

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL**

Catholic School Advisory Council Meeting

*Proud Home of the Crusaders.*

Tuesday, April 14, 2026,  
Library Learning Commons  
6:30-8:00pm

**Facilitators:** G. Querin, T. Bolton  
**Recorder:** C. Bradshaw

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**MEETING AGENDA**

Land Acknowledgement & Prayer

A. Gordon

**CSA Council Chair:**

1. Review of February Meeting Minutes

G. Querin  
T. Bolton

**Budget Report:**

2. CSAC Budget Report & Accomplishments

M. Lecuyer

**Principal's Report:**

3. CSAC Annual Report
4. CPIC & PRO Grant Initiatives: Ideas for Council
5. Projected Enrolment & Staffing Update

G. Lankowski  
A. Gordon  
G. Lankowski

**Committee Activities:**

6. Welcome to Kindergarten Night
7. Frozen Yogurt
8. Yearbook
9. Playground/Play Structure
10. Fundraiser (Spring Bash)
11. School Traffic Management & Student Safety

G. Querin  
G. Querin  
T. Bolton  
T. Bolton  
G. Querin, T. Bolton  
T. Bolton

**Financial Requests:**

12. Teacher Requests

M. Forestell

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**Next Meeting** → Tuesday, May 12, 2026  
6:30 – 8:00pm

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL  
CATHOLIC SCHOOL ADVISORY COUNCIL**

*"Proud Home of the Crusaders."*

Minutes of the Meeting

Tuesday, April 14, 2026,  
Library Learning Commons  
6:30-8:00 pm

**Facilitators:** G. Querin, T. Bolton  
**Recorder:** C. Bradshaw

**Present:** Gary Lankowski, Greg Querin, Tristan Bolton, Courtney Bradshaw, Julia Kelly, Luis Mendes De Souza, Jenn Goncalves, Andrew Gordon, Michael Forestell

**Regrets:** Marla Lecuyer, Shyenne Tester, Michelle Letwin, Olia Nikolaiets, Sunday Onifade

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**Land Acknowledgement & Prayer** were led by Andrew Gordon

**Catholic School Advisory Council Chair:**

1. Review of February Meeting Minutes

- (a) Had Mark Modolo present to discuss what has been shared in his parent info meetings and any new relevant information
- (b) Enrollment and staffing update – losing staff, due to the removal of 4 classes
- (c) Discussed changes to track and field for this year and received an update on EQAO results
- (d) Approved CSAC bylaws, discussed next steps for Pancake Tuesday and spring clean-up
- (e) Yearbook committee was doing well and playground committee saw success with Gino's fundraising and started another with Factory Shoe
- (f) Discussed safety concerns around the school ie: parking/stopping illegally, crossing, high speeds. STSWR would be running meetings and taking data/surveys to determine our needs

**Budget Report:**

2. CSAC Budget Report & Accomplishments

- (a) Marla discussed the updated CSAC budget
- (b) The current balance for each budget line is as follows:

<b>Opening Balance</b>	<b>\$10,621.74</b>
Fundraising (4000)	\$0
CPIC Grant (4030)	\$500.00
Council General (4010)	\$7,144.51
PRO Grant (4040)	\$400.00
Play Structure (5080)	\$5,625.89
Yearbook (5070)	\$4,200.00
<b>Council Funds Balance</b>	<b>\$13,670.40</b>

- (c) We received the PRO Grant of \$400 for this school year; the funds have yet to be deposited in the account

- (d) A copy of the April Budget Report is included with the minutes below  
[Copy of 2026- 04 April Budget Report \(draft\).pdf](#)

**Principal's Report:**

3. CSAC Annual Report
  - (a) Includes all members, principal's recommendations, issues worked on this year, next years matters for consideration and budget (grants, fundraising, expenses)
  - (b) Will be finalized by end of June after chair approval and then submitted to board to go on the website
  
4. CPIC & PRO Grant Initiatives: Ideas for Council
  - (a) CPIC – cannot pay staff, technology equipment, or textbooks; parent workshops/guest speakers, translation and interpreters, childcare/activities, community/cultural events, parent resource materials, parent engagement incentives, meeting support & hospitality, accessibility initiatives, volunteer support & recognition
  - (b) PRO – remove barriers for families, cannot be fundraising, payment to staff; used for parent learning and curriculum support, health and wellness initiatives, cultural initiatives, etc.
  - (c) We will plan better how to spend this in the future as there may be things we are overlooking by continuing with using it the same way every year
  
5. Projected Enrolment & Staffing Update
  - (a) 21 classes; 485 students – section K now going to SJP II
  - (b) 381 projected for next year, 43 new JKs next year. 4 FDK classes meaning 1 does not get an ECE
  - (c) Avg of gr 1-3 19 per class, gr 4-6 23/24 per class –13 1-6 classes
  - (d) 2.5 planning time teachers. 1.5 spec ed teachers
  - (e) 3 teachers are surplus and will be transferred out

**Committee Activities:**

6. Welcome to Kindergarten Night
  - (a) Will take place on Thurs May 21 from 530-7
  - (b) Julia will spearhead to retrieve display materials from Greg and contact Ms. Pickett about adding something to the bag JK kids will bring home – council info, parking/driving info, etc. We will discuss prior to kindergarten night
  - (c) Julia will be the main contact at kindergarten night, Courtney will attend if schedule allows, if not, Greg will attend
  
7. Frozen Yogurt
  - (a) Will get info from Jen Derby as they do it at St. Patrick
  - (b) Will check nutrition facts to verify it can be done without a “Nutrition Free” day
  
8. Yearbook Committee
  - (a) Ordering 1 extra for library
  - (b) Deposit of \$2900 has been submitted - 168 were ordered
  - (c) 70 covers were submitted, narrowed down to 20 contenders and voting is underway
  - (d) 3 groups still need to submit photos before May 4 submission date

9. Playground Committee

- (a) Need to switch gears into more fundraising
- (b) Idea of Big Yellow Bag soil, Gino's pizza will be done again and possibly frozen yogurt
- (c) Big yellow bag has a cost discount until end of month for parents, and a portion also goes back to school – we approved this fundraiser and it will start by end of week

10. Fundraiser (Spring Bash)

- (a) Ideas – movie night for grades K-3, Olympic game night – Grade 4-6, family game night – all grades
- (b) Raffle prizes, concessions to generate a small profit
- (c) A secondary meeting will be held on zoom to discuss particulars and decide on a final plan

11. School Traffic Management & Student Safety

- (a) Signage from STSWR will be going up
- (b) Survey completed and results showed there is a disrespect for crossing guards etc.
- (c) Traffic safety info will be going home to parents via a flyer council is making, as well as numerous times throughout the rest of the year via emails from the main office

**Financial Requests:**

12. Teacher Requests

- (a) Gary requested help with Grade 8 graduation funding for some awards

**Other Topics:**

Grade 6/7s will have a small celebration, not a full graduation – discussions with other schools still happening so all schools do something similar

Spring Launch of spirit wear to come which will include ball caps this time – discussed raising the price with manufacturer or using a portion of the sale price as a donation to the school's fundraising

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The meeting adjourned at 8 pm.

Greg motioned for adjournment and Julia seconded the motion.

**Next Meeting** → Tuesday, May 12, 2026  
6:30-8:00pm