



CATHOLIC SCHOOL ADVISORY COUNCIL

Tuesday September 15, 2026 6pm-7:45pm

Learning Commons

Attendees: **Parents:** Krista Smith, Renee Ciotti, Amy Ross, Monique Thomas, Christina Schnare, Jenni Pigozzo, Andrea Pavia, Carole Ellams, Monika Beauchamp, Katie J, Chris Bognar, Sarah Reel, Lindsay K, Patience Mensah, Jessica DaSilva **Staff:** Mike Sullivan, Ana Pepic

1. Elections

- Co-Chairs: Krista & Renee
- Secretary: Krista
- Treasurer: Amy
- Proposed Meeting Schedule - 2nd Tuesday of the month to coincide with staff meetings

2. Principal's Report

- Enrollment: 363 total students across 16 classrooms (down from 17 last year). Includes 3 Full-Day Kindergarten classes with an ECE in each.
- Staffing Updates:
 - 4/5 Class Permanent Hire: Ms. Pavao
 - Grade 3/4/5 French Immersion: TBD (currently no permanent French teacher; covered by daily occasional teacher while HR interviews external candidates).
- The school board identified the school for EQAO Math support; a Math Coach will work directly with students to improve performance.
- School Events & Safety Drills:
 - Sept 24: Meet the Teacher
 - Sept 28: Terry Fox Run will be taking a neighborhood route this year instead.
 - Sept 30: Orange Shirt Day
 - Oct 1: Lockdown Drill
 - Fire Drills: 3 in September (6 planned total for the year)
- School Logistics & Budget Updates:
 - Scoreboard: Cost was \$11,000, now \$14,000, on hold for now.
 - Audio/Visual Screen: Angus Audio to provide screen setup.
 - Nutrition for Learning (N4L): Awaiting funding (\$15,000 request from President's Choice). Program starting late September. Council funds purchased a freezer to improve the space.
 - School Budget: \$11,000 less than last year (\$32,000 for 2025). Covers printing, supply teachers, etc
 - School Generated Funds (SGF): To cover transportation costs where parent drivers are not available due to no VSC.
 - Teachers received a Staples Credit: \$750. Mike also gave them \$100 each.

3. Volunteer Requirements (VSC)

- Vulnerable Sector Check (VSC): Once received they are to be uploaded to the board website, then a package will be sent to the volunteer for review.
- Validity & Letters: Volunteer packages valid for 5 years. Office will provide formal letters required for the application process (applies to field trips as well).

4. Treasurer's Report

- Ending Balance 2025/26: \$7,775.76
- Foundation Account: \$35,986.63
- Opening Balance: \$7,183 (after freezer purchase)

5. Follow-Up & Old Business

- Computer Mice Request: Ana following up.
- Playground Improvement: Renee & Andrea connected with the Foundation; actively building a case for support to determine available funding options.

6. Major Events & Fundraising Planning

- Welcome Back Night & Silent Auction (Sept 24, 5:00 PM – 7:00 PM):
 - Pizza sales processed through School Cash Online.
 - Grade 9 student volunteers assisting.
 - Fundraising Goal: \$2,000.
- Halloween Dance-a-Thon (Oct 30): Early planning underway.
- Turkey Lunch: Half of the tables will have to be rented as they are not available from the board. Will book caterer for Thursday before Christmas.
- Recess Request: \$2,100 approved for recess supplies/equipment.

7. Community Outreach & School Spirit

- School Spirit & Committees:
 - Falcon Council / Color House lead: Ana.
 - Spirit Days: Mike to confirm designated day of the week.
 - Clubs: Details to be published in the upcoming newsletter.
- Community Food Drive & Family Support:
 - Mobile Food Truck service options to be explored (comes directly to location).
 - Ana to email list of services and explore donation site options (e.g., St. Andrews) we can find a way to share services with the school community.
 - Waterloo Family Services available for in-need families to apply; we can reach out to support the program.
 - Looking into localizing impact.
- Waterloo Siskins School Day Game (Dec 3):
 - Amy & Renee to email details to Mike for teacher approval.
 - Can the council pay for student bussing? Will depend on cost.
- Redhawks 50/50: Amy to gather game details (volunteers will be needed to sell tickets there, we receive the proceeds).

Next meeting date Tuesday October 13