



CATHOLIC SCHOOL ADVISORY COUNCIL

Tuesday, February 3, 2026 6pm

OLOF Learning Commons

Attended: Parents – Amy Ross, Andrea Pavia, Chris Bognar, Jenni Pigozzo, Michelle McKee, Krista Smith, Renee Ciotti, **Staff** - Dan Mastroianni, Emily Gehue, Steph Gorloff, Mike Sullivan
Regrets -Carole Ellams, Christina Schnare, Karen Bartlett, Michelle Raymond, Monique Thomas, Sarah Reel

Welcome Mike Sullivan - Mike will be joining OLOF as Principal in March.

Guest Speaker - Amanda Asher - playground info

- The board does not provide any money for outside the 4 walls of the school, all playground equipment funding must be 100% Parent Council/SGF driven. Funds can also come via grants and donations. The Catholic Foundation can provide tax receipts. Stephanie Medieros is the lead AA for the foundation, we can reach out to her for assistance if needed.
- Metal climbers have a 20yr lifespan and cost \$85,000+, and they are only available for use at the school for 4 months due to inspections required after winter. There are only 2 maintenance employees certified to inspect the structures.
- Ongoing costs of filling in the ground (mulch) must also be covered by Parent Council.
- Play equipment should be AODA compliant, we are looking for low level features so that should fit the requirements.
- A contractor will come out to determine ideal locations for playground installation based on snow clearing, drainage, spongy areas etc. We have already submitted the request for this to happen, Amanda will see if she can get a status update for us.
- Amanda can provide online catalogs for us to review potential play equipment. The vendor must be board certified and approved, some examples are APE & Beinenstock.
- We can install one piece at a time based on fundraising levels met. Jobs totaling \$100,000 or more need to be tendered out publicly, so it's best to split the job into smaller sections and complete one at a time.

Treasurer Report

- School general account - \$10,612.98, Foundation - \$35,983.63
- We need to evaluate the budget and funds being transferred to the foundation account as this money can only be spent on certain items and it's being transferred for tax receipts after the Dance-a-thon.
- Emily will follow up on what the funds in the foundation account are earmarked for as this was done prior to any of the current council members involvement.

Review of last meeting minutes

- Approved

Principal Report

- French Immersion lottery has closed. The list is full, 20 kids registered, 10 on the waitlist.

Christmas Lunch Wrap Up

- Everything went well
- 157 families made use of the 'support another student' add on in varying amounts.
- \$3228 raised, so the balance paid by council was just under \$1700
- 10 staff participated - we want to find a way to encourage more staff to participate next year. Think of some creative ideas.

Shrove Tuesday - February 17th

- We will run the same as last year.
- Volunteers are currently being recruited.
- We have some gift cards carried over from Christmas that will be put towards the costs
- For Kindies - suggestion of only 1 pancake per student. To speed up serving we should pre-cut these before students arrive in the gym, using a pizza cutter or scissors.
- Gluten free/dairy free request form has been sent out, a reminder email will go out again.

Updates from Prior meeting

- Free STEM night with U of W. Updates for a Winter or Spring date
 - Dan hasn't heard anything, will pass along Mike's contact info if a date isn't offered before he leaves
- Shelf/hooks in primary hallway - Ticket update
 - Shelf is installed!
- Parking Lot signs - who is responsible for these
 - no set person, they have been left outside overnight/on weekends recently. We are still struggling with many cars entering the lot, especially with the snow banks on the road currently making loading/unloading more difficult.
- Organized games at recess - PALS, Intramurals updates
 - No teacher available at this time
- Additional fundraiser/social event ideas - Bingo night, Ernie's breakfast, cookbook, movie night, freezies Fridays, hot chocolate day, others
 - Tabled, hoping for the STEM night to come though, otherwise we will look for a social event later on.
- Outdoor recess equipment spending updates
 - All items have been ordered, just waiting for all purchases to be posted to the account.
- Indoor recess kit updates
 - We had about 50 assorted items donated (card games, board games, puzzles) and teachers were able to collect these items.
 - We would like to buy small kits for each classroom, max cost \$50 per room, that will belong to the room/school and not the teacher, that would include some cards and games.
 - SGF funds will cover the bins for these, we need to see what the classes need and if we can get any additional donations, potentially from businesses to help.
- \$500 pending to be spent on big games
 - Ordered Connect 4 and Cornhole, still approximately \$150 left to be spent on a third game.
- Teacher Wishlists - Flat frisbees, headsets with mics and mice for chromebooks, cones (table top size), 3D Printer (approximate cost \$500)
 - Tabled

Next Meeting Dates

- April 7, 2026
- May 5, 2026