



St Elizabeth School Council Meeting Minutes



Meeting:

Tuesday, April 1, 2025 @ 6:00pm

In Attendance

Michael Leonard Stephanie Arruda Melissa Laird-Arroyo Tawn Robinson Linda Evans Mandi Ramsay	Jennifer Smit Trevor Shelly Amanda Scott Emma Jose Gillian Scott – YWCA
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Regrets

Tasha Richardson	Jason Urquhart Wes Cressman
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Welcome, Land Acknowledgement, and Prayer:

Meeting called to order at 6:00pm and Michael led us in prayer.

Agenda Item		Notes
February Meeting Minutes		<ul style="list-style-type: none"> Jenn motion to accept the minutes, and Gillian 2nd.
Principal Update	Michael	<ul style="list-style-type: none"> Kindie yard has a work order submitted for the erosion under the turf. Now that the drain has opened, we did not experience the flooding that had happened in previous years, but there is a bit of a trench underneath the turf that is a safety issue. Crew came to inspect it but need the turf to dry up a bit more to get underneath it. Michael was able to get three new TVs for various uses from Greentec Recycling for free. School staff are currently very busy working on plans for next year – JK registrations, class lists, etc.
Financials	Stephanie	<ul style="list-style-type: none"> General Account: \$12,152.43 Fundraising Account: \$4386.60 Total: \$16,539.03
Valentine's Day Dance Discussion	All Members	<ul style="list-style-type: none"> Total Profit: \$5079.93 Total Revenue \$6837 Expenditures: \$1757.07 We did have some struggles this year with scheduling – snow storm the day before made things difficult. Parking had to be moved to the arena lot because no one could park on the road. Had to move the entrance to the primary doors because the mural painting wasn't complete yet.

Feedback Items:

- *Entrance:* Was busy but seemed to go smoothly. Next year, we need to make sure all kids are actually accompanied by an adult because some older kids were dropped off by themselves.
- *Quiet Room:* was being well-used and appreciated. See below for layout change suggestion by Tawn.
- *Gym Events (DJ/Floor/Spiderman/Selfie Station):* cleaning crew helped a lot this year and we didn't have a huge mess at the end of the night. Balloon arch looked great. DJ and Spiderman were also great, and the kids loved the LED dance floor.
- *Pizza & Drinks:* Next year, we need four people here at the beginning of the night because it got way too busy. One idea was to have two separate lines based on last name (ie: A-M one line, N-Z in other line) to keep things running smoothly. Also double check signage because we had two different prices for the chip bags that ended up going for 1 ticket instead of 2.
- *Candy/Baked Goods:* This area was very busy and everything sold out by the end of the night. Jenn and Amanda made 100 kebobs and could've probably sold 200 kebobs based on sales. One suggestion to make the kebobs a higher value instead of just being one ticket, and we also could have made them half size with half the candy on each kebob and still have the same impact. They were pretty substantial.
- *Guessing Jar Game:* Next year, we should have someone designated to man that station to explain the game because some people needed instruction.
- *Nails & Tattoos Station:* It went really well, student volunteers were great, and maybe could have increased the number of volunteers to 4 students for nails and 2 for tattoos.
- *Face Painting:* It was a great idea to split this station into two different classrooms, and we should definitely do the same next year. It kept the lines down and gave our volunteers a bit of a break rather than having no time to breathe.
- *Silent Auction:* We need to have clear rules on kids not making bids. There were a few older kids that were writing their names down but not sure if they would have actually paid. Also had some little kids writing their names in. We had some confusion on gifts that had already been taken home that night (ie: cupcakes and baked goods), and then had to chase down people to get paid so next year we either don't give the food out that night, or maybe do gift cards instead of the actual food as the item. We are still debating on whether or not to post a list of winners before the end of the night. It seemed to take a long time to write it all out that night for Melissa. Need to try and think of a more efficient way to post it or get the word out to winners because some parents weren't aware they had won and didn't get an email from school

		<p>cash online to pay. Maybe notes home to the winning children to let their parents know?</p> <ul style="list-style-type: none"> ○ <i>Overall Volunteers:</i> Students from St Benedict were great and we should remember to invite them next year, or mention to some grade 8 graduates this year that they could do their community service hours at the dance for 2026. ○ <i>Any other Feedback:</i> Trevor suggested maybe getting more game stations for extra tickets at the end of the night, so people don't have to unload tickets at the candy table at 8 pm. Amanda mentioned the idea of having more activities for older kids – maybe with the new TVs we can have a Mario Kart tournament or other video games? Maybe a mini-putt station? Trying to think of more activities rather than just food. ○ <i>Layout Change Suggestions:</i> Tawn suggesting moving the silent auction to far end of library, and the front of library could be book fair and quiet room could be in Tawn's room instead of Linda's room. Tawn's room doesn't have any student work in the desks, and while in the quiet room, some parents were going through kids' desks to see their work. ○ <i>Book Fair Results:</i> Through sales we earned Scholastic reward points for the school to buy more books in the total of \$996.45 <p>We had 11 sponsored family tickets sold from dance. Three families were sponsored. The leftover money from those sales will be used to sponsor some kids for tickets for Mission Day – total of \$165.</p> <p>All ticket counts, sales totals, financial details for the dance are on the google drive.</p>
<p>Any Other News</p>	<p>All Members</p>	<ul style="list-style-type: none"> • Melissa got some information from another school who is fundraising for new equipment. They have partnered with an engineering class at University of Waterloo to design and possibly build their renovation of their playground equipment and they were told a much lower cost than what we've been offered so far. Michael is going to touch base with the principal at that school and see if we could maybe get a contact or if there are more details we could find out about it. • Tawn asked about council donating \$500 for the grad photos composite and the plastic cover for the photo for all students. Everyone voted 'yes.' The date for graduation is June 23th, 2025 • Mission Day date: June 18, 2025 • Michael is talking about trying to get more/better chairs for the gym that can be folded up and moved on carts, and also new tables to replace the old, heavy wooden ones. He will get pricing information and let council know if any is needed from us. • Some parents have expressed some concerns with the dates we do all our events always being on Thursdays. Some families want to take part but might have outside activities on Thursdays and can never come. Just something to think about when we are scheduling our bingo nights and movie nights, etc, to maybe try a Tuesday or Wednesday as well.

Close Meeting		<ul style="list-style-type: none">• Melissa motion to close meeting, 2nd by Trevor.
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Next Meeting: May 6, 2025 6:00 – 7:30 pm