



St. Brigid Catholic Elementary School

Catholic School Advisory Council

LOVE GOD. LOVE PEOPLE. BE KIND

Meeting Agenda

[Slides](#)

September 2025

General Information	
Date: September 23, 2025 Time: 6:00 pm Location: Learning Commons	In attendance: Alicia Cunningham, Mallory Pley, Lindsay Gordon, Lisa Vermet, Marijana Dragas, Ashley DaSilva, Vanda Frak, Jesslyn Dias, Cheryl Janes, Becky, Melanie, Brooke, Ariana, Theresa St. Peter, Anna, Courtney, Emily, Leah, Elise, Lindsay, Chris Regrets: Matthew Aubrey, Christina Hunke

Agenda Topic/Item	Responsibility	Time Allotted	Action Required/Decisions
Welcome Land Acknowledgement Prayer * <i>Invitation to make any prayer intentions</i>	Alicia and Theresa	5 min	Land Acknowledgement will come to life with touring Indigenous displays and learning materials - learning opportunities will be available throughout St. Brigid the week of September 29 for students
Approval of Agenda September 2025 Minutes from June 2025	Alicia	1 min	consensus/approval of the agenda 1)Mallory 2)Lindsay Approval of Minutes from June 1)Mallory 2)Lindsay
Welcome and Introductions	ALL	10 min	What is CSAC? Here for the children - academic and spiritual growth; make decisions to better academic and overall well-being Co-chairs (x2) - set meeting dates, agendas, can vote Secretary - records meeting minutes Treasurer - keep financial records Parent/Guardian Members - represent view points of parents, can vote Community Rep - contribute to discussions, committees, can vote Principal - bring system/Ministry information to CSAC, school improvement plan, no vote Student/Staff Rep - contribute to discussions, can vote Subcommittees - for events that happen throughout the

			year
Elections/Appointments of Position <ul style="list-style-type: none"> → Review of Role of CSAC WCDSB School Council → Responsibilities of each role → Election/Appointment of positions <ul style="list-style-type: none"> ○ Chair/Co-Chairs ○ Secretary ○ Treasurer ○ Parent Representatives ○ Community Representative ○ Staff Representatives 	Alicia	10 min	*Attendees to introduce themselves and indicate their connection to the school. Attendance and Regrets Contact list Chair/Co-Chairs : Lindsay & Mallory Nominated by 1) each other 2) Secretary Chris Nominated by 1) everyone 2) Treasurer: Matthew Aubrey Nominated by 1) Mallory 2) Parish Representatives: Theresa St. Peter Nominated by 1) everyone 2) Community Representative Nominated by 1) 2) Staff Representatives: Lisa Vermet
Mission & Overview <ul style="list-style-type: none"> → Annual School Activities/Events Christmas in Ayr Dance-a-thon Fundraiser - March? Book Fair (March 3-7) Shrove Tuesday Other Fundraising Muffins for Moms Donuts for Dads 		10 min	
Principal's Report <ul style="list-style-type: none"> → School Overview/Enrollment/Staffing → New Recess times and school day → Open House BBQ → Parents in parking lots → Student Agendas → School Pastoral Book "Be Kind" and Deep Learning Monthly Assemblies → Spirit Wear Suppliers - School Tee → School Sports → 2025/2026 Guest Speakers- any requests → Chair Commissioning - Dates to Come → EQAO results are pending 	Alicia	15 min	Opening Assembly - mentor text "Be Kind" Continue to focus on Catholic Graduate Expectations each month 375 students - new class added last week of August FDK classes had to be reshuffled due to difference of more than 10, therefore, new ECE hired as well - classes have 22 students each (new registrations will be added to maintain balance) 3 busses, 1 special transportation bus 50 minute periods - some shared gym classes Communication - School Messenger, Calendar, - parents in attendance nodding that receiving messages in small doses is best - parking lot messaging was also effective Thank you to CSAC for providing agendas! Nutrition for Learning - started Wednesday FDK yard - added logs and soft turf - Alicia hoping to add more to the yard Literacy & Numeracy continue to be a focus - Alicia's goal is to equip teachers with the resources they need to teach their program (ie Mathology) Meet the Teacher - successful night, including BBQ

			<p>Spirit Wear - on sale until September 28</p> <p>Commissioning mass TBD for co-chairs to attend</p> <p>PRO Grant - guest speakers</p> <p>EQAO results pending</p> <p>Addition - 6 classrooms, washrooms - some fixes still need to occur: window sills, tiles etc to be completed on PD Days/holidays</p> <p>Sports in full swing - coed soccer, 3 pitch, Terry Fox walk - can still pledge; younger students will stay on property & older students will neighbourhood walk if permission form has been signed</p> <p>Pastoral Plan: Called to Listen</p>
<p>Faith/Parish Updates</p> <ul style="list-style-type: none"> → Pastoral Plan (Listen, Serve, Engage) PA Day → September 10 - Opening School Mass and Grade Four Bible Celebration → Update from Theresa → October 16th - Thanksgiving Mass → December 11th Advent Mass → February 18th, Ash Wednesday → February 10th - First Reconciliation → May 8th - Confirmation → April 18th FIRST HOLY COMMUNION 	Alicia	5 min	<p>Opening school mass with Fr. Raj, Fr. Alex came too and Gr. 4s received their bibles</p> <p>First Reconciliation and First Communion information sent home Monday, September 22nd</p> <p>October 4th - community mass and social for Gr. 2 students and families</p> <p>More information about Confirmation to follow - November</p> <p>Non-Catholic students welcomed at mass</p> <p>Graduation Date TBD</p>
<p>Funding Decisions and Upcoming Events</p> <ul style="list-style-type: none"> → Items to be discussed - plans for the 2025/2026 school year 	Co-chairs		
<p>Other Updates:</p> <ul style="list-style-type: none"> → Feedback from 2025 BBQ 		10 min	Sold about 260 combos
<p>Treasurer's Report</p> <ul style="list-style-type: none"> → Financial Updates 		5 min	<p>School Funds:</p> <p>Requests for Funds:</p> <p>Available Funds: \$18 000+</p> <p>Greening Funds about \$500 - Matthew to discuss further at next meeting</p>
Open Floor			
Open Floor		5 min	Year Book - is it time to bring it back? (Cheryl to provide further information, Alicia to inquire with staff if there is

			interest in organizing/taking this on
Adjournment Motion to Adjourn Second			
Tentative Future Meeting Dates: November 4, 2025 January 13, 2025 March 10, 2025 May 12, 2025 June 9, 2025			If additional meetings are needed can be added as can committee meetings November meeting may be the one that needs to change - Meet at Doyle after meeting with FOS they provide space for breakout rooms
Next Meeting Date: Monsignor Doyle TBD - Nov			