



Meeting Minutes

Attendees

Philip Bruni (Principal of St. Boniface)	Amanda Dallosch, Teacher Rep	Cindy Michaelides, Fundraising Rep
Stephanie Sommerville (Chair of St. Boniface CSAC from 2022-Current)	Eryn Koncir, Treasurer	

Parents:

Jeff Carruthers	Elizabeth Siddorn	Breanne Cuddington
Denise Smith	Veronica Baccus	Laura Adam
Mark Van Eykeren	Jessica Docker- Couto	Tatjana Kuburvic
Reetu Kambo	Leanne Predote	Jenna Bettrame
Cassandra Lillie		

Regrets:

Aline Marques Kaehler	Meagan Tomas	Aimee Deriu
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Topic 1: St. Boniface C.E.S - School Council Meeting, Welcome & Introductions

Led by Philip Bruni

Topic 2: Opening Prayer

Led by Stephanie Sommerville

Topic 3: Approval of Minutes & Agenda

Led by Stephanie Sommerville

Reviewed the previous meeting Minutes from our meeting with Pat from May 2025

Motion by Stephanie to Approve the minutes and agenda, Motion Carried

Topic 4: Treasurer’s Report

Led by Eryn Koncir

Eryn reviewed the current status of the Treasury Report to advise where we stand currently.

St. Boniface CSAC 2024/2025 FINANCIAL SUMMARY				
At June 30, 2025				
	PY ACTUAL	BUDGET	ACTUAL YTD	BUDGET +/-
INCOME				
FUNDRAISING	10,297	13,500	13,392	- 108
EXPENSES				
MILESTONES	-	775	1,085	310
STUDENTS	5,600	5,400	6,543	1,143
SCHOOL IMPROVEMENTS	-	2,500	2,299	- 201
SPECIAL INITIATIVES	1,271	1,400	970	- 430
FUNDRAISING	670	1,060	816	- 244
SCHOOL CULTURE	715	100	-	- 100
TOTAL EXPENSES	8,256	11,235	11,712	477
NET INCOME	2,040	2,265	1,680	- 585
CASH FLOW				
OPENING BALANCE	10,201	12,242	12,242	-
NET INCOME	2,040	2,265	1,680	- 585
CLOSING BALANCE	12,242	14,507	13,921	2,265
GRANTS & OTHER				
	OPENING BAL	SPEND	CLOSING BAL	
GREENING	-		-	
PIC GRANT	3,500		4,000	
PLAYGROUND MAINTENANCE	1,631		1,631	
PRO GRANT	448		448	
TOTAL	5,579		6,079	
TOTAL FUNDS AVAILABLE			20,000	

Topic 5: Review of CSAC [Bylaws](#) & the [St. Boniface School Council Constitution](#)

Led by Philip Bruni & Stephanie Sommerville

Topic 6: Selection/Election of Positions

Led by Philip Bruni

- Chairs/Co-Chairs, Stephanie Sommerville was re-elected for 2025-2026 school year & Laura Adam was elected for 2025-2026
- Secretary, Jenna Bettrame was elected for the 2025-2026 school year
 - With Leanna Predote & Cassandra Lillie as backups
- Treasurer, Eryn Koncir was re-elected for the 2025-2026 school year
 - With Jeff Carruthers as a backup
- Parish Representative, Cindy Michaelides, Stephanie Sommerville & Laura Adam were elected for the 2025-2026 school year
- Community Representative(s), Liz Siddorn & Veronica Baccus were elected for the 2025-2026 school year
- Fundraising Representative, Cindy Michaelides was re-elected for the 2025-2026 school year
- Voting Members are the following:

Jeff Carruthers	Elizabeth Siddorn	Breanne Cuddington
Denise Smith	Veronica Baccus <i>*staff*</i>	Eryn Koncir
Mark Van Eykeren	Jessica Docker- Couto	Tatjana Kuburvic
Reetu Kambo	Leanne Predote	Jenna Bettrame
Cassandra Lillie <i>*staff*</i>	Cindy Michaelides	

Topic 7: [Principal’s Report](#)

Led by Philip Bruni

- Welcome BBQ/Meet the teacher Night
 - Philip thanked the council for providing the ice cream & Funnel Cake truck it was a big hit
 - Terry Fox Day
 - Raised approx \$2,211.00 in donations for Terry Fox foundation
 - Enrolment & Additional Classrooms
 - Now up to 443 students
 - 19 Class
 - Vision of Classrooms for Sept 2025-2026
 - At this time no classroom changes are needed
 - All early years and primary (Grades 1-3) will be inside
 - All Junior/Intermediate (Grades 4-8) will in portables
 - Communication
 - Philip will continue to communicate regularly with the parents via Messenger updates Monthly
 - Newswire is used for High School moving forward
 - Pastoral
 - Pastoral Team meeting with Iris - October 1st
 - Thanksgiving Liturgy October 8th
 - Nutrition for Learning
 - So far very good and deliveries have occurred
 - NFL has kindly provided a set menu for this school year
 - Last school year financial support from council - thank you
 - School Achievement Plan (SAP)
 - September Focus: Nurturing relationships, building trust, and establishing positive routines and expectations.
 - Identify Strengths/Gaps for students and teachers (surveys, previous data including report cards)
 - Construction Update: Site Changes/Enhancements
 - 8 portables for this school year
 - Field is heavily used and next steps
 - 12 classroom addition requested from the ministry - 80 per cent of the process is completed
 - Requesting a 10ft fence for the one side of the field
 - Parking - Recent removal of temporary parking, YMCA in front of the play area are closed for the time being
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- - **Take aways to follow up on - Philip**
 - **Nutrition for learning menu will be shared to parent council**
 - **Following up on Chromebook usage and questionnaire that came home about access to chromebooks**
 - **Stem Challenge Build A Dream Playground happened back on May 8, 2025; is a playground still in the plans**
 - **School board working with Township - will update school about temporary parking solution for the school when new construction begins**



Topic 8: Fundraiser Updates

Led by Cindy & Stephanie

Large Fundraiser Event

- Halloween Dance A Thon Forms are ready need to confirm what we are fundraising for
- Amanada is going to lead the kick off for the school the week of October 6th to 10th
- Kick off & Pledge Forms: Oct 6th to 10th
- Basket Items due: Oct 22/24
- Donations by: Oct 24/24

Small Fundraiser Event

- Poinsettia Fundraising was suggested but tabled at the moment to review other options

Factory Shoe is a on going fundraiser that is carried forward from previous year

Sponsor for the yearbook - will start in Jan ‘26

Topic 8: Proposed Expenditures

Led by Stephanie | Philip

- Extra Griddles for Pancake Lunch Days (2 @ \$50)
- \$1000 (1500) set aside for Kindie Outdoor toys
- Continue - Classroom Resources \$100*19Class
- Continue Trip Support? (200 * 19 Classes = \$5100?
- First Communion Communion Gift (\$100 - wooden crosses)
- Yearbook (Gr. 8 Yearbooks) - Sponsors
- Graduation, Composite and Awards/Decorations
- Ice Cream Day
- Sports Bins
- Sports Uniforms
- Nutrition for Learning
- Soccer Standards (Spring)
- Confirmation Gifts

Motion: A motion by co-chair Stephanie Sommerville was put forth to continue providing classroom resources in the amount of \$100 per class for all 19 classes.
Outcome: The motion was unanimously approved.

Note: Moving forward motions will be sent out by email to be voted on by voting members of council

Topic 8: Meeting Adjournment

Currently the remaining meetings for the council this year are tentatively planned for the following Tuesday at 6:00pm

October 28	November 25	December TBD	January 27
February 24	April 28	June TBD	

Sub-Committee Members



[Volunteer Committee](#)
[Fundraiser Committee](#)
[Yearbook Committee](#) - This won't start until mid Jan '26