



ST. MICHAEL CATHOLIC SCHOOL ADVISORY COUNCIL



"You can be proud and have humility. Instead of only cheering on yourself, you must cheer on other people, too."

-Mashkiki Road

SCHOOL COUNCIL AGENDA AND MINUTES

General Information

Date: Tuesday, Oct 7, 2025

Time: 6:00 p.m.

Location: St. Michael Library

Attendees:

Pamela, Miranda, Monica, Dave, Danielle, Missy, Brenda, Vanessa

AGENDA Information

Item #	Item / Description	Responsibility	Notes & Minutes
1	Welcome, Prayer & Acknowledgement Invitation to make any prayer intentions Approval Of Agenda Approval of Minutes	Missy	
2	Financial Report - update on financial records -		
3	Chair's Report		
4	Fundraising (Sub) Committee		<p>Halloween Dance-a-thon</p> <ul style="list-style-type: none"> ● Dave set up solo ● Games room in Saraiva's class/possible outdoor games <ul style="list-style-type: none"> ○ separate from the block in the gym/dance ○ teachers will be given dance times and sign up for their game room time slot ● Haunted classroom? <ul style="list-style-type: none"> ○ Missy talking to Ms. Kienapple ● 9:30am start ● DJ Bear - Mark Hatt (donating his DJ services/equipment <ul style="list-style-type: none"> ○ requested a letter of recommendation (Brenda speaking to Mrs. Best) ● Video dance party/on screen (Danielle talking to Mark re. equipment/possibility) ● What are we fundraising for? <ul style="list-style-type: none"> ○ STEAM activities (guests coming into the school, small class trips) <ul style="list-style-type: none"> ■ \$ per student vs by class ○ Healthy active living (recess cart materials)

- Home reading programs/materials
- Graduation/sacramental gifts
 - motioned by Missy
 - seconded by Miranda
- Transparency on permission forms
 - must note the ACTUAL COST of the event/trip and what portion is subsidized
 - must note where the money is coming from (BINGO, fundraiser etc. to help promote people giving their time to volunteer)
- Different prize structure - see [Dance-a-thon Flier](#)
 - brackets for # of tickets awarded for fundraised \$
 - When doing the draw, pull for the highest prize first (so students with more tickets have a better chance to win the grand prize)
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- Mrs. Best will print out copies of the flier to be sent home by Thursday, Oct 9 (before Thanksgiving)
 - will be sent electronically as well
 - Completely cashless - all funds submitted via CashOnline
- All funds due by Oct 31st
 - at the meeting on Tuesday Nov 4, we will draw winners
- winners announced on November 5

ACTION ITEMS/To DO List

- candy/treat purchased for each child
 - delivered to each classroom (packaged in bags)
 - 1 bag chips/student (313 students)
 - Vanessa reaching out to employee at Lays
- Candy Jar guessing game
 - 4 jars- 1 per division
 - leadership team to facilitate day of
 - class lists printed for guesses
- Class Schedule
 - Missy to create and distribute to staff
- Halloween tattoos
 - Pamela will source
 - parent volunteers will apply in the foyer in front of the gym
- Volunteer schedule
- Pamela to do an excel spreadsheet to track ballots/tickets
 - Cash Online data from Mrs. Best
 - digital wheel to choose winners (wheel of names online)
 - Sandra to ask Tanya about the wonderful wheel she created in 2023 - exporting Excel spreadsheet

