



## St Elizabeth School Council Meeting Minutes



### Meeting:

Tuesday, May 13, 2025 @ 6:00pm

### In Attendance

<b>Michael Leonard</b> <b>Tasha Richardson</b> <b>Melissa Laird-Arroyo</b> <b>Gillian Scott – YWCA</b>	<b>Jennifer Smit</b> <b>Amanda Scott</b> <b>Trevor Shelly</b> <b>Bryan Rosekat</b>
---	---

### Regrets

<b>Tawn Robinson</b> <b>Linda Evans</b> <b>Mandi Ramsay</b> <b>Stephanie Arruda</b>	<b>Emma Jose</b> <b>Jason Urquhart</b> <b>Wesley Cressman</b>
--	---

### Welcome, Land Acknowledgement, and Prayer:

Meeting called to order at 6:00pm and Michael led us in prayer.

Agenda Item		Notes
<b>April Meeting Minutes</b>		<ul style="list-style-type: none"> <li>Gillian motion to accept the minutes, Jen second</li> </ul>
<b>Principal Update</b>	Michael	<ul style="list-style-type: none"> <li>First communion took place on May 3<sup>rd</sup></li> <li>New mats for the gym have been purchased because old ones desperately needed to be replaced. New mats are up to date with the new safety requirements.</li> <li>Class lists being done now for next year</li> <li>Schoolyard boundaries were reviewed with all students</li> <li>Next year’s calendar is available online for PA Days, stat holidays, etc. First day of next school year is Wed, Sept 3, 2025</li> <li>Planned to have all new LED lighting installed in the school over the summer, as well as the roof for the primary and junior hallway areas is being repaired.</li> <li>Michael asked for any volunteers that might be able to help with graduation set up. Graduation date is June 23, so set up will be probably the Friday before or possibly on the weekend</li> <li>Michael purchased 400 chairs, 8 carts, 20 foldable tables that are coming on Thursday. These will be used for various activities in the gym, game nights, Valentine’s Day Dance, etc. Council agreed to contribute \$2200 towards this purchase and it was voted on via email due to time constraints.</li> </ul>
<b>Financials</b>	Tasha	<ul style="list-style-type: none"> <li>General Account: \$4,752.57</li> <li>Fundraising Account: \$12,152.43</li> <li>PIC Grant: \$500</li> </ul>

		<ul style="list-style-type: none"> <li>• (Tables and chairs purchased by Michael have not come out of the account yet)</li> </ul>
<b>2024/2025 Year Review</b>	All Members	<ul style="list-style-type: none"> <li>• Overview of fundraisers: <ul style="list-style-type: none"> <li>➢ Gift cards - we all agree to start them much sooner (October?) and to maybe run it a bit longer to get the most out of it before Christmas and Black Friday</li> <li>➢ Valentine's dance – We want to come up with more games and activities to do with tickets rather than only having food and candy to give out. Thoughts of mini putt, ring toss, things like that. Otherwise, we would like to do it again next year.</li> </ul> </li> <li>• Community Events: <ul style="list-style-type: none"> <li>➢ We enjoyed Bingo Night more than Movie Night just because it's more interactive and things get too wild when the kids get bored half way through the movie. We would be happy to do a few Bingo Nights but maybe skip movie night next year.</li> </ul> </li> <li>• Play Structure Plan: we are going to put out a survey to all the classes and see what the kids would actually like to see on the playground. As council, we have decided our favourite items would be the balance beam climber (composite wood style instead of actual wood due to rotting), sunshades for primary and kindie yards, a slide built into the hill (need to verify we can actually do construction on city property), and ball toss game for the triangle asphalt area and maybe replace the basketball net that is currently there. For the intermediate area, we discussed purchasing a pop-up volleyball net for the kids that play volleyball at recess. We also discussed using the Spikeball games at recess for the older kids. There are already some at the school but they just don't seem to be used much.</li> <li>• We went through the catalogues of play equipment from Board-Approved suppliers as a group and reviewed some of the options available, but we don't have pricing to confirm and vote right away. Michael has to put in applications with the Board before anything is approved and purchased and before any construction starts</li> <li>• Websites for catalogues: <ul style="list-style-type: none"> <li><a href="https://www.apeplayground.com/catalogue">https://www.apeplayground.com/catalogue</a></li> <li><a href="https://www.blueimp.com">https://www.blueimp.com</a></li> </ul> </li> </ul>
<b>Things to Plan for in September</b>	All Members	<ul style="list-style-type: none"> <li>• Reach out to St Benedict's to book in the Christmas pasta dinner done by their hospitality class for mid December.</li> <li>• Tasha is going to make a flyer to try to entice people to come join council and Michael will plan to send it out with his August newsletters before school starts next year. Include things like how often we meet, what kind of commitment it entails, the purpose of council, etc.</li> <li>• We would prefer to have a meeting in September and get started on things for 2025-2026 year, rather than wait for October and feel like we're behind.</li> <li>• Bryan had an idea of making a calendar with the dates that certain grants must be applied for so that we can all be on the same page. Many of the grant applications need to be completed by someone with more authority than a council member and it would be a lot of work for Michael to figure out in his spare time. We will need to try and revisit again.</li> </ul>
<b>Close Meeting</b>		<ul style="list-style-type: none"> <li>• Tasha motion to close the meeting, Gillian 2<sup>nd</sup>.</li> </ul>

**Next Meeting: September 9, 2025 6:00 – 7:30 pm**

