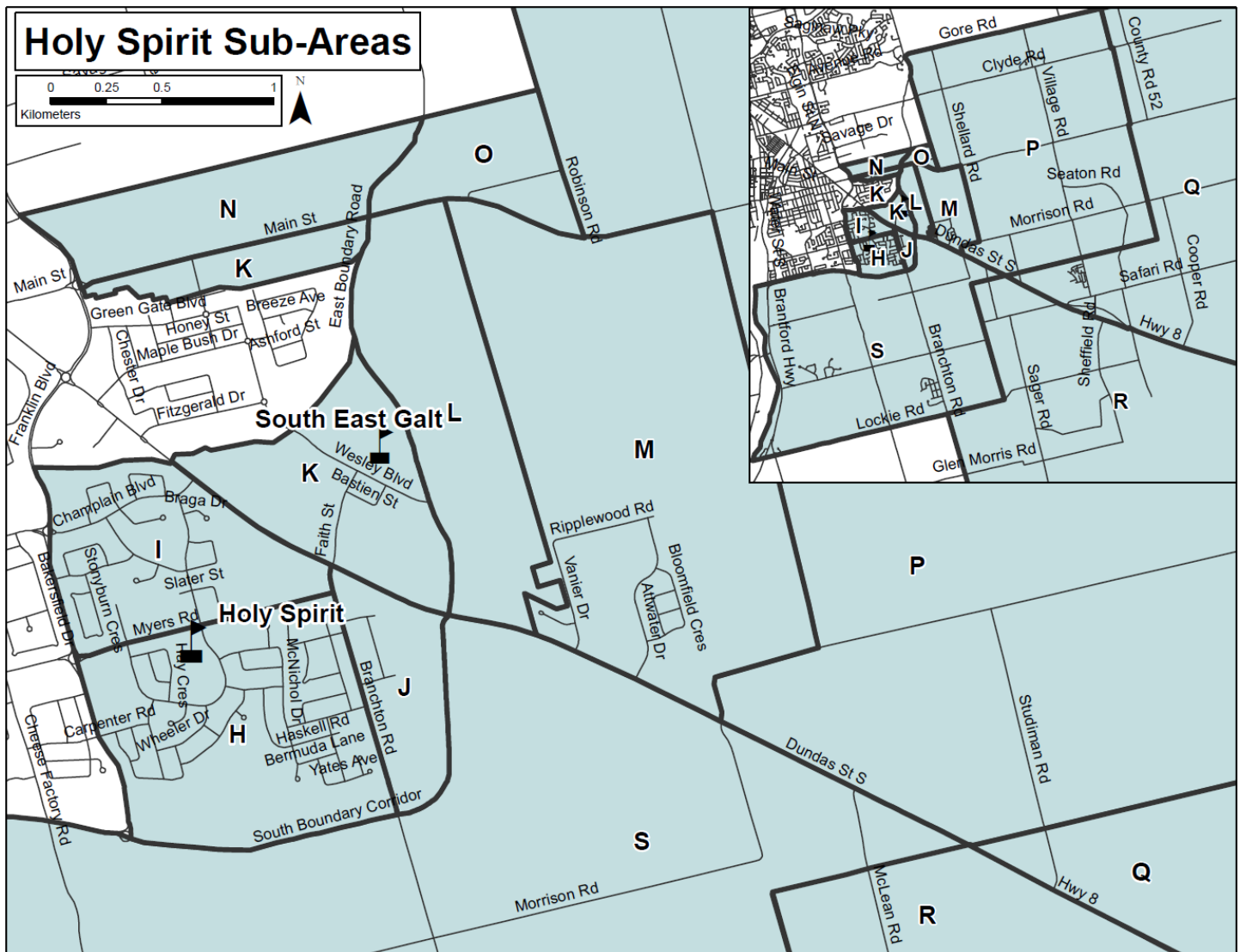
4.2.1 Holy Spirit CES

Table 6 and Figure 8 show the Holy Spirit sub-areas and associated enrolment projections. The new Southeast Galt school is in Sub Area K. There is a long standing history of Out of District students attending Holy Spirit. These students are reflected in sub areas Q and R.

Table 6 - Holy Spirit Sub Area Enrolment

Holy Spirit Sub-Areas	2024	2026	2029	2036
H - Home Area + Out of Boundary	224	200	184	185
I	133	158	182	219
J	4	4	41	31
K - Home Area for Southeast Galt School	38	57	86	42
L	0	0	30	149
M	37	58	114	135
N	1	1	43	168
O - No Students or Planned Development	0	0	0	0
P	36	38	44	50
Q - Out of Region	6	5	5	6
R- Out of Region	22	25	29	34
S	31	31	33	36
TOTAL	532	577	789	1056

Figure 8 - Holy Spirit Sub Area Map



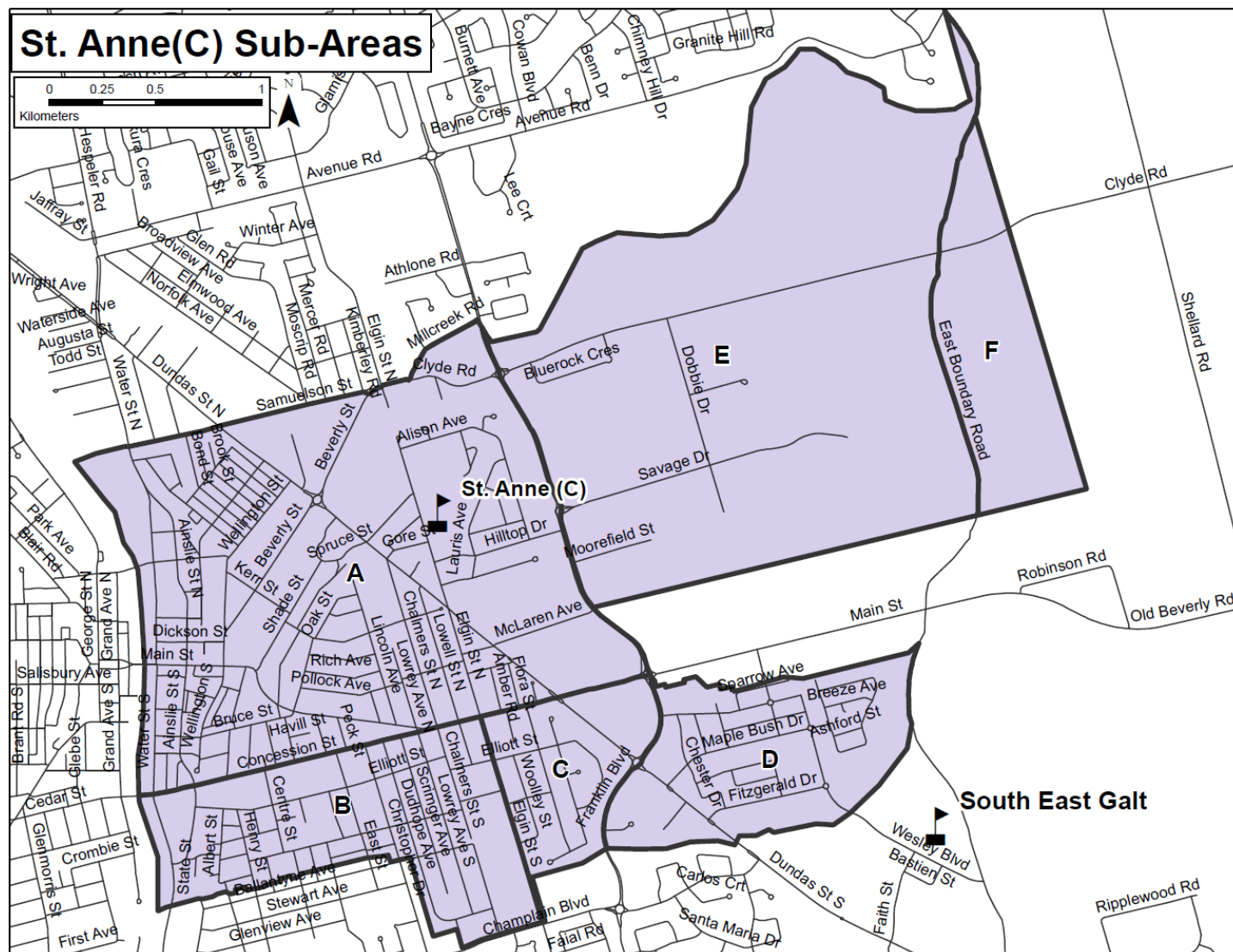
4.2.2 St. Anne CES

Table 7 and Figure 9 show the St. Anne sub-areas and associated enrolment projections.

Table 7 - St. Anne Sub Area Enrolment

St. Anne (C) Sub-Areas	2024	2026	2029	2036
A - Home Area + Out of Boundary	218	233	276	329
B	111	118	126	151
C	42	47	50	61
D	179	217	222	215
E	13	15	16	18
F - No Students or Planned Development	0	0	0	0
TOTAL	563	631	691	775

Figure 9 - St. Anne Sub Area Map



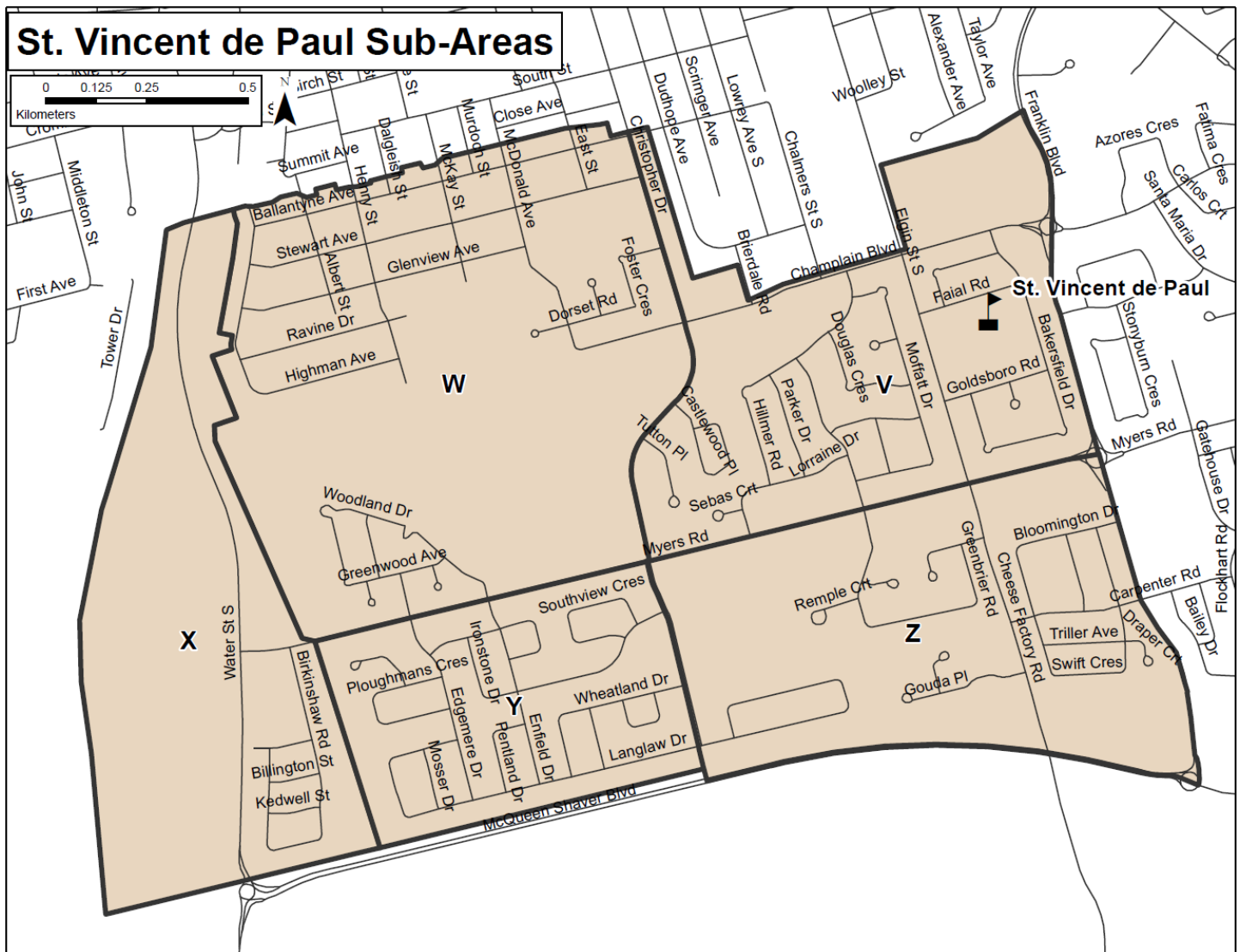
4.2.3 St. Vincent de Paul CES

Table 8 and Figure 10 show the St. Vincent de Paul sub-areas and associated enrolment projections.

Table 8 - St. Vincent de Paul Sub Area Enrolment

St. Vincent de Paul Sub-Areas	2024	2026	2029	2036
V - Home Area + Out of Boundary	154	180	204	243
W	78	82	84	106
X	46	54	64	88
Y	153	159	168	183
Z	182	176	172	199
TOTAL	613	652	692	819

Figure 10 - St. Vincent de Paul Sub Area Map



5 Options

Two options are presented in this report, including staff's preferred alternative. The proposed implementation would coincide with the opening of the new Southeast Galt elementary school in September 2026.

Please note that projections associated with the options do not factor in any potential legacy exception provisions. Legacy exception recommendations and associated enrolment analysis will be presented in the final report.

Following a decision to change boundaries, the staff will establish a separate committee to address the transition of students and staff. This committee will work with parents/guardians and staff.

5.1 Option 1 - Preferred Alternative

Option 1 is Staff's Preferred Alternative. Option 1 redirects sub areas as follows (Figure 11 and Table 9):

- Moves Sub-Areas K, L, and N from Holy Spirit to the Southeast Galt School

Table 9 - Option 1 - Preferred Alternative Projection

Option 1 (Staff Preferred)	OTG (Capacity)	2026			2029			2031			2036		
		Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables
Holy Spirit	622	519	83%	-4	631	101%	1	714	115%	4	697	112%	3
St. Anne (C)	418	468	112%	2	533	128%	5	579	139%	7	648	155%	10
St. Vincent de Paul	562	598	106%	2	628	112%	3	662	118%	5	731	130%	8
Southeast Galt School	360	275	76%	-3	381	106%	1	484	134%	6	574	159%	9
Total	1962	1860	95%	4	2172	111%	10	2439	124%	22	2650	135%	30

*Please note that negatives in the Portables columns represent empty classrooms. Totals only reflect portables (i.e. positive numbers only)

Option 1 ensures that the new Southeast Galt school is not overcapacity upon opening in 2026, while accommodating growth from the immediate area surrounding the new school.

- Holy Spirit is well utilized throughout the forecast period while not heavily reliant on portable accommodation.
- St. Vincent de Paul's enrolment is initially relieved, and while it does increase above the current level in the 10-year period there is significant relief for the school in the first five years.
- St. Anne's enrolment is significantly relieved versus the status quo projection, throughout the forecast period.

Table 10 - Option 1 Walk / Bus Eligibility

School	Walk Eligible	Bus Eligible			
Holy Spirit	316	159			
		4 runs AM / PM			
		Min	6 min	Max	60 min
St. Anne	150	311			
		4 runs AM/ PM			
		Min	15 min	Max	30 min
St. Vincent de Paul	254	303			
		4 runs AM / PM			
		Min	8 min	Max	13 min
Southeast Galt School	108	109			
		4 runs AM / PM			
		Min	5 min	Max	15 min

Advantages:

- Option 1 creates contiguous boundaries
- Relieves enrolment pressure from St. Vincent de Paul
- Makes efficient use of Holy Spirit
- Makes efficient use of the new Southeast Galt school
- 108 students will become walk eligible to attend the Southeast Galt school

Disadvantages:

- Will affect approximately 433 students because of the boundary changes and expected return of Out of Boundary students to their home schools (assuming no legacy exceptions)

- 216 Out of Boundary students
- 217 students directed to attend the new Southeast Galt school and St. Anne

5.2 Option 2

Option 2 proposed to redirect sub areas as follows and as displayed in Figure 12 and Table 11:

- Move Sub-Areas K, L, and M from Holy Spirit to the Southeast Galt School
- Move Sub-Area D from St. Anne (C) to the Southeast Galt School
- Move Sub-Area F from St. Anne (C) to Holy Spirit (No students or development)
- Move Sub-Area X from St. Vincent de Paul to St. Anne (C)

Existing students residing in the Attwater Dr. / Ripplewood Rd. area east of the future East Boundary Road would be redirected to attend the new school. Students from this area are currently bused and would remain bused to the new school due to lack of road connectivity to the west or infrastructure on Dundas St. S. The predominantly rural areas of North Dumfries Township would remain at Holy Spirit, including future development north of Main Street east of Franklin Boulevard in Sub Area N.

Figure 12 - Option 2

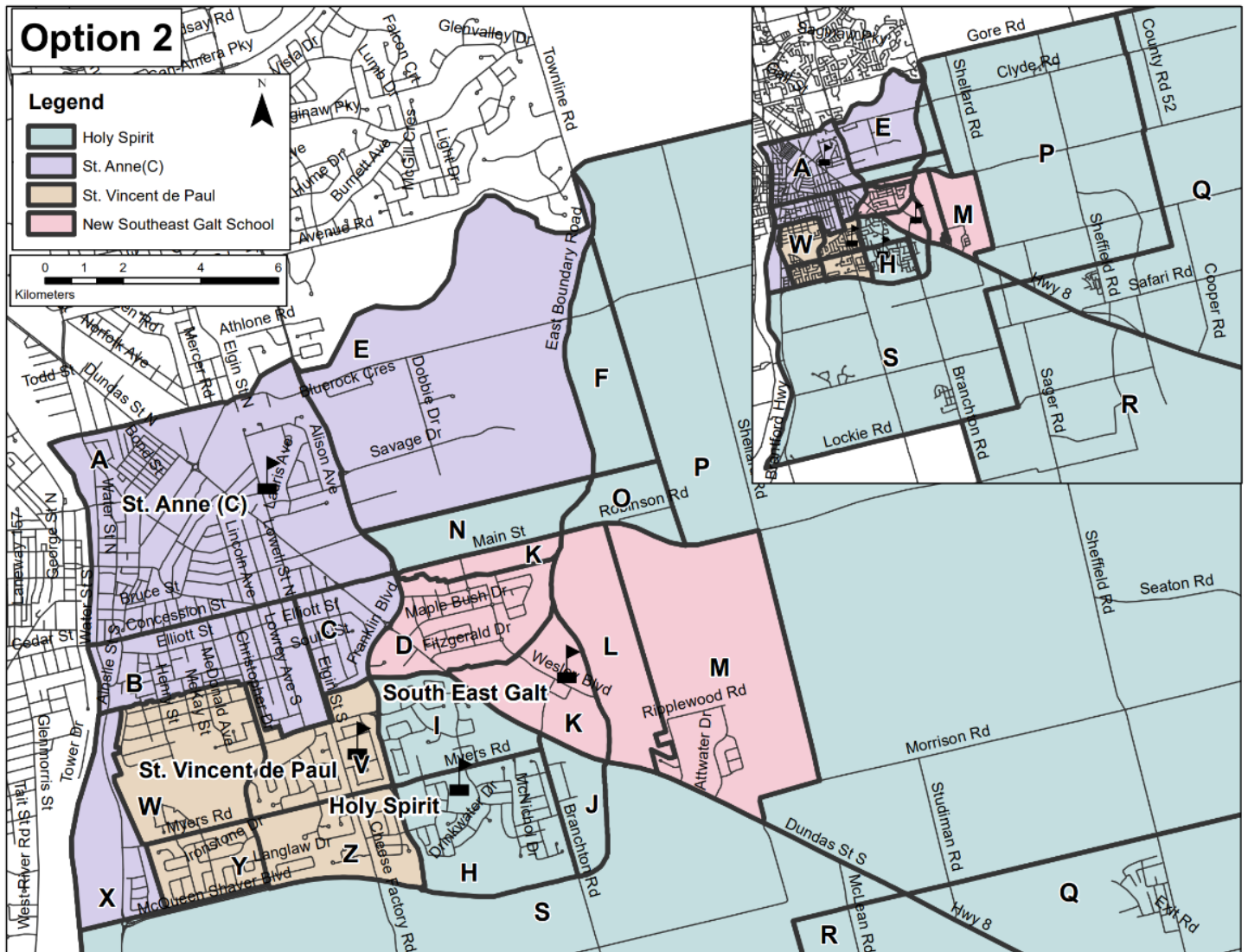


Table 11 - Option 2 Projection

Option2	OTG (Capacity)	2026			2029			2031			2036		
		Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables	Enrolment	Utilization	Portables
Holy Spirit	622	462	74%	-7	560	90%	-2	617	99%	0	730	117%	5
St. Anne (C)	418	468	112%	2	533	128%	5	579	139%	7	648	155%	10
St. Vincent de Paul	562	598	106%	2	628	112%	3	662	118%	5	731	130%	8
Southeast Galt School	360	331	92%	-1	451	125%	4	581	161%	10	541	150%	8
Total	1962	1860	95%	4	2172	111%	12	2439	124%	22	2650	135%	30

*Please note that negatives in the Portables columns represent empty classrooms. Totals only reflect portables (i.e. positive numbers only)

Table 12 - Option 2 Walk / Bus Eligibility

School	Walk Eligible	Bus Eligible			
Holy Spirit	316	120			
		3 runs AM / PM			
		Min	6 min	Max	60 min
St. Anne	150	311			
		4 runs AM/ PM			
		Min	15 min	Max	30 min
St. Vincent de Paul	254	303			
		4 runs AM / PM			
		Min	8 min	Max	13 min
Southeast Galt School	108	148			
		3 runs AM / PM			
		Min	5 min	Max	15 min

Advantages:

- Option 2 creates contiguous boundaries
- Option 2 relieves enrolment pressure at St. Vincent de Paul
- 108 students will become walk eligible to attend the Southeast Galt school

Disadvantages:

- The new Southeast Galt school opens close to capacity and quickly exceeds capacity reaching over 160% utilization in the fifth year after opening
- Holy Spirit would be less than 75% utilized upon opening the new school and only reaches capacity five years after opening the new school
- Will affect approximately 506 students because of the boundary changes and expected return of Out of Boundary students to their home schools (assuming no legacy exceptions)
 - 252 Out of Boundary students
 - 254 students directed to attend the new Southeast Galt school and St. Anne

6 Conclusion

The Staff Committee's Preferred Alternative (Option 1) specifically addresses the accommodation objectives by:

- Ensuring an efficient use of system resources by balancing enrolment and facilities, notably making the most efficient use of Holy Spirit throughout the forecast period.
- Maximizing the use of all review area facilities over the long term.
- Reducing reliance on portable accommodation in the immediate term.
- Providing a sustainable (5 years +) accommodation solution.
- Creating boundaries that maximize the number of students that can walk to school.
- Providing logical attendance boundaries which follow major roads, where possible.
- Making efficient use of the new school and associated capital funding from the Ministry of Education.

Subject to approval by the Board of Trustees to commence the boundary review on March 3, 2025, it is proposed that the review will be completed no later than May 26, 2025.

Once a decision is made, a transition committee will be established to support students, families, and staff as they prepare to move to the new Southeast Galt school in September 2026.