



St. Paul Catholic Elementary School School Council Meeting

General Information

Date: Monday, September 22, 2025
Time: 6:00 pm to 7:30 p.m.
Location: St. Paul Learning Commons

Attendees: Sharon Adie, Lisa Fossey, Samantha Aicken, Lynne Miller, Rachel Morrison, Danika O'Brien, Shannon (see sign in sheet)

Regrets: Lei Ann Wade

Item #	Responsibility	Item/Description
		Prayer Land Acknowledgement
1 A	Rachel	Minutes of the Last Minute - Approved: Yes
1.	Rachel	<p>Meet the Teacher Picnic</p> <p>Stop</p> <ul style="list-style-type: none"> • <p>Start</p> <ul style="list-style-type: none"> • Book Food Trucks far in advance (secure a date May or June), consider 1-2 more (5-6 total) • Spread trucks further into the yard to encourage flow of people traffic • Food trucks available 1 hour prior to classroom visits opening (maybe after too...?) • Spirit wear order available at the picnic with samples <ul style="list-style-type: none"> ○ Entertain secondary vendors (via Danika) to make sure best price is available to our student population ○ Possible to upcharge or subsidize for school fundraising? Complications with CashOnline. Desire to be inclusive of all. • Parent volunteers to wear identifiable spirit wear too / lanyards • CSAC table to have incentive to come by vs just talking - a draw, spirit wear, raffle, etc. • Tap to donate via square - possible to fundraise at this event too for parents who can't support in person <p>Continue</p> <ul style="list-style-type: none"> • Indulge Shaved Ice Truck & food trucks (Leslie coordinated) - fostered community • Teachers outside during food truck hour
2.	Sharon	<p>CSAC overview</p> <p>Election/Appointment of positions 2024/2025</p> <ul style="list-style-type: none"> ○ Chair/Co-Chairs - Rachel Morrison ○ Secretary: Lynne Miller ○ Treasurer - Kate Sassi ○ Parish Representative - Lei Anne Ouellette-Wade ○ Community Representative:

			<ul style="list-style-type: none"> o Staff Representatives - Kate Stott, Cathy Kocevar, Lynn Reinhart 2025 / 2026 <ul style="list-style-type: none"> o Chair/Co-Chairs: Leslie / Tara o Secretary: Laura Paprocki / Lynne Miller o Treasurer: Rachel / Christine o Parish Representative - Lei Anne Ouellette-Wade o Community Representative: o Staff Representatives - Samantha Aicken, Cathy Kocevar, Lynn Reinhart
3.		Kate	Treasurer Report
4.		Lei Ann	Parish Update I am sending my regrets as I am out of town tonight <ol style="list-style-type: none"> 1. Hall Availability: The max occupancy in the hall is 300. There is no ventilation and it can not be used as a space for gym classes. Sorry. It can be used for guest speakers and presentations. 2. Sacraments have started: Tues, Sept 16: parent meeting for Confirmation Sun., Sept. 21: First Confirmation meeting. At the moment, we have 24 students in grades 7 and 8 registered. Date for Confirmation will be either the last weekend of Nov or the first weekend of Dec 3. Well done on organizing the open house!!!! I enjoyed walking around and meeting some parents of the grade 7 students. The food trucks were a great success. 4. Open Year Mass: Friday, Oct 3 at St Francis (weather permitting)
5.		Lynne	Fundraiser Halloween Dance-A-Thon Friday, October 31 Communicate this as soon as school starts to start thinking about 1st fundraiser of the year - reiterate what we spent the \$\$ on in 2024/2025 Communications to include milestone goals Include CashOnline instructions (+tax receipt benefits) in the communication Pledge forms to go home first week of October (Lynne to redesign) Parent Council to gather community donations as prizes + community Parent Council to donate some prizes for the primary grades Pledge form printing to be quoted (Harmony / Sandy to investigate pricing alternatives)
			Principal Update
6.			<ul style="list-style-type: none"> • Staffing changes • We recently had a reduction in a class • Schedule changes • Construction dates adjusted - January 2026 new target • Parent Survey to go out in near future to influence 2026-2027 budget allocations

7.			<p>Additional supervision required in back of yard - consider Gr 7s & 8s for volunteer hours</p> <p>Lunch supervisors needed, consider teachers-in-training under another role description? ** Discuss at future meeting</p> <p>Volunteer opportunities available - in-school = Vulnerable Sector check</p> <p>Appointed council members to meet on the 6th virtually - Lynne to send calendar invite</p>
8.		ALL	Adjournment

Next Meeting - Monday, October 20 @ 6:00 pm St. Paul Learning Commons